

**Coral Springs
Improvement District**

Agenda

January 25, 2016



Coral Springs Improvement District

January 19, 2016

**Board of Supervisors
Coral Springs Improvement District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on January 25, 2016 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. **Roll Call**
2. **Approval of the Minutes of the December 21, 2015 Meeting**
3. **Audience Comments**
4. **Public Hearing on Proposed Rates and Fees for Emergency Repairs Billed to Outside Contractors/Companies that Damage District Infrastructure**
5. **Presentation by James Barton on GIS Program**
6. **Presentation and Acceptance of the Fiscal Year 2015 Financial Audit**
7. **Consideration of Piggyback on Membrane Chemical Cleaning Contract with American Water Chemicals and Palm Beach County**
8. **Consideration of Piggyback off Broward County Bid #Y1227120Q1**
9. **Award of Contract for Valve Exercise and Assessment Program**
10. **Consideration of Work Authorizations**
 - A. **Work Authorization #109 for WWTP Blower Study for a Total Cost of \$20,390**
 - B. **Work Authorization #110 for Degasifier Cleaning Pump for a Total Cost of \$68,627**
 - C. **Work Authorization #111 for Train 3 Flow Meter Repair for a Total Cost of \$2,229**
11. **Consideration of Sponsorship of the Broward County Waterway Cleanup**
12. **Staff Reports**
 - A. **Manager – Ken Cassel**
 - B. **Engineer – Troy Lyn (Report Included)**
 - C. **Department Reports**
 - **Operations – Dan Daly**
 - **Utility Billing Work Orders**
 - **Utilities Update (David McIntosh)**

- **Water – Joe Stephens (Report Included)**
- **Wastewater – Tim Martin (Report Included)**
- **Stormwater – Randy Frederick (Report Included)**
- **Field – Curt Dwiggin (Report Included)**
- **Human Resources – Jan Zilmer**
- **Motion to Accept Department Reports**

D. Attorney

- 13. Approval of Financial Statements for December 2015**
- 14. Supervisors' Requests**
- 15. Adjournment**

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,



Kenneth Cassel/sd
District Manager

cc: Stephen Bloom	Randy Frederick	Kay Holmes
William Capko	Troy Lyn	Beverley Servé
Dan Daly	John McKune	Joe Stephens
David McIntosh	Diane Rottner	Shawn Frankenhauser

MINUTES

**MINUTES OF MEETING
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, December 21, 2015 at 4:00 p.m. at the District Office, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Duane Holland	Vice President
Nick St. Cavish	Secretary

Also present were:

Kenneth Cassel	District Manager
William Capko	District Counsel
Dan Daly	Director of Operations
Troy Lyn	District Engineer
David McIntosh	Director of Utilities
Ed Stover	Water Department
Curt Dwiggin	Field Superintendent
Tim Martin	Wastewater Department
Rick Olson	Globaltech
John McKune	Consultant
Harold Aiken	MWH Engineering

The following is a summary of the minutes and actions taken during the December 21, 2015 CSID Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the November 16, 2015 Meeting

Mr. Shank stated each Board member received a copy of the minutes of the November 16, 2015 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Holland seconded by Mr. Shank with all in favor the minutes of the November 16, 2015 meeting were approved.

FOURTH ORDER OF BUSINESS

Consideration of Amendment #1 to Work Authorization #107 for Design Build Services Related to Four-Log Virus Treatment Demonstration Permitting for an Increase of \$3,250

Mr. Lyn reviewed Amendment #1 to Work Authorization #107.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Amendment #1 to Work Authorization #107 for a not to exceed increase of \$3,250 was approved.

THIRD ORDER OF BUSINESS

Audience Comments

Mr. Aiken provided the Board with an update on the use of microbeads, the process as well as current results. Microbeads are special beads that will treat biologically active nutrients in the water.

FIFTH ORDER OF BUSINESS

Consideration of Contract Renewal with FP Mailing Solutions

Mr. Daly stated this is a renewal and there are no changes to the terms or pricing.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the contract renewal with FP Mailing Solutions was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel reported he sent a follow up letter to Mr. Donmez, but has not received a response. Mr. McIntosh and Mr. Wiggins are working on Three Mountains Park and communications with City staff; however, there are no responses at this time.

There was discussion regarding the interconnect with Margate and the status of the survey to locate the utility easement for the purpose of negotiations with the property owners.

B. Engineer – Troy Lyn (Report Included)

Mr. Lyn reviewed the Project Status Report, a copy of which is attached hereto and made a part of the public record.

C. Department Reports

- **Operations – Dan Daly**
 - **Utility Billing Work Orders**

This item is for informational purposes only.

- **Utilities Update (David McIntosh)**

Mr. McIntosh reported on remediation for the diesel tank. They are waiting for the test results on the ground soil samples the County requested. The ground water sample results were clean. He also reported some staff, including himself, visited Measutronics to look at the scanning radar system for the canals. It is a good system, but may not be the best for what is needed. He is looking into pricing for Atkins to do a categorization of the canals.

- **Water – Ed Stover (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater – Randy Frederick (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwiggin (Report Included)**

A copy of the reports were included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

There being no report, the next item followed.

- **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the department reports were accepted.

D. Attorney

Mr. Capko reported the following:

- The complaint against the City for the fire assessments will be filed in Circuit Court tomorrow and served to the City Manager.

December 21, 2015

Coral Springs Improvement District

- There was discussion regarding the City’s contract with Waste Pro and whether the District can contract with a different company for waste services being it is a government agency. Mr. Capko stated the City probably has the authority to issue the franchise for solid waste. There may be issues to raise with the City if they set up a pricing schedule where Waste Pro is subsidizing the City by having higher charges for other property owners and agencies.

SEVENTH ORDER OF BUSINESS

Approval of Financial Statements for November 2015

The Board reviewed the financials.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the financials were approved.

EIGHTH ORDER OF BUSINESS

Supervisors’ Request

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Martin Shank
President

Fourth Order of Business

Proposed Rates and fees for emergency repairs billed to outside contractors/companies that damage our infrastructure.

Labor Rate per Employee per Hour	\$45.00 / HR
After hours (overtime) Labor Rate per Employee per hour	\$67.50/HR
Use of backhoe equipment (includes operator)	\$130.00/HR
After hours (overtime) backhoe equipment	\$152.50/HR
Charge for Sewer Line Cleaning Machine	\$65.00/HR

Sixth Order of Business

Coral Springs Improvement District

Basic Financial Statements
For the Year Ended September 30, 2015

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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Coral Springs Improvement District
Coral Springs, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of Coral Springs Improvement District (the "District") as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standard applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Coral Springs Improvement District

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the District, as of September 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof and budgetary comparison of the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 and schedule of funding progress - other post-employment benefits on page 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The schedule of operating expenses by department on page 33 as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of the District. The schedule of operating expenses by department is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2016, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
January 7, 2016

**Coral Springs Improvement District
Management's Discussion and Analysis
September 30, 2015**

Our discussion and analysis of Coral Springs Improvement District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

Financial Highlights

The following are the highlights of financial activity for the year ended September 30, 2015:

- The District's total assets exceeded total liabilities by \$ 53,638,510 (net position). Unrestricted net position for governmental activities was \$ 5,623,422.
- Governmental activities revenues totaled \$ 1,866,214 while governmental activities expenses totaled \$ 1,165,284. Business-type revenues totaled \$ 13,227,840, including interest income and realized gain on investments totaling \$ 35,115. Business-type expenses totaled \$ 13,374,826.

Overview of the Financial Statements

The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. The government-wide financial statements present an overall picture of the District's financial position and results of operations. The fund financial statements present financial information for the District's major fund. The notes to basic financial statements provide additional information concerning the District's finances that are not disclosed in the government-wide or fund financial statements.

Government-Wide Financial Statements: The Government-wide financial statements are the statement of net position and the statement of activities. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and business-type activities and the change in net position. Governmental activities are primarily supported by property tax assessments. Business-type activities are supported by charges to the users of those activities, such as water and sewer services.

The statement of net position presents information on all assets and liabilities of the District, with the difference between assets, deferred inflow/outflows of resources and liabilities reported as net position. Net position is reported in three categories: 1) net investment in capital assets; 2) restricted and; 3) unrestricted. Assets, liabilities, and net position are reported for all governmental activities separate from the assets, liabilities, and net position of business-type activities.

**Coral Springs Improvement District
Management's Discussion and Analysis
September 30, 2015**

The statement of activities presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program. Revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities or business-type activities. Governmental activities financed by the District include physical environment and general government. Business-type activities financed by user charges include water and sewer services.

Fund Financial Statements: Fund financial statements present financial information for governmental funds and proprietary funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the fund, changes in current financial resources (revenues and expenditures), and current available resources. The enterprise fund financial statements provide information on all assets and liabilities of the fund, changes in the economic resources (revenues and expenses), and total economic resources.

Fund financial statements include a balance sheet and a statement of revenues, expenditures and change in fund balance for the governmental fund. A statement of revenues, expenditures, and change in fund balance - budget and actual, is provided for the District's General Fund. For enterprise funds, a statement of net position, a statement of revenues, expenses and change in net position, and a statement of cash flows are presented. Fund financial statements provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses and to comply with legal requirements.

The government-wide financial statements and the fund financial statements provide different pictures of the District. The government-wide financial statements provide an overall picture of the District's financial standing, split between governmental activities and business-type activities. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including buildings, land, machinery and equipment, construction-in-progress and infrastructure are reported in the statement of net position. All liabilities, including principal outstanding on bonds, and future employee benefits, obligated but not paid by the District, are included. The statement of activities includes a provision for depreciation of all long-lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The fund financial statements provide a picture of the major funds of the District. In the case of governmental activities, outlays for long-lived assets are reported as expenditures and long-term liabilities, such as general obligations bonds, are not included in the fund financial statements. To provide a link from the fund financial statements to the government-wide financial statements, reconciliations are provided from the fund financial statements to the government-wide financial statements.

Notes to the Basic Financial Statements: The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statement can be on pages 19 through 31 of this report.

**Coral Springs Improvement District
Management's Discussion and Analysis
September 30, 2015**

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of financial position. The following table reflects the condensed government-wide statements of net position as of September 30, 2015 and 2014:

**Coral Springs Improvement District
Statements of Net Position**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Current and other assets	\$ 6,247,018	\$ 9,310,273	\$ 19,593,070	\$ 19,308,132	\$ 25,840,088	\$ 28,618,405
Restricted assets	-	-	5,145,787	4,559,905	5,145,787	4,559,905
Capital assets (net)	5,967,124	1,746,794	61,003,503	62,992,082	66,970,627	64,738,876
Total assets	12,214,142	11,057,067	85,742,360	86,860,119	97,956,502	97,917,186
Other liabilities	539,388	92,558	3,081,573	2,967,897	3,620,961	3,060,455
Noncurrent liabilities	84,208	74,893	40,612,823	41,697,272	40,697,031	41,772,165
Total liabilities	623,596	167,451	43,694,396	44,665,169	44,317,992	44,832,620
Net position:						
Net investments in capital assets	5,967,124	1,746,794	19,533,751	20,912,749	25,500,875	22,659,543
Restricted	-	-	5,145,787	4,075,009	5,145,787	4,075,009
Unrestricted	5,623,422	9,142,822	17,368,426	17,207,192	22,991,848	26,350,014
Total net position	\$ 11,590,546	\$ 10,889,616	\$ 42,047,964	\$ 42,194,950	\$ 53,638,510	\$ 53,084,566

Governmental and Business-Type Activities: Governmental activities increased the District's net position by \$ 700,930, while business-type activities decreased the District's net position by \$ 146,986, as reflected in the table below:

**Coral Springs Improvement District
Statements of Activities**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Revenues:						
Charges for services	\$ 9,100	\$ 6,750	\$ 13,152,816	\$ 12,716,122	\$ 13,161,916	\$ 12,722,872
Taxes:						
Assessments	1,811,819	1,992,062	-	-	1,811,819	1,992,062
Other	30,116	29,528	39,909	115,512	70,025	145,040
Total revenues	1,851,035	2,028,340	13,192,725	12,831,634	15,043,760	14,859,974
Expenses:						
General government	428,618	384,324	-	-	428,618	384,324
Physical environment	653,841	548,771	-	-	653,841	548,771
Water and sewer	-	-	7,061,414	6,705,704	7,061,414	6,705,704
Interest expense	-	-	1,964,095	1,919,778	1,964,095	1,919,778
Provisions for depreciation and amortization	82,825	87,521	4,349,317	4,261,406	4,432,142	4,348,927
Total expenses	1,165,284	1,020,616	13,374,826	12,886,888	14,540,110	13,907,504
Change in net position before other income (expense)	685,751	1,007,724	(182,101)	(55,254)	503,650	952,470

**Coral Springs Improvement District
Management's Discussion and Analysis
September 30, 2015**

**Coral Springs Improvement District
Statements of Activities
(continued)**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Other income (expense):						
Interest income	15,179	16,342	27,316	26,783	42,495	43,125
Realized and unrealized gain/(loss) on investments	-	-	7,799	(4,534)	7,799	(4,534)
Total other income (expense)	15,179	16,342	35,115	22,249	50,294	38,591
Change in net position	700,930	1,024,066	(146,986)	(33,005)	553,944	991,061
Net position, beginning of the year	10,889,616	9,865,550	42,194,950	42,227,955	53,084,566	52,093,505
Net position, end of the year	\$ 11,590,546	\$ 10,889,616	\$ 42,047,964	\$ 42,194,950	\$ 53,638,510	\$ 53,084,566

Analysis of the Governmental Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the District's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a District's net resources available for spending at the end of the fiscal year. The General Fund is the only governmental fund.

As of the end of the current fiscal year, the District's governmental fund reported an ending fund balance of \$ 5,727,643.

Capital Assets and Debt Administration

The District's capital assets less accumulated depreciation for its governmental activities and business-type activities as of September 30, 2015 amounts to \$ 5,967,124 and \$ 61,003,503, respectively, and consists of land, buildings, infrastructure, machinery and equipment, easements and construction-in-progress.

At the end of the year, the District's business activities had general obligation bond debt outstanding of \$ 41,469,752.

Additional information on the District's debt can be found in Note 7 on pages 26 and 27 of this report.

General Fund Budgetary Highlights: An operating budget for the General Fund was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The General Fund budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The budget to actual comparisons for the General Fund, including the original and final adopted budget, is shown on page 14.

**Coral Springs Improvement District
Management's Discussion and Analysis
September 30, 2015**

The District experienced a favorable variance in revenues compared to the General Fund budget in the amount of \$ 50,903. The District also experienced a favorable variance in expenditures compared to the General Fund budget in the amount of \$ 37,871.

Economic Factors and Next Year's Budgets

The 2016 General Fund's budgeted expenditures decreased by approximately \$ 46,000. The expenditures remain relatively the same due to capital improvements for canal bank restoration and pump station repairs. The 2016 Water and Sewer Fund's budgeted expenses increased by approximately \$ 302,000. The increase is due to the budgeting of capital projects that will be completed in 2016. The District's utility rates will not change for fiscal year ended September 30, 2016.

Requests for Information

This financial report is designed to provide a general overview of Coral Springs Improvement District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Coral Springs Improvement District, 10300 N.W. 11th Manor, Coral Springs, Florida 33071.

BASIC FINANCIAL STATEMENTS

Coral Springs Improvement District
Statement of Net Position
September 30, 2015

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Assets:			
Current assets:			
Cash and cash equivalents	\$ 5,956,401	\$ 17,265,868	\$ 23,222,269
Investments	260,928	257,486	518,414
Accounts receivable	-	1,206,785	1,206,785
Due from other sources	-	506,562	506,562
Due from other governments	-	60,982	60,982
Accrued interest receivable	3,622	4,675	8,297
Prepaid items	26,067	290,712	316,779
Restricted cash and cash equivalents	-	5,145,787	5,145,787
Noncurrent assets:			
Capital assets:			
Depreciable (net)	955,127	59,226,866	60,181,993
Nondepreciable	5,011,997	1,776,637	6,788,634
	<u>12,214,142</u>	<u>85,742,360</u>	<u>97,956,502</u>
Total assets			
Liabilities:			
Current liabilities:			
Accounts payable	43,139	220,553	263,692
Accrued expenses	11,762	75,663	87,425
Contracts payable	449,266	313,520	762,786
Compensated absences payable	20,013	108,906	128,919
Customer deposits	10,000	552,815	562,815
Internal balances	5,208	(5,208)	-
Payable from restricted assets:			
Accrued interest payable	-	645,324	645,324
Current portion of bonds payable	-	1,170,000	1,170,000
Noncurrent liabilities:			
Net OPEB obligation	32,052	211,948	244,000
Compensated absences payable	52,156	101,123	153,279
Bonds payable	-	40,299,752	40,299,752
	<u>623,596</u>	<u>43,694,396</u>	<u>44,317,992</u>
Total liabilities			
Net Position:			
Net investment in capital assets	5,967,124	19,533,751	25,500,875
Restricted for renewal and replacement	-	4,001,476	4,001,476
Restricted for debt service	-	1,144,311	1,144,311
Unrestricted	5,623,422	17,368,426	22,991,848
	<u>11,590,546</u>	<u>42,047,964</u>	<u>53,638,510</u>
Total net position	\$	\$	\$

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
Statement of Activities
For the Year Ended September 30, 2015**

	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Functions/Programs:							
Governmental activities:							
General government	\$ 428,618	\$ -	\$ -	\$ -	\$ (428,618)	\$ -	\$ (428,618)
Physical environment	653,841	9,100	-	-	(644,741)	-	(644,741)
Provision for depreciation	82,825	-	-	-	(82,825)	-	(82,825)
Total governmental activities	<u>1,165,284</u>	<u>9,100</u>	<u>-</u>	<u>-</u>	<u>(1,156,184)</u>	<u>-</u>	<u>(1,156,184)</u>
Business-type activities:							
Personal services	4,084,840	213,472	-	-	-	(3,871,368)	(3,871,368)
Materials, supplies and services	2,976,574	12,939,344	-	-	-	9,962,770	9,962,770
Provision for depreciation and amortization	4,349,317	-	-	-	-	(4,349,317)	(4,349,317)
Interest expense	1,964,095	-	-	-	-	(1,964,095)	(1,964,095)
Total business-type activities	<u>13,374,826</u>	<u>13,152,816</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(222,010)</u>	<u>(222,010)</u>
Total primary government	<u>\$ 14,540,110</u>	<u>\$ 13,161,916</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(1,156,184)</u>	<u>(222,010)</u>	<u>(1,378,194)</u>
General revenues:							
Property taxes					1,811,819	-	1,811,819
Interest income					15,179	27,316	42,495
Miscellaneous income					30,116	39,909	70,025
Realized gain on investments					-	7,799	7,799
Total general revenues					<u>1,857,114</u>	<u>75,024</u>	<u>1,932,138</u>
Change in net position					700,930	(146,986)	553,944
Net position, October 1, 2014					<u>10,889,616</u>	<u>42,194,950</u>	<u>53,084,566</u>
Net position, September 30, 2015					<u>\$ 11,590,546</u>	<u>\$ 42,047,964</u>	<u>\$ 53,638,510</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
Balance Sheet - Governmental Fund
September 30, 2015**

	General Fund
	<u> </u>
Assets:	
Cash and cash equivalents	\$ 5,956,401
Investments	260,928
Accrued interest receivable	3,622
Prepaid items	<u>26,067</u>
Total assets	\$ <u><u>6,247,018</u></u>
Liabilities:	
Accounts payable	\$ 43,139
Accrued expenditures	11,762
Contracts payable	449,266
Due to proprietary fund	5,208
Deposits	<u>10,000</u>
Total liabilities	<u>519,375</u>
Fund Balance:	
Nonspendable:	
Prepaid items	26,067
Assigned to:	
Capital projects	2,400,000
First quarter operating reserves	450,000
Emergency	2,000,000
Unassigned:	
General Fund	<u>851,576</u>
Total fund balance	<u>5,727,643</u>
Total liabilities and fund balance	\$ <u><u>6,247,018</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
 Reconciliation of the Balance Sheet of the Governmental Fund
 to the Statement of Net Position
 September 30, 2015**

Total Fund Balance - Governmental Fund \$ 5,727,643

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund.

Cost of capital assets	\$ 12,450,259	
Less accumulated depreciation	<u>(6,483,135)</u>	5,967,124

Certain liabilities are not due and payable in the current period and, therefore, are not reported in the governmental fund.

Net OPEB obligation	(32,052)	
Compensated absences payable	<u>(72,169)</u>	<u>(104,221)</u>

Net Position of Governmental Activities \$ 11,590,546

The accompanying notes to basic financial statements are an integral part of these statements.

Coral Springs Improvement District
Statement of Revenues, Expenditures and Change in Fund Balance - Governmental Fund
For the Year Ended September 30, 2015

	General Fund
Revenues:	
Assessments	\$ 1,811,819
Miscellaneous income	30,116
Interest income	15,179
Permit fees	9,100
	<hr/>
Total revenues	1,866,214
	<hr/>
Expenditures:	
Current:	
General government:	
Personal services	170,782
Operating	246,297
	<hr/>
Total general government	417,079
	<hr/>
Flood control:	
Personal services	453,871
Operating	199,970
	<hr/>
Total flood control	653,841
	<hr/>
Capital outlay	4,303,155
	<hr/>
Total expenditures	5,374,075
	<hr/>
Net change in fund balance	(3,507,861)
	<hr/>
Fund Balance, October 1, 2014	9,235,504
	<hr/>
Fund Balance, September 30, 2015	\$ <u><u>5,727,643</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
 Reconciliation of the Statement of Revenues, Expenditures and Changes
 in Fund Balance of the Governmental Fund to the Statement of Activities
 For the Year Ended September 30, 2015**

Net Change in Fund Balance - Governmental Fund \$ (3,507,861)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Expenditures for capital assets	\$ 4,303,155	
Current year provision for depreciation	<u>(82,825)</u>	4,220,330

Some expenses reported in the statement of activities are not reported in the governmental funds because they have no effect on current financial resources.

Change in net OPEB obligation		(5,702)
-------------------------------	--	---------

Payment of compensated absences uses current financial resources and is recorded as an expenditure in the governmental fund but reduces the liability in the government-wide statement of net position.

		<u>(5,837)</u>
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Change in Net Position of Governmental Activities \$ 700,930

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
Statement of Revenues, Expenditures and Change in Fund Balance -
Budget and Actual - General Fund
For the Year Ended September 30, 2015**

	<u>Original Budget</u>	<u>Amended & Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Assessments	\$ 1,781,795	\$ 1,781,795	\$ 1,811,819	\$ 30,024
Miscellaneous income	30,116	30,116	30,116	-
Interest income	2,400	2,400	15,179	12,779
Permit fees	1,000	1,000	9,100	8,100
	<u>1,815,311</u>	<u>1,815,311</u>	<u>1,866,214</u>	<u>50,903</u>
Total revenues				
Expenditures:				
Current:				
General government:				
Personal services	154,872	173,872	170,782	3,090
Operating	261,611	242,611	246,297	(3,686)
	<u>416,483</u>	<u>416,483</u>	<u>417,079</u>	<u>(596)</u>
Total general government				
Flood control:				
Personal services	431,588	431,588	453,871	(22,283)
Operating	482,575	232,575	199,970	32,605
	<u>914,163</u>	<u>664,163</u>	<u>653,841</u>	<u>10,322</u>
Total flood control				
Capital outlay:				
	<u>1,831,300</u>	<u>4,331,300</u>	<u>4,303,155</u>	<u>28,145</u>
Total expenditures				
	<u>3,161,946</u>	<u>5,411,946</u>	<u>5,374,075</u>	<u>37,871</u>
Excess (deficiency) of revenues over expenditures				
	<u>(1,346,635)</u>	<u>(3,596,635)</u>	<u>(3,507,861)</u>	<u>88,774</u>
Other Financing Sources (Uses):				
Appropriation of prior years' fund balance	2,096,635	3,596,635	-	(3,596,635)
Reserved for first quarter operating	(450,000)	-	-	-
Reserved for projects and emergency	(300,000)	-	-	-
	<u>1,346,635</u>	<u>3,596,635</u>	<u>-</u>	<u>(3,596,635)</u>
Total other financing sources (uses)				
	<u>1,346,635</u>	<u>3,596,635</u>	<u>-</u>	<u>(3,596,635)</u>
Net change in fund balance				
	-	-	(3,507,861)	(3,507,861)
Fund Balance, October 1, 2014				
	-	-	9,235,504	9,235,504
Fund Balance, September 30, 2015				
	\$ <u>-</u>	\$ <u>-</u>	\$ <u>5,727,643</u>	\$ <u>5,727,643</u>

The accompanying notes to basic financial statements are an integral part of these statements.

Coral Springs Improvement District
Statement of Net Position - Proprietary Fund
September 30, 2015

	<u>Water and Sewer Fund</u>
Assets:	
Current assets:	
Cash and cash equivalents	\$ 17,265,868
Investments	257,486
Accounts receivable	1,206,785
Due from other sources	506,562
Due from other governments	60,982
Due from general fund	5,208
Accrued interest receivable	4,675
Prepaid items	290,712
Restricted cash and cash equivalents	5,145,787
Noncurrent assets:	
Depreciable (net)	59,226,866
Nondepreciable	<u>1,776,637</u>
Total assets	<u>85,747,568</u>
Liabilities:	
Current liabilities:	
Accounts payable	220,553
Accrued expenses	75,663
Contracts payable	313,520
Compensated absences payable	108,906
Customer deposits	552,815
Payable from restricted assets:	
Accrued interest payable	645,324
Current portion of bonds payable	1,170,000
Noncurrent liabilities:	
Net OPEB obligation	211,948
Compensated absences payable	101,123
Bonds payable	<u>40,299,752</u>
Total liabilities	<u>43,699,604</u>
Net Position:	
Net investment in capital assets	19,533,751
Restricted for renewal and replacement	4,001,476
Restricted for debt service	1,144,311
Unrestricted	<u>17,368,426</u>
Total net position	<u>\$ 42,047,964</u>

The accompanying notes to basic financial statements are an integral part of these statements.

Coral Springs Improvement District
Statement of Revenues, Expenses and Change in Net Position - Proprietary Fund
For the Year Ended September 30, 2015

	<u>Water and Sewer Fund</u>
Operating Revenues:	
Charges for services:	
Water	\$ 6,741,665
Sewer	5,992,744
Contract personnel fees	213,472
Miscellaneous utility fees	121,352
Technology sharing fees	26,000
Rentals	57,583
	<hr/>
Total operating revenues	13,152,816
	<hr/>
Operating Expenses:	
Personal services	4,084,840
Materials, supplies and services	2,976,574
Provisions for depreciation and amortization	4,349,317
	<hr/>
Total operating expenses	11,410,731
	<hr/>
Operating income	1,742,085
	<hr/>
Nonoperating Revenues (Expenses):	
Interest income	27,316
Miscellaneous revenue	39,909
Realized gain on investments	7,799
Interest expense	(1,964,095)
	<hr/>
Total nonoperating revenues (expenses)	(1,889,071)
	<hr/>
Change in net position	(146,986)
	<hr/>
Net Position, October 1, 2014	42,194,950
	<hr/>
Net Position, September 30, 2015	\$ 42,047,964
	<hr/> <hr/>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
Statement of Cash Flows - Proprietary Fund
For the Year Ended September 30, 2015**

	<u>Water and Sewer Fund</u>
Cash Flows from Operating Activities:	
Cash received from customers and users	\$ 13,247,413
Cash paid to employees for services	(4,004,062)
Cash paid to suppliers for goods and services	<u>(2,955,393)</u>
Net cash provided by (used in) operating activities	<u>6,287,958</u>
Cash Flows from Noncapital Financing Activities:	
Cash received for miscellaneous activities	<u>39,909</u>
Net cash provided by (used in) noncapital financing activities	<u>39,909</u>
Cash Flows from Capital and Related Financing Activities:	
Interest paid	(1,978,156)
Bond principal payments	(1,125,000)
Purchase of capital assets	<u>(2,330,215)</u>
Net cash provided by (used in) capital and related financing activities	<u>(5,433,371)</u>
Cash Flows from Investing Activities:	
Interest received	26,370
Realized gain on investments	<u>7,799</u>
Net cash provided by (used in) investing activities	<u>34,169</u>
Net increase (decrease) in cash and cash equivalents	928,665
Cash and Cash Equivalents, October 1, 2014	<u>21,482,990</u>
Cash and Cash Equivalents, September 30, 2015	\$ <u><u>22,411,655</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

Coral Springs Improvement District
Statement of Cash Flows - Proprietary Fund (continued)
For the Year Ended September 30, 2015

	<u>Water and Sewer Fund</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating income	\$ <u>1,742,085</u>
Adjustments to reconcile operating income to net cash provided by operating activities:	
Provision for depreciation	4,318,794
Provision for amortization	30,523
Changes in assets and liabilities:	
(Increase) decrease in accounts receivable	75,732
(Increase) decrease in due from other sources	(47,702)
(Increase) decrease in due from other governments	(46,032)
(Increase) decrease in prepaid items	76,793
(Increase) decrease in due from general fund	24,724
Increase (decrease) in accounts payable	653
Increase (decrease) in accrued expenses	12,859
Increase (decrease) in contracts payable	12,745
Increase (decrease) in compensated absences payable	36,621
Increase (decrease) in customer deposits	18,865
Increase (decrease) in net OPEB obligation	<u>31,298</u>
Total adjustments	<u>4,545,873</u>
Net cash provided by (used in) operating activities	\$ <u><u>6,287,958</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 1 - Organization and Operations

The Coral Springs Improvement District (the "District") was incorporated under the provisions of Chapter 70-617, Laws of Florida, for the purpose of constructing and maintaining systems of drainage, flood control and water and sewer utilities within the boundaries of the District. Its utilities currently service approximately 9,500 customers.

Note 2 - Summary of Significant Accounting Policies

The basic financial statements of the District have been prepared in conformity with generally accepted accounting principles as applied to governmental units. The District's more significant accounting policies are described below.

Reporting entity: The criteria used for including component units consists of identification of legally separate organizations for which the Board of Supervisors of the District are financially accountable. This criteria also includes identification of organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. Based upon this review, there were no potential component units of the District.

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The District has both governmental and business-type activities.

In the government-wide statement of net position, the governmental activities column is presented on a consolidated basis, if applicable, and is reported on a full-accrual, economic resource basis, which recognizes all noncurrent assets and receivables as well as all noncurrent debt and obligations. The effect of inter-fund activity has been eliminated from the government-wide financial statements.

The government-wide statement of activities reports both the gross and net cost of each of the District's functions. The net costs, by function, are also supported by general revenues, other revenue, etc. The statement of activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflect capital-specific grants.

This government-wide focus is more on the ability to sustain the District as an entity and the change in the District's net position resulting from the current year's activities.

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/net position, revenues and expenditures (expenses). The various funds are summarized by type in the basic financial statements. The following fund types are used by the District:

General Fund - The General Fund is established to account for all financial transactions not properly accounted for in another fund.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 2 - Summary of Significant Accounting Policies (continued)

Water and Sewer Fund - The Water and Sewer Fund is a proprietary fund established to account for operations that are to be financed and operated in a manner similar to private business enterprises. The costs of providing services to customers are to be recovered primarily through user charges.

Measurement focus, basis of accounting, and presentation: Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the basic financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Governmental funds use the current financial resources measurement focus and the government-wide statements use the economic resources measurement focus.

Governmental activity in the government-wide financial statements is presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental fund is accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available for use. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers revenues available if they are collected within sixty days after year end. Expenditures are generally recognized when the liability is incurred, except that interest payable on debt is recognized only when due.

The Proprietary Fund uses the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized when incurred.

Budgets and budgetary accounting: The District's annual budgets are adopted for the General Fund and Water and Sewer Fund and approved by the Board of Supervisors. The budget amounts presented in the accompanying basic financial statements are as originally adopted by the District's Board of Supervisors. Any amendments to the budget are reflected in the amended budget.

The General Fund budget is prepared on a basis consistent with generally accepted accounting principles (GAAP). This budget is a financial plan approved in the manner authorized by law, but not subject to appropriation.

Encumbrances: The District does not utilize encumbrance accounting.

Cash equivalents: For purposes of the statement of cash flows, the Water and Sewer Fund considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Investments: Investments are stated at their fair value, which is based on quoted market prices. Unrealized gains and losses in fair value are recognized. Certain investments are stated at amortized cost if they have a remaining maturity of one year or less when purchased.

Accounts receivable: Accounts receivable reflected in the Water and Sewer Fund consist of charges to customers for service including sewer revenues on services which have been rendered whether billed or not. No allowance for doubtful accounts is considered necessary.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 2 - Summary of Significant Accounting Policies (continued)

Prepaid items: Certain payments reflect costs applicable to a future accounting period and are recorded as prepaid items in both the government-wide and fund financial statements.

Capital assets: Capital assets, which include land, buildings, infrastructure, machinery and equipment and construction-in-progress, are reported in the governmental or business-type activities columns in the government-wide financial statements. All capital assets are valued at historical cost or estimated cost when actual historical cost is not available. Donated capital assets are valued at their estimated fair value on the date donated. The District defines capital assets as assets with an initial individual cost of more than \$ 1,000 and an estimated useful life in excess of one year. Depreciation on all capital assets is charged to operations using the straight-line method over the assets' estimated service lives, ranging from 5 to 40 years.

The costs of normal maintenance and repairs that do not add to the value of the capital asset or materially extend its life are not capitalized.

Due to/from other funds: Short-term inter-fund advances, when applicable, are recorded by the advancing fund as a receivable with a corresponding payable recorded by the receiving fund. Repayments reduce the corresponding receivable and payable. Inter-fund balances are eliminated in the government-wide financial statements.

Deferred outflows/inflows of resources: In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The District does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District does not have any items that qualify for reporting in this category.

Net position: Net position is classified in three categories. The general meaning of each is as follows:

- a. Net investment in capital assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted - consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted - all other net position that do not meet the definition of "restricted" or "net investment in capital assets."

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 2 - Summary of Significant Accounting Policies (continued)

Fund balance: The District previously adopted GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement requires that governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the revenue note and are restricted through debt covenants.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District Board of Supervisors (the "Board"). These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or through the Board delegating this responsibility to the District manager through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.

Unassigned: This classification includes the residual fund balance for the General Fund.

When the District has expenditures for which committed, assigned or unassigned fund balance is available, the District would consider committed funds to be spent first, then assigned funds and lastly unassigned funds.

Property tax calendar (assessments): Property tax assessments are validated with the Broward County Property Appraiser and collected by the Broward County Tax Collector. The key dates in the property tax cycle are as follows:

Preceding Fiscal Year:

Enforceable lien date	January 1
Tax roll validated	July 1
Taxes levied	July 15

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 2 - Summary of Significant Accounting Policies (continued)

Current Fiscal Year:

Beginning of fiscal year for which Taxes have been levied	October 1
Tax bills rendered	November 1
Tax due date	March 31
Delinquent tax lien	April 30
Tax certificates sold	June 1

Use of estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Date of management review: Subsequent events were evaluated by management through January 7, 2016, which is the date the financial statements were available for issuance.

Note 3 - Deposits and Investments

Deposits: The District’s deposits must be placed with banks and savings and loans which are qualified as public depositories prior to receipt of public monies under Chapter 280, Florida Statutes. These deposits are insured by the FDIC up to \$ 250,000. Monies deposited in amounts greater than the insurance coverage are secured by the banks pledging securities with the State Treasurer in the collateral pool. At year end, the carrying amount of the District’s bank deposits was \$ 11,995,657 and the bank balance was \$ 12,176,796. In addition, the District had \$ 10,500 in petty cash.

Investments: The investment of funds is authorized by Florida Statutes, which allows the District to invest in the Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, SEC registered money market funds with the highest credit quality rating, interest-bearing time deposits or savings accounts in qualified public depositories and direct obligations of the United States Treasury. Certain investments of the enterprise fund are governed by Bond Indentures.

Investments as of September 30, 2015 were as follows:

	Reported Amount - Fair Value or Amortized Cost	Maturity
	<u>Cost</u>	<u>Maturity</u>
Money Market mutual funds	\$ 16,354,196	N/A
Certificates of Deposit	518,414	Between 6/8/16 and 10/1/2016
SBA (State Investment Pool)- Fund B	<u>7,703</u>	29 days
	<u>\$ 16,880,313</u>	

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 3 - Deposits and Investments (continued)

These deposits and investments are reflected in the accompanying statement of net position as cash and cash equivalents of \$ 28,368,056 and investments of \$ 518,414.

Credit risk: Florida Statutes require the money market mutual funds held by the District to have the highest credit quality rating from a nationally recognized rating agency. The money market mutual funds held by the District are rated AAAM by Standard and Poor's and Aaa by Moody's Investors Service.

Interest rate risk: Florida Statutes state that the investment portfolio be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due. The District's investments are not subject to interest rate risk.

Custodial credit risk: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. None of the District's investments are subject to custodial credit risk.

Restricted cash and cash equivalents: The proprietary fund maintains cash and cash equivalents restricted for the following purposes:

Future debt service	\$ 1,144,311
Renewal and replacement of capital assets	<u>4,001,476</u>
Total restricted cash and cash equivalents	<u><u>\$ 5,145,787</u></u>

Note 4 - Due From Other Sources

The District's water and wastewater plants were placed into service during the prior fiscal year. The District paid the project engineer certain funds at the beginning of the project for design work based on initial projections of total construction costs. When the project was bid, there was a substantial reduction in overall costs which resulted in a proportionate reduction of the design costs for both plants. The resulting reduction in design costs are represented as a receivable from the engineer in the amount of \$ 506,562 and are deemed collectible by the District. This amount was collected subsequent to year end.

Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015

Note 5 - Capital Assets

The following is a schedule of changes in capital assets during the year ended September 30, 2015:

	Balance, October 1, 2014	Additions	Deletions	Transfers	Balance, September 30, 2015
Governmental Activities:					
Capital assets, not being depreciated:					
Construction in progress	\$ 236,242	\$ 4,222,555	\$ -	\$ -	\$ 4,458,797
Land	553,200	-	-	-	553,200
Total capital assets, not being depreciated	<u>789,442</u>	<u>4,222,555</u>	<u>-</u>	<u>-</u>	<u>5,011,997</u>
Capital assets, being depreciated:					
Infrastructure	6,688,222	78,248	-	-	6,766,470
Machinery and equipment	669,440	2,352	-	-	671,792
Total capital assets, being depreciated	<u>7,357,662</u>	<u>80,600</u>	<u>-</u>	<u>-</u>	<u>7,438,262</u>
Less accumulated depreciation for:					
Infrastructure	5,780,690	60,185	-	-	5,840,875
Machinery and equipment	619,620	22,640	-	-	642,260
Total accumulated depreciation	<u>6,400,310</u>	<u>82,825</u>	<u>-</u>	<u>-</u>	<u>6,483,135</u>
Total capital assets, being depreciated, net	<u>957,352</u>	<u>(2,225)</u>	<u>-</u>	<u>-</u>	<u>955,127</u>
Governmental activities capital assets, net	<u>\$ 1,746,794</u>	<u>\$ 4,220,330</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,967,124</u>
Business-Type Activities:					
Capital assets, not being depreciated:					
Construction in progress	\$ 302,840	\$ 1,585,539	\$ -	\$ (868,479)	\$ 1,019,900
Easement	394,998	-	-	-	394,998
Land	361,739	-	-	-	361,739
Total capital assets, not being depreciated	<u>1,059,577</u>	<u>1,585,539</u>	<u>-</u>	<u>(868,479)</u>	<u>1,776,637</u>
Capital assets, being depreciated:					
Infrastructure	122,902,442	596,887	-	572,557	124,071,886
Buildings	1,568,765	44,799	-	-	1,613,564
Machinery and equipment	3,451,230	102,990	129,158	295,922	3,720,984
Total capital assets, being depreciated	<u>127,922,437</u>	<u>744,676</u>	<u>129,158</u>	<u>868,479</u>	<u>129,406,434</u>
Less accumulated depreciation for:					
Infrastructure	63,098,288	3,995,879	-	-	67,094,167
Buildings	1,387,298	19,602	-	-	1,406,900
Machinery and equipment	1,504,346	303,313	129,158	-	1,678,501
Total accumulated depreciation	<u>65,989,932</u>	<u>4,318,794</u>	<u>129,158</u>	<u>-</u>	<u>70,179,568</u>
Total capital assets, being depreciated, net	<u>61,932,505</u>	<u>(3,574,118)</u>	<u>-</u>	<u>868,479</u>	<u>59,226,866</u>
Business-type activities capital assets, net	<u>\$ 62,992,082</u>	<u>\$ (1,988,579)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 61,003,503</u>

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 5 - Capital Assets (continued)

Provision for depreciation was charged to functions as follows:

Total provision for depreciation - governmental activities	\$ <u>82,825</u>
Total provision for depreciation - business-type activities	\$ <u>4,318,794</u>

Note 6 - Commitments

The District has various ongoing construction contracts. As of September 30, 2015, commitments on uncompleted construction contracts totaled \$ 388,108.

Note 7 - Debt

a. Summary of debt of business-type activities:

Debt at September 30, 2015 included the following:

\$ 43,255,000 Subordinate Water and Sewer Revenue Bonds, Series 2007; due in annual installments through June 2037; interest payable semi-annually at rates ranging from 3.75% to 4.75% (net of unamortized bond discount of \$ 660,248). \$ 41,469,752

\$ 41,469,752

The following is a summary of the changes that occurred in the Water and Sewer Fund debt during the year ended September 30, 2015:

	Balance, October 1, 2014	Additions	Deletions	Provision for Amortization	Balance, September 30, 2015	Due Within One Year
Subordinate Water and Sewer Bonds, Series 2007	\$ <u>42,564,229</u>	\$ -	\$ <u>1,125,000</u>	\$ <u>30,523</u>	\$ <u>41,469,752</u>	\$ <u>1,170,000</u>
	\$ <u>42,564,229</u>	\$ -	\$ <u>1,125,000</u>	\$ <u>30,523</u>	\$ <u>41,469,752</u>	\$ <u>1,170,000</u>

b. Summary of significant bond terms of business-type activities:

\$ 43,255,000 Subordinate Water and Sewer Revenue Bonds, Series 2007 - The District previously issued \$ 43,255,000 of Series 2007 Subordinate Water and Sewer Revenue Bonds. The bonds bear interest at rates ranging from 3.75% to 4.75% and mature in June 2037. Interest is payable on the first day of June and December.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 7 - Debt (continued)

The Bonds are payable from the net revenues of the water and sewer system of the District. The District covenants to maintain utility rates which will be sufficient to pay its operating expenses and 110% of the annual required principal and interest on the Bonds. In lieu of funding the Series 2007 Reserve Fund with cash and/or securities, the District purchased a debt service reserve surety bond which guarantees the payment of any installment of principal and/or interest as such payments become due on the 2007 Bonds. The Series 2007 Bonds maturing after June 1, 2017 are subject to redemption prior to maturity at the option of the District. The Series 2007 Bonds maturing on June 1, 2022 through 2037 are subject to mandatory sinking fund redemption in part by lot prior to their scheduled maturity as outlined in the Bond Indenture. In addition, the Bonds established a Renewal and Replacement Fund as discussed in Note 8.

c. Summary of future debt service requirements:

The annual debt service requirements are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 1,170,000	\$ 1,935,968	\$ 3,105,968
2017	1,215,000	1,889,168	3,104,168
2018	1,265,000	1,840,568	3,105,568
2019	1,320,000	1,785,226	3,105,226
2020	1,380,000	1,727,476	3,107,476
2021-2025	7,850,000	7,672,202	15,522,202
2026-2030	9,800,000	5,730,116	15,530,116
2031-2035	12,335,000	3,188,200	15,523,200
2036-2037	<u>5,795,000</u>	<u>416,100</u>	<u>6,211,100</u>
	<u>\$ 42,130,000</u>	<u>\$ 26,185,024</u>	<u>\$ 68,315,024</u>

Note 8 - Restricted Net Position

Proprietary Fund: Pursuant to the 2007 Series Bond Indentures, reserve funds are required to meet the maximum principal and interest requirement for any succeeding year. The District satisfied this requirement by purchasing debt service reserve surety bonds that guarantee an amount equal to the maximum debt service of any succeeding year.

The 2007 Series Bonds established a Renewal and Replacement Account to be used for the purpose of paying the costs of nonrecurring maintenance expenditures, extensions, improvements or additions to, or the replacement of the water and sewer system. The minimum required balance for the Renewal and Replacement Account is \$ 1,000,000. The balance in the Renewal and Replacement Account at September 30, 2015 was \$ 4,001,472 which is reflected as restricted net position in the accompanying statement of net position for the proprietary fund.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 9 - Compensated Absences Payable

Employees of the District accumulate unused sick time and vacation time up to a specified number of hours depending on the employee's length of employment. Accumulated vacation time can be redeemed in cash at retirement. Accumulated sick time is not generally payable in cash except for the sick time of one employee in the General Fund which was grandfathered in when the District changed its policy regarding payment for accumulated sick time. The accumulated liability for the unused compensated absences at September 30, 2015 of the General Fund is considered to be payable from future resources and, accordingly, is only recorded in the governmental activities column of the statement of net position.

The following is a schedule of the changes in compensated absences of the General Fund:

	Balance, October 1, 2014	Net increase	Balance, September 30, 2015	Due within one year
Vacation time	\$ 42,817	\$ 1,000	\$ 43,817	\$ 20,013
Sick time	<u>23,515</u>	<u>4,837</u>	<u>28,352</u>	<u>-</u>
Total	<u>\$ 66,332</u>	<u>\$ 5,837</u>	<u>\$ 72,169</u>	<u>\$ 20,013</u>

The following is a schedule of the changes in compensated absences of the Proprietary Fund:

	Balance, October 1, 2014	Net increase	Balance, September 30, 2015	Due within one year
Vacation time	\$ 173,408	\$ 36,621	\$ 210,029	\$ 108,906
Total	<u>\$ 173,408</u>	<u>\$ 36,621</u>	<u>\$ 210,029</u>	<u>\$ 108,906</u>

Note 10 - Retirement Plan

The District has a defined contribution pension plan qualified under Sections 401(a), 403(a), and a 501(a) of the Internal Revenue Code. The Plan is administered by independent trustees. All employees who meet the one year of service requirement are qualified to participate. Employees are prohibited from making voluntary contributions to the Plan. The District's required contribution is 6% of the total salaries of qualified participants. Total salaries for the year were \$ 3,349,976. Total salaries of qualified participants were \$ 3,310,370. Each participant's non-forfeitable percentage of his employer's contribution account increases (vests) at 20% for each year of service. Employer contributions for the year, less forfeitures from terminated employees, totaled \$ 198,192 and are included in personal services of the General and Water and Sewer Funds.

The District has a money purchase contribution plan qualified under Section 457(b) of the Internal Revenue Code. The Plan is administered by an independent trustee. All full time employees who meet the 3 consecutive month(s) of employment and are of 18 years of age are qualified to participate. The District maximum contribution is 4% of total salaries of qualified participants. Total salaries for the year were \$ 3,349,976. Total salaries of qualified participants were \$ 3,249,773. Employer contributions for the year, less forfeiture from terminated employees, totaled \$ 131,191 and are included in personal services of the General and Water and Sewer Funds.

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 11 - Post-Employment Benefits

Funding Policy

The District provides no post-retirement benefits to retired employees but is required by state law to provide the availability for retirees to enroll in the health plan offered to its employees on a cost reimbursement basis.

The District does not directly make a contribution to provide retired employees with health care benefits. Retirees and their beneficiaries pay the same group rates as are charged to the District for active employees by its healthcare provider. However, the District's actuaries, in their actuarial valuation, calculate an offset to the cost of these benefits as an employer contribution, based upon an implicit rate subsidy. This offset equals the total age-adjusted costs paid by the District or its active employees for coverage of the retirees and their dependents for the year net of the retiree's own payments for the year.

The District's annual other post-employment benefit (OPEB) cost is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with GASB Statement No. 45 *Accounting and Financial Reporting by Employers Benefits Other Than Pensions*. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The annual OPEB cost for the District for the current year and the related information is as follows:

Required contribution rates:	
Employer	Pay-as-you-go
Plan members	\$ -
Annual required contribution	53,000
Interest on net OPEB obligation	8,000
Adjustment to annual required contribution	<u>(18,000)</u>
Annual OPEB cost	43,000
Contributions made (credit for implied subsidy)	<u>(6,000)</u>
Increase in net OPEB obligation	37,000
Net OPEB obligation - beginning of year	<u>207,000</u>
Net OPEB obligation - end of year	<u><u>\$ 244,000</u></u>

The annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the fiscal year ended September 30, 2015 was:

Annual OPEB cost	\$ 43,000
Percentage of OPEB cost contributed	14%
Net OPEB obligation	<u><u>\$ 244,000</u></u>

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 11 - Post-Employment Benefits (continued)

Funded Status and Funding Progress

The funded status of the plan as of October 1, 2014 was as follows:

Actuarial accrued liability	\$ 249,000
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 249,000</u>
Funded ratio	-
Covered payroll	<u>\$ 2,906,000</u>
UAAL as a percentage of covered payroll	8.6%

The actuarial valuation for the calculation of OPEB involves estimates of the value of reported amounts and assumptions about the probability of events in the future. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. The required schedule of funding progress presented as required supplementary information is designed to provide multi-year trend information to show whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. However, the District has not contributed assets to the plan at this time.

Actuarial Methods and Assumptions

Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefit costs between the District and the plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. Significant methods and assumptions were as follows:

Actuarial valuation date	October 1, 2014
Actuarial cost method	Projected unit credit
Amortization method	15-year open period; level dollar payment
Actuarial assumptions:	
Investment rate of return	4.00% per annum *
Healthcare cost trend rates:	
Select rates	8.00% for 2014/2015 graded to 5.50% for 2019/2020
Ultimate rate	5.00% per annum

* Includes inflation at 2.75% per annum

**Coral Springs Improvement District
Notes to Basic Financial Statements
September 30, 2015**

Note 12 - Risk Management

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The District carries commercial insurance to handle these various risks of losses.

Claims, expenditures, and liabilities would have been reported if it were probable that a loss in excess of policy limits had occurred and the amount of that loss could be reasonably estimated.

**REQUIRED
SUPPLEMENTAL INFORMATION**

**Coral Springs Improvement District
 Schedule of Funding Progress
 Other Post-Employment Benefits Plan
 September 30, 2015**

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets (a)</u>	<u>Actuarial Accrued Liability (AAL) Entry Age (b)</u>	<u>Unfunded AAL (UAAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)*</u>	<u>UAAL as a Percentage of Covered Payroll ((b-a)/c)</u>
10/1/2010	\$ -	\$ 253,000	\$ 253,000	0%	\$ 2,222,000	11.4%
10/1/2012	\$ -	\$ 295,000	\$ 295,000	0%	\$ 2,742,000	10.8%
10/1/2014	\$ -	\$ 249,000	\$ 249,000	0%	\$ 2,906,000	8.6%

* Covered payroll is for the calendar year period used for the actuarial valuation.

OTHER FINANCIAL INFORMATION

**Coral Springs Improvement District
 Schedule of Operating Expenses by Department - Proprietary Fund
 For the Year Ended September 30, 2015**

	<u>Water and Sewer Fund</u>
Administrative Operations:	
Personal services	\$ 1,121,805
Materials, supplies and services	401,563
Provisions for depreciation and amortization	<u>55,858</u>
Total plant operations	<u>1,579,226</u>
Plant Operations:	
Personal services	2,026,914
Materials, supplies and services	2,081,235
Provisions for depreciation and amortization	<u>3,391,167</u>
Total field operations	<u>7,499,316</u>
Field Operations:	
Personal services	936,121
Materials, supplies and services	493,776
Provisions for depreciation and amortization	<u>902,292</u>
Total administrative operations	<u>2,332,189</u>
Total operating expenses	<u>\$ 11,410,731</u>

OTHER REPORTS OF INDEPENDENT AUDITORS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Supervisors
Coral Springs Improvement District
Coral Springs, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of Coral Springs Improvement District (the "District"), as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 7, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Coral Springs Improvement District

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
January 7, 2016

INDEPENDENT AUDITOR'S REPORT TO DISTRICT MANAGEMENT

The Board of Supervisors
Coral Springs Improvement District
Coral Springs, Florida

Report on the Financial Statements

We have audited the financial statements of Coral Springs Improvement District (the "District"), as of and for the year ended September 30, 2015, and have issued our report thereon dated January 7, 2016.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.550, Rules of Auditor General.

Other Reports

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in accordance with *Government Auditing Standards* and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated January 7, 2016, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Coral Springs Improvement District was established under the laws of the State of Florida in Chapter 70-617, as amended. The District does not have any component units.

Coral Springs Improvement District

Financial Condition

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Annual Financial Report

Section 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether the annual financial report for the District for the fiscal year ended September 30, 2015, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2015. In connection with our audit, we determined that these two reports were in agreement.

Monthly Financial Statements

Section 10.554(1)(i)6.a and 10.556(9), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether or not the District provided monthly financial statement(s) to its governing board and made such monthly statement(s) available for public access on its Web site. In connection with our audit, we determined that the District provided monthly financial statement(s) to its governing board and made such monthly statement(s) available for public access on its Web site.

Transparency

Section 10.554(1)(i)6.b. and 10.556(9), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether the District provided a link on its Web site to the Florida Department of Financial Service's Web site to view the District's annual financial report submitted to the Department. In connection with our audit, we determined that the District provided a link on its Web site to the Florida Department of Financial Service's Web site.

Section 10.554(1)(i)6.c. and 10.556(9), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether the District posted its tentative and final budgets on its Web site. In connection with our audit, we determined that the District posted its tentative and final budgets on its Web site.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Coral Springs Improvement District

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
January 7, 2016



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH SECTION 218.415, FLORIDA STATUTES

To the Board of Supervisors,
Coral Springs Improvement District
Coral Springs, Florida

We have examined Coral Springs Improvement District (the "District") compliance with the requirements of Section 218.415, Florida Statutes, Local Government Investment Policies, during the year ended September 30, 2015. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2015.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
January 7, 2016

CPA's + Trusted Advisors

Seventh Order of Business



January 15, 2016

Joe Stephens
Chief Operator
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, FL 33071

RE: Cleaning Chemicals

Dear Joe,

We would like to extend to you the same pricing that we provided to Palm Beach County in **RFQ #112315-126**. We recommend for your particular application that AWC C-237 is substituted with AWC C-226. The AWC C-237 and AWC C-226 are functionally equivalent with the AWC C-226 being in a powder form instead of a liquid.

Sincerely,

Jessaca Townsend
Inside Sales and Customer Service
American Water Chemicals, Inc.
customerservice@membranechemicals.com
Tel: (813) 246-5448 ext. 229
Fax: (813) 623-6678

Board of County Commissioners

Mary Lou Berger, Mayor
Hal R. Valeche, Vice Mayor
Paulette Burdick
Shelley Vana
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor



County Administrator

Verdenia C. Baker

Purchasing Department
www.pbcgov.org/purchasing

**BOARD OF COUNTY COMMISSIONERS
NOTICE OF SOLICITATION
RFQ #112315-126**

MEMBRANE CLEANING CHEMICALS, PURCHASE AND DELIVERY OF

RFQ SUBMISSION DATE: DECEMBER 10, 2015 AT 4:00 P.M.

****** FAXED OR E-MAILED RESPONSES ACCEPTABLE ******

It is the responsibility of the vendor to ensure that all pages are included. Therefore, all vendors are advised to closely examine this package. Any questions regarding the completeness of this package should be immediately directed to the Palm Beach County Purchasing Department.

Quotations are requested for furnishing the goods/services as described herein and in accordance with applicable terms, conditions and specifications as set forth herein without any modification, change or alterations to any terms, conditions or provisions of this solicitation, unless specifically approved in writing by the County.

By submitting an offer which is accepted by the County, a binding contract is formed in accordance with the terms, conditions and specifications as set forth in this Request for Quotation (RFQ)

C A U T I O N

As they are issued, all amendments to solicitations will be posted under the applicable solicitation on our website at <http://www.pbcgov.org/purchasing>. It is the vendor's sole responsibility to routinely check this website for any amendments that may have been issued prior to the deadline for receipt of quotes.

Palm Beach County shall not be responsible for the completeness of any solicitation that was not downloaded from the above website or obtained directly from the Purchasing Department.

**In accordance with the provisions of ADA,
this document may be requested in an alternate format.**

**BOARD OF COUNTY COMMISSIONERS, PALM BEACH COUNTY PURCHASING DEPARTMENT
50 S. MILITARY TRAIL, SUITE 110, WEST PALM BEACH, FL 33415-3199**

**BOARD OF COUNTY COMMISSIONERS
Palm Beach County
REQUEST FOR QUOTATION**

RFQ #112315-126	TITLE: MEMBRANE CLEANING CHEMICALS, PURCHASE AND DELIVERY OF	
BUYER: ZULMA GASCA	PHONE (561) 616-6848	
FAX (561) 242-6748	E-MAIL: zgasca@pbcgov.org	

**** FAXED OR E-MAILED RESPONSES ACCEPTABLE ****

To ensure that your offer is considered, it must be received in Palm Beach County Purchasing no later than 4:00 P.M., PALM BEACH COUNTY LOCAL TIME, by the submission date. Offers received after this time will not be considered.

This Request for Quotation, General Conditions, Instructions to Vendors, Special Conditions, Specifications, Attachments, Amendments (if issued), and/or any other referenced document form a part of this RFQ solicitation and response thereto, and by reference are made a part thereof. The selected awardee shall be bound by all terms, conditions and requirements in these documents.

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR VENDORS

GENERAL CONDITIONS

The following Terms and Conditions are applicable to this purchase order/contract entered into by and between Palm Beach County (referred to as County) and Vendor.

1. CONDITIONED OFFERS

Vendors are cautioned that any condition, qualification, provision, or comment in their quote, or in other correspondence transmitted with their quote, which in any way modifies, takes exception to, or is inconsistent with the specifications, requirements, or any of the terms, conditions, or provisions of this solicitation, is sufficient cause for the rejection of their quote and shall be considered as non-responsive.

2. MODIFICATIONS

No modifications of this order/contract, including but not limited to these terms and conditions, shall be binding upon County unless approved by an authorized representative of County's Purchasing Office.

3. ASSIGNMENTS

Assignments are prohibited unless prior written consent is given by the County and the Vendor.

4. EXCUSABLE DELAYS

The County may grant additional time for any delay if the delay will not adversely impact the best interest of the County and is due to causes beyond the control of the Vendor. Such grant must be in writing and made part of the order/contract.

5. DEFAULT

The County may, by written notice of default to the successful vendor, terminate the order/contract in whole or in part if the successful vendor fails to satisfactorily perform any provisions of this solicitation or resultant order/contract, or fails to make progress so as to endanger performance under the terms and conditions of this solicitation or resultant order/contract, or provides repeated non-performance, or does not remedy such failure within a period of ten (10) days (or such period as the Director of Purchasing may authorize in writing) after receipt of notice from the Director of Purchasing specifying such failure. In the event the County terminates this order/contract in whole or in part because of default of the successful vendor, the County may procure goods and/or services similar to those terminated, and the successful vendor shall be liable for any excess costs incurred due to this action.

If it is determined that the successful vendor was not in default or that the default was excusable (e.g., failure due to causes beyond the control of, or without the fault or negligence of, the successful vendor), the rights and obligations of the parties shall be those provided in "Termination For Convenience".

6. TERMINATION FOR CONVENIENCE

The County may, whenever the interests of the County so require, terminate the order/contract, in whole or in part, for the convenience of the County upon five (5) days written notice to Vendor. Unless directed otherwise in the notice of termination, the Vendor shall incur no further obligations in connection with the order/contract.

7. REMEDIES

No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder now or hereafter existing at law, or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

8. NO THIRD PARTY BENEFICIARY

No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the County and/or successful vendor.

9. FOB

The F.O.B. point shall be destination. If the County agrees, freight charges may be prepaid by the Vendor and listed on the invoice; however, Vendor retains title and assumes all responsibility, liability and risk in transit, and shall be responsible for the filing of claims for loss or damages.

10. PAYMENT TERMS

The Florida Prompt Payment Act is applicable to this solicitation. Interest penalties will only be paid in accordance with the Florida Prompt Payment Act, Florida Statute 218.70.

Note: Palm Beach County Vendors can now be paid by Credit Card via the County's voluntary Payment Manager Program. For vendors

who don't have a merchant account, one is needed to utilize the Program. For vendors with a merchant account, you will need to enroll with the Palm Beach County Clerk & Comptroller's office. For information, contact the Palm Beach County Clerk & Comptroller at pbcpaymentmgr@mypalmbeachclerk.com or 561-355-3295.

11. INVOICING

Vendor must render original invoice(s) to the Palm Beach County Finance Department, P.O. Box 4036, West Palm Beach, Florida 33402-4036.

12. TAXES

The County is exempt from Federal and State taxes.

13. PURCHASE ORDER

The County will not accept any goods delivered or services performed unless a duly authorized purchase order has been issued for said goods and/or services. The purchase order number must appear on all invoices, packing slips and all correspondence concerning the order.

14. ORDER/CONTRACT

Vendor agrees that by submitting an offer (i.e. Request for Quotation) which is accepted by the County (i.e. Purchase Order, Term Contract Notice) a binding contract is formed in accordance with the County's terms, conditions and specifications as set forth in the solicitation and this purchase order. Vendor certifies that the offer has been made by an officer or employee having the authority to bind the Vendor. Accordingly, payment will **only** be made to the company and the address as provided in the Vendor's offer unless prior written authorization is received from the County.

15. PRICING

- (a) Unless specifically requested in the specifications, any response containing modifying or escalation clauses shall be rejected.
- (b) The price offered must be in accordance with the unit of measure provided on the response page(s). One (1) space or line requires only one (1) single, fixed unit price. Anything other than a single, fixed unit price shall result in the rejection of your response.
- (c) Vendor warrants by virtue of submitting an offer that prices shall remain firm for a period of ninety (90) days from the date of opening to allow for evaluation and award.
- (d) Prices shall remain firm for the initial and any subsequent term unless modified by a special condition.
- (e) All unit prices offered should be within two (2) decimal points. If vendor's pricing offered exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.
- (f) In the event of mathematical error(s), the unit price shall prevail and the vendor's total offer shall be corrected accordingly. **QUOTES HAVING ERASURES OR CORRECTIONS MUST BE INITIALED BY THE VENDOR PRIOR TO SUBMISSION TIME. IF THE CORRECTION IS NOT PROPERLY INITIALED, OR IF THE INTENT OR LEGIBILITY OF THE CORRECTION IS NOT CLEAR, THE RFQ SHALL BE REJECTED.**

16. DELIVERIES

Deliveries are to be made Monday through Friday, excluding holidays, unless otherwise stipulated.

17. INSPECTION/ACCEPTANCE

All goods and/or services provided on this Purchase Order are subject to inspection and acceptance upon receipt or completion by an authorized representative of the County. Payment shall not be authorized until the goods and/or services have been received, accepted and properly invoiced.

18. QUANTITIES

Quantities specified in the order/contract cannot be changed without County approval. Goods shipped in excess of quantity designated may be returned at Vendor's expense.

19. DISCRIMINATION PROHIBITED

Pursuant to Palm Beach County Resolution R-2014-1421, as may be amended, all Vendors doing business with the County shall treat all of its employees equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression or genetic information. All Vendors shall comply with the following and may use the "Non-Discrimination Policy" form to show compliance. Vendor shall submit to County a copy of its non-discrimination policy, which shall be consistent with the foregoing non-discrimination policy; **OR**, in the event Vendor **does not** have a written non-discrimination policy or one that conforms to the County's policy, the Vendor shall sign and submit to County a statement affirming that it will conform to the County's non-discrimination policy as set forth in the above-referenced Resolution. The Vendor shall satisfy the requirements set forth herein prior to execution of a contract with County and within a time frame specified by County (normally within two (2) working days of request). Failure to satisfy this requirement—shall render your quote non-responsive. It is the responsibility of the Vendor to maintain a written or non-written non-discrimination policy that conforms to the County's policy as set forth herein throughout the term of the contract. Failure to meet this requirement shall be considered default of contract.

20. LEGAL REQUIREMENTS

The Vendor must strictly comply with all Federal, State, County and local laws, ordinances, rules and regulations that in any manner affect the goods and/or services provided herein. The UCC shall prevail as the basis for contractual obligations between the Vendor and the County for any terms and conditions not addressed. The County shall not be liable to the Vendor for any legal fees, court costs, or other legal expenses arising from the interpretation or enforcement of this order/contract, or from any other matter generated by or relating to this order/contract.

21. CRIMINAL HISTORY RECORDS CHECK ORDINANCE

Pursuant to Palm Beach County Code Section 2-371 through 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), the County shall conduct fingerprint based criminal history record checks on all persons not employed by the County who repair, deliver, or provide goods or services for, to, or on behalf of the County. A fingerprint based criminal history record check shall be conducted on all employees and subcontractors of vendors, including repair persons and delivery persons, who are unescorted when entering a facility determined to be critical to the public safety and security of the County. County facilities that require this heightened level of security are identified in Resolution R-2003-1274, as may be amended. The vendor is solely responsible for understanding the financial, schedule, and staffing implications of this Ordinance. Further, the vendor acknowledges that its pricing offered includes any and all direct or indirect costs associated with compliance of this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the County.

22. PUBLIC ENTITY CRIMES

In accordance with the Florida Public Entity Crime Statute 287.132.133, persons and affiliates who are entering into a contract or performing any work in furtherance with Palm Beach County certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty-six (36) months immediately preceding the date hereof. This notice is required by Florida Statute 287.133 (3) (a).

23. SBE PROGRAM

Item 1 – Policy

It is the policy of the Board of County Commissioners of Palm Beach County, Florida, that SBE(s) have the maximum practical opportunity to participate in the competitive process of supplying goods and services to the County. To that end, the Board of County Commissioners adopted a Small Business Ordinance which is codified in Sections 2-80.21 through 2-80.34 (as amended) of the Palm Beach County Code, which sets forth the County's requirements for the SBE program, and is incorporated in this solicitation. Compliance with the requirements contained in this section shall result in a vendor being deemed responsive to SBE requirements. The provisions of this Ordinance are applicable to this solicitation, and shall have precedence over the provisions of this solicitation in the event of a conflict.

Item 2 – Contract Award Criteria

For purchases made as a result of this solicitation, the County shall make an award to the vendor who is certified as a small business with Palm Beach County and who is within 10% of the lowest responsive, responsible vendor, providing that the small business is also deemed responsive and responsible to the terms and conditions of the solicitation.

Item 3 – SBE Certification

Only those firms certified as a small business enterprise by Palm Beach County at the time of quote submission shall be counted toward the established SBE goals. Upon receipt of a complete application, **IT TAKES UP TO NINETY (90) DAYS TO BECOME CERTIFIED AS AN SBE WITH PALM BEACH COUNTY.** It is the responsibility of the vendor to confirm the certification of any proposed SBE; therefore, it is recommended that vendors visit the on-line Vendor Directory at www.pbcgov.org/osba to verify SBE certification.

Item 4 – Decertification

As part of the consideration for quote award under the SBE Ordinance, any firm/proposer decertified by Palm Beach County shall be considered non-responsive to the SBE requirements.

24. LOCAL PREFERENCE ORDINANCE

In accordance with the Palm Beach County Local Preference Ordinance, a preference may be given to (1) quoters having a permanent place of business in Palm Beach County or (2) quoters having a permanent place of business in the Glades that are able to provide the goods or services within the Glades.

- A. **Glades Local Preference:** Pursuant to the Palm Beach County Local Preference Ordinance, a 5% Glades Local Preference is given when a Glades business offers to provide the goods or services that will be procured for use in the Glades. If the lowest responsive, responsible quoter is a non-Glades business, all quotes received from responsive, responsible Glades businesses may be decreased by 5%. The original quote amount is not changed. The 5% decrease given for the Glades Local Preference is calculated only for the purpose of determining ranking and award.
- B. **Local Preference:** Pursuant to the Palm Beach County Local Preference Ordinance, a 5% Local Preference is given to quoters having a permanent place of business in Palm Beach County. If the lowest responsive, responsible quoter is a non-local business, all quotes received from responsive, responsible local businesses may be decreased by 5%. The original quote amount is not changed. The 5% decrease given for the Local Preference is calculated only for the purpose of determining ranking and award.
- C. To receive a Glades Local Preference or a Local Preference (collectively referred to as "local preference"), a quoter must have a permanent place of business in existence prior to the County's issuance of this Request for Quotation. A permanent place of business means that the quoter's headquarters is located in Palm Beach County or in the Glades, as applicable; or, the quoter has a permanent office or other site in Palm Beach County or in the Glades, as applicable, where the quoter will produce a substantial portion of the goods or services to be purchased. A valid Business Tax Receipt issued by the Palm Beach County Tax Collector is required, unless the quoter is exempt from the business tax receipt requirement by law, and will be used to verify that the quoter had a permanent place of business prior to the issuance of this Request for Quotation. In addition, the attached "Certification of Business Location" and Business Tax Receipt must accompany the quote at the time of quote submission. The Palm Beach County Business Tax Receipt and this Certification are the sole determinant of local preference eligibility. Errors in the completion of this Certification or failure to submit this completed Certification will cause the quoter to not receive a local preference.

25. INDEMNIFICATION

To the extent authorized by law, Vendor shall indemnify, save and hold harmless the County, its employees and agents against any and all claims, damages, liability and court awards including costs, expenses and attorney fees incurred as a result of any act or omission by the Vendor, or its employees, agents, subcontractors or assignees pursuant to the terms and conditions of this order/contract.

26. SAFETY DATA SHEETS (SDS)

Any toxic substance provided to the County as a result of this solicitation or resultant order/contract shall be accompanied by its SDS.

27. ENDORSEMENTS

No endorsements by the County of the goods and/or services will be used by the Vendor in any way, manner or form.

28. VENUE AND GOVERNING LAW

Any and all legal actions arising from or necessary to enforce this order/contract will be held in Palm Beach County and shall be interpreted according to the laws of Florida.

29. PUBLIC RECORDS

Any information submitted relating to this order/contract will become a public document pursuant to Section 119.07, Florida Statutes.

30. SALES PROMOTIONS / PRICE REDUCTIONS

Should sales promotions occur during the term of the order/contract that lower the price of the procured item, the successful vendor shall extend to the County the lower price offered by the manufacturer on any such promotional item. Further, any price decreases effectuated during the order/contract period by reason of market change or otherwise, shall be passed on to the County. Additionally, anytime after award, the vendor may offer a reduced price which shall remain in effect for the duration of the order/contract.

31. PERFORMANCE DURING EMERGENCY

By submitting an offer, vendor agrees and promises that, during and after a public emergency, disaster, hurricane, flood, or acts of God, the County shall be given "first priority" for all goods and services under this order/contract. Vendor agrees to provide all goods and services to the County during and after the emergency at the terms, conditions, and prices as provided in this solicitation on a "first priority" basis. Vendor shall furnish a 24-hour phone number to the County in the event of such an emergency. Failure to provide the stated priority during and after an emergency shall constitute breach of contract and make the vendor subject to sanctions from doing further business with the County.

32. PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Pursuant to Palm Beach County Code, Section 2-421-2-440, as amended, Palm Beach County's Office of Inspector General is authorized to review past, present and proposed County contracts, transactions, accounts, and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud.

33. BUSINESS INFORMATION

If vendor is a Joint Venture for the goods/services described herein, vendor shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

SPECIAL CONDITIONS

34. GENERAL / SPECIAL CONDITION PRECEDENCE

In the event of conflict between General Conditions and Special Conditions, the provisions of the Special Conditions shall have precedence.

35. AWARD (ALL-OR-NONE)

Palm Beach County shall award this bid to the lowest, responsive, responsible bidder on an all-or-none, total offer basis. Therefore, it is necessary for a bidder to bid on every item in order to have a bid considered. It is also required that the bidders carefully consider each item, and make sure that each one meets the specifications as indicated. In the event that one item does not meet such specifications the entire bid will be considered non-responsive. Additionally, if a bidder enters a No Bid, or N/A for any item, they will be considered non-responsive.

36. METHOD OF ORDERING (PURCHASE ORDER)

Items shall be ordered via individual purchase order. Invoices shall reflect the purchase order number.

37. F.O.B. POINT

The F.O.B. point shall be destination. Exact delivery point will be indicated on the purchase order. Bid responses showing other than F.O.B. destination shall be rejected. Bidder retains title and assumes all transportation charges, responsibility, liability and risk in transit, and shall be responsible for the filing of claims for loss or damages.

38. AS SPECIFIED

A purchase order will be issued to the successful bidder with the understanding that all items delivered must meet the specifications herein. Palm Beach County will return, at the expense of the successful bidder, items not delivered as specified.

39. ADDITIONAL QUANTITIES

For a period not exceeding **twelve (12)** months from the date of award, Palm Beach County reserves the right to purchase from the successful bidder any amount of additional items at the prices offered in response to this solicitation and under the same Terms and Conditions, upon mutual written agreement.

40. INFORMATION AND DESCRIPTIVE LITERATURE (Brand Name "or equal")

Unless otherwise stated in these specifications, any manufacturer's names, trade names, brand names, information or catalog numbers listed in this specification are for information and not intended to limit competition. When the phrase "or equal" is used, the bidder may offer any manufacturer/brand for which they are an authorized dealer/distributor/reseller, which meets or exceeds the specifications for any item listed in the bid. **Bidder shall enter the manufacturer/brand and manufacturer/brand part/model number on the bid response page.** If a bidder enters "as specified", "same as above", or any wording other than the manufacturer/brand and part/model number, and does not fill in the manufacturer/brand offered and part/model number offered for any item, the bid shall be rejected. **Unless offering the specified manufacturer/brand and part/model numbers, the bidder shall submit with their bid response, manufacturer cut sheets, sketches, descriptive literature and/or complete specifications for said item(s). Literature shall provide matching product numbers to those offered on the Bid Response page and sufficient detail to verify compliance to bid specifications.** The failure of the descriptive literature to show that the item(s) offered conforms to the requirements of this solicitation shall result in the rejection of the bid. Reference to literature submitted with a previous bid or literature which has been created by any entity other than the manufacturer shall not satisfy this provision. The County reserves the sole right to determine acceptance of offered item (s) as an approved equal.

Note: At the sole discretion of Palm Beach County, samples may be requested, after bid submittal, to complete and/or verify compliance to bid specifications.

41. WARRANTY

The successful bidder shall furnish factory/manufacturer warranty on all chemicals furnished hereunder against defect in materials and/or workmanship. The factory/manufacturer warranty shall become effective on the date of delivery and acceptance by Palm Beach County. Should any defect in materials or workmanship, excepting ordinary wear and tear, appear during the above stated warranty period, the successful bidder shall repair or replace same at no cost to Palm Beach County.

SPECIFICATIONS
RFQ #112315-126/ZG

MEMBRANE CLEANING CHEMICALS, PURCHASE AND DELIVERY OF

PURPOSE AND INTENT

The sole purpose and intent of this Request for Quotation (RFQ) is to obtain firm, fixed pricing for the purchase and delivery of Membrane Cleaning Chemicals for the Palm Beach County Water Utilities Department.

INFORMATION AND DESCRIPTIVE LITERATURE (Brand Name "or equal")

Unless otherwise stated in these specifications, any manufacturer's names, trade names, brand names, information or catalog numbers listed in this specification are for information and not intended to limit competition. When the phrase "or equal" is used, the bidder may offer any manufacturer/brand for which they are an authorized dealer/distributor/reseller, which meets or exceeds the specifications for any item listed in the bid. **Bidder shall enter the manufacturer/brand and manufacturer/brand part/model number on the bid response page.** If a bidder enters "as specified", "same as above", or any wording other than the manufacturer/brand and part/model number, and does not fill in the manufacturer/brand offered and part/model number offered for any item, the bid shall be rejected. **Unless offering the specified manufacturer/brand and part/model numbers, the bidder shall submit with their bid response, manufacturer cut sheets, sketches, descriptive literature and/or complete specifications for said item(s). Literature shall provide matching product numbers to those offered on the Bid Response page and sufficient detail to verify compliance to bid specifications.** The failure of the descriptive literature to show that the item(s) offered conforms to the requirements of this solicitation shall result in the rejection of the bid. Reference to literature submitted with a previous bid or literature which has been created by any entity other than the manufacturer shall not satisfy this provision. The County reserves the sole right to determine acceptance of offered item (s) as an approved equal.

TECHNICAL REQUIREMENTS

Membrane Cleaning Chemicals shall be manufactured by **AWC** or equal, meeting or exceeding the following salient characteristics:

ITEM #1 – AWC, C-237 OR EQUAL

- Shall be compatible with all thin film composite membranes.
- Shall maintain a pH range of 11.0 to 12.0 at three times the recommended.
- Shall contain alkalinity agents for stability.
- Shall be concentrated liquid form that is completely soluble.
- Shall remove the following: organic foulants and biofilms, and metal oxide deposits.
- Shall be NSF approved for use as a membrane cleaner in potable water systems.
- Shall be buffered so as not to exceed a pH of 12.
- Safety Data Sheet (MSDS) shall be provided for this item.
- Shall be delivered in 55 gallon drums (580 lbs per drum)

ITEM #2 – AWC, C-236 OR EQUAL

- Shall be liquid.
- pH shall be 12 maximum.
- Shall be clear yellow in color.
- Shall have a slight odor.
- Shall be completely soluble.
- Shall be NSF approved for use as a membrane cleaner in potable water systems.
- Shall be delivered in delivered in 55 gallon drums (625 lbs per drum)

PAYMENT

Payment is based on the unit price provided on the quote response page. Payment shall be rendered ONLY upon the County's satisfaction and acceptance of items delivered. Price shall include, but is not limited to, all supervision, labor, equipment, materials, tools, machinery, transportation, travel, manpower, fuel, mobilization, demobilization and other facilities and services necessary to fully and completely provide the items as specified herein. No additional compensation shall be offered or paid.

**RESPONSE PAGE
RFQ #112315-126/ZG**

MEMBRANE CLEANING CHEMICALS, PURCHASE AND DELIVERY OF

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL OFFER
1.	<p>HIGH PH MEMBRANE CLEANER, MFR: AWC, MODEL #C-237 OR EQUAL, DELIVERED IN 55 GALLON DRUM (580 LBS PER DRUM), AS SPECIFIED HEREIN.</p> <p>MFR/BRAND OFFERED: <u>American Water Chemicals</u> (MUST BE FILLED IN)</p> <p>MFR/BRAND MODEL # OFFERED: <u>AWC C-237</u> (MUST BE FILLED IN)</p> <p><small>(MFR/BRAND AND MFR/BRAND MODEL # OFFERED MUST MATCH THE DESCRIPTIVE LITERATURE PROVIDED BY VENDOR).</small></p>	12	DRUMS	\$ <u>1,508.00</u>	\$ <u>18,096.00</u>
2.	<p>MEMBRANE CLEANER, MFR: AWC, MODEL #C-236 OR EQUAL, DELIVERED IN 55 GALLON DRUM (625 LBS PER DRUM), AS SPECIFIED HEREIN.</p> <p>MFR/BRAND OFFERED: <u>American Water Chemicals</u> (MUST BE FILLED IN)</p> <p>MFR/BRAND MODEL # OFFERED: <u>AWC C-236</u> (MUST BE FILLED IN)</p> <p><small>(MFR/BRAND AND MFR/BRAND MODEL # OFFERED MUST MATCH THE DESCRIPTIVE LITERATURE PROVIDED BY VENDOR).</small></p>	12	DRUMS	\$ <u>1,483.00</u>	\$ <u>17,796.00</u>
TOTAL OFFER:					\$ <u>35,892.00</u>

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Delivery shall be 3 days ARO.

Acknowledge Non-Discrimination Policy Form is included as specified herein?

YES/INITIAL *RC*

Acknowledge Information and Descriptive Literature is included and that the manufacturer/brand and part/model number offered matches the descriptive literature provided by vendor, per Term & Condition #40?

YES/INITIAL *RC*

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
(FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR RFQ)**

By signature on this document, vendor acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the County's RFQ solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the County in official amendments prior to the submission time.

Per General Term and Condition #33, if vendor is a Joint Venture for the goods/services described herein, vendor shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

FIRM NAME: (Enter the entire legal name of the quoting entity) <u>American Water Chemicals, Inc.</u>	DATE: <u>12/9/15</u>
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* SIGNATURE: <u><i>Rudy Canezo</i></u>	PRINT NAME: <u>Rudy Canezo</u>
	PRINT TITLE: <u>Treasurer</u>

ADDRESS: <u>1802 Corporate Center Lane</u>
CITY/STATE: <u>Plant City, Fl</u> ZIP CODE: <u>33563</u>

TELEPHONE # (813) <u>246-5448</u>	E-MAIL: <u>customerservice@membranechemicals.com</u>
TOLL FREE # ()	FAX #: (813) <u>623-6678</u>

APPLICABLE LICENSE(S) NUMBER # _____ TYPE: _____

FEDERAL ID # <u>95-4412808</u>

NON-DISCRIMINATION POLICY
RFQ #112315-126/ZG

Pursuant to Palm Beach County Resolution R-2014-1421, as may be amended, it is the policy of the Board of County Commissioners of Palm Beach County that Palm Beach County shall not conduct business with nor appropriate any funds for any organization that practices discrimination on the basis of race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information.

All quoters doing business with Palm Beach County are required to submit a copy of its non-discrimination policy which shall be consistent with the policy of Palm Beach County stated above, prior to entering into any contract with Palm Beach County. In the event a quoter does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy, such quoter shall be required to check the applicable statement and sign below affirming it will conform to Palm Beach County's policy.

Check one:

Quoter hereby acknowledges that it does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy and Quoter hereby acknowledges and affirms by signing below that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

OR

Quoter hereby attaches its non-discrimination policy which is consistent with the policy of Palm Beach County.

OR

Quoter hereby attaches its non-discrimination policy which does not conform to the policy of Palm Beach County; however, Quoter hereby **acknowledges and affirms by signing below** that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

NOTE:

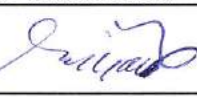
Quoter's failure to either: (i) have a written or non-written non-discrimination policy in conformance with Palm Beach County's policy set forth above; or (ii) provide Palm Beach County with the information set forth above, will render quoter non-responsive.

Quoter shall notify Palm Beach County in the event it no longer maintains a written or non-written non-discrimination policy that is in conformance with Palm Beach County's policy set forth above. Failure to maintain said non-discrimination policy shall be considered a default of contract.

QUOTER:

American Water Chemicals, Inc.

Company Name



Signature

Rudy Canezo

Name (type or print)

Treasurer

Title

**CERTIFICATION OF BUSINESS LOCATION
RFQ #112315-126/ZG**

In accordance with the Palm Beach County Local Preference Ordinance, as amended, a preference may be given to: (1) quoters having a permanent place of business in Palm Beach County ("County") or (2) quoters having a permanent place of business in the Glades that are able to provide the goods and/or services to be utilized within the Glades. To receive a local preference, quoters must have a permanent place of business within the County or the Glades, as applicable, prior to the County's issuance of the solicitation. A Business Tax Receipt which is issued by the Palm Beach County Tax Collector, authorizes the quoter to provide the goods/services being solicited by the County, and will be used to verify that the quoter had a permanent place of business prior to the issuance of the solicitation. The quoter must submit this Certification of Business Location ("Certification") along with the required Business Tax Receipt at the time of quote submission. The Business Tax Receipt and this Certification are the sole determinant of local preference eligibility. Errors in the completion of this Certification or failure to submit this completed Certification will cause the quoter to not receive a local preference.

In instances where the quoter is exempt by law from the requirement of obtaining a Business Tax Receipt, the quoter must: (a) provide a citation to the specific statutory exemption; and (b) provide other documentation which clearly establishes that the quoter had a permanent place of business within the County or the Glades prior to the date of issuance of the solicitation. The County hereby retains the right to contact said quoters for additional information related to this requirement after the quote due date.

I. Quoter is a:

_____ Local Business: A local business has a permanent place of business in Palm Beach County.

(Please indicate):

_____ Headquarters located in Palm Beach County
 _____ Permanent office or other site located in Palm Beach County from which a vendor will produce a substantial portion of the goods or services.

_____ Glades Business: A Glades business has a permanent place of business in the Glades.

(Please indicate):

_____ Headquarters located in the Glades
 _____ Permanent office or other site located in the Glades from which a vendor will produce a substantial portion of the goods or services.

II. The attached copy of quoter's County Business Tax Receipt verifies quoter's permanent place of business.

THIS CERTIFICATION is submitted by _____, as
 (Name of Individual)

_____, of _____
 (Title/Position) (Firm Name of Quoter)

who hereby certifies that the information stated above is true and correct and that the County Business Tax Receipt is a true and correct copy of the original. Further, it is hereby acknowledged that any misrepresentation by the quoter on this Certification will be considered an unethical business practice and be grounds for sanctions against future County business with the quoter.

 (Signature)

 (Date)



Equal Opportunity Employer Statement

American Water Chemicals Inc. is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available persons in every job. Company policy prohibits unlawful discrimination based on race, color, creed, sex, marital status, age, national origin, physical handicap, disability, medical condition or ancestry, or any other consideration made unlawful by federal, state or local laws. All such discrimination is unlawful.

American Water Chemicals Inc. is committed to complying with all applicable laws providing equal employment opportunities to individuals regardless of race, color, creed, sex, marital status, age, national origin, physical handicap, disability, medical condition or ancestry. This commitment applies to all persons involved in the operations of the company and prohibits unlawful discrimination by any employee or the company, including supervisors and co-workers.

AWC C-237

Reverse Osmosis Membrane Cleaning Compound

ADVANTAGES

- Concentrated liquid formulation designed for use as a high pH cleaner of polyamide thin film composite membrane surfaces
- Works to remove the most stubborn biofilms and organic foulants
- Supports the cleaning of acid insoluble sulfates of calcium, barium and strontium as well as calcium fluoride
- Effective in removal of metal oxide deposits when used in a pH range of 9 – 10.5
- Buffered so as not to exceed a pH of 12
- May eliminate need for repeat cleanings where severe fouling exists
- Compatible with all Thin Film Composite R.O. membranes from all major membrane suppliers
- Certified by NSF to NSF/ANSI Standard 60 for use in potable systems

TYPICAL PROPERTIES

Appearance	Clear colorless to light yellow liquid
Odor	Slight characteristic odor
Solubility	Complete
pH (as is)	>12
Specific Gravity	1.1 ± 0.10

PACKAGING

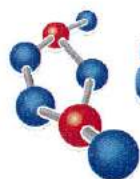
5 gallon pails, 55 gallon non-returnable plastic drums and 275 gallon totes

SAFETY AND HANDLING

Store in cool, dry and well ventilated area. Keep containers closed. Wash contaminated clothes before re-use. Wash thoroughly after handling. For more information, see the Safety Data Sheet provided with this product.

CHEMICAL FEEDING AND CONTROL

The cleaning solution should be prepared using potable water that is free of residual chlorine or other oxidizing agents. Add 2 gallons of AWC C-237 to every 100 gallons of water (2 % solution). Adjust the pH in the range 10–11. Recirculate the cleaning solution throughout the system, after redirecting the first 20% of the solution to drain. Do not exceed pressures, temperatures and flow rates recommended by the membrane manufacturer. Cleaning efficacy can be further improved by heating the cleaning solution and alternately circulating the solution for 15 minutes and then soaking the membranes for 15 minutes. This should be repeated as many times as necessary. The pH range should be monitored periodically throughout the cleaning. When pH drops below the desired range, it should be adjusted by adding more AWC C-237. Optimal iron removal occurs at pH of 8.5 – 10.5.



awc

ISO 9001-2008 Certified Company

MembraneChemicals.com

1802 Corporate Center Lane | Plant City, FL 33563 USA | +1-813-246-5448 | info@membranechemicals.com

SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

IDENTITY AWC C-237

Section I Company and Product Identification

AMERICAN WATER CHEMICALS, INC. 1802 Corporate Center Lane Plant City, FL 33563	Telephone Number: (813)-246-5448 Chemtrec phone Number: In the U.S.: 1-800-424-9300 International: 1-703-527-3887 CONTRACT #: CCN1259
Date Prepared: 11/21/03	Date Revised: April 2015

Trade Name	AWC C-237
Product Family	RO, NF membrane cleaner

Section II – Hazards Identification

Signal Word : WARNING Acute Toxicity: Oral, Category 5 May be harmful if swallowed. Skin Corrosion/Irritation, Category 5 May be harmful in contact with skin Inhalation: Category 5 May be harmful if inhaled	
GHS Hazard Phrases	H303 + H313: May be harmful if swallowed or in contact with skin
GHS Precaution Phrases	P103: Read label before use
GHS Response Phrases	P311: Call a poison center/doctor/...if you feel unwell
GHS Storage and Disposal Phrases	Please refer to section 7 for storage and section 13 for Disposal information

Route(s) of Entry:	Inhalation? No	Skin? No	Ingestion? No
Health Hazards (Effects of Acute and Chronic Overexposure)			
Inhalation: May be harmful if inhaled.			
Eye Contact: May cause eye irritation.			
Skin Contact: May be slightly irritating to skin			
Ingestion (Swallowing): May be harmful if swallowed			

Section III - Hazard Ingredients/Composition Information

Components (Specific Chemical Identity; Common Name(s))	CAS #	%
ETHANOL, 2-AMINO	141-43-5	< 10%

This product is not considered as hazardous under OSHA's Hazard Communication Standard 29CFR 1910.1200

SAFETY DATA SHEET

Page 2

AMERICAN WATER CHEMICALS, INC.
1802 CORPORATE CENTER LANE
PLANT CITY, FL 33563

Section IV – First Aid Procedures

Inhalation: If nasal, throat or lung irritation develops, remove to fresh air and get medical attention.
Eye Contact: Immediately flush eyes with plenty of low pressure water for at least 20 minutes while removing contact lenses. Hold eyelids apart. Get immediate medical attention.
Skin Contact: Wash thoroughly with soap and water. Remove contaminated clothing. Thoroughly wash clothing before reuse. Get medical attention if irritation develops or persists.
Ingestion (Swallowing): Do not induce vomiting. Give large amounts of water or milk if available and transport to medical facility. Do not give anything by mouth to an unconscious person.

Section V - Fire Fighting Measures

Flash Point (Method Used) None	Flammable Limits: NE
Extinguishing Media: To extinguish combustible residues of this product use water fog, carbon dioxide, dry chemical, or foam.	
Auto ignition temp: Noncombustible.	
Special Fire Fighting Procedures and Protective Equipment: Keep people away. Isolate fire area and deny unnecessary entry. Wear positive pressure self contained breathing apparatus (SCBA) and protective fire fighting clothing (includes fire fighting helmet, coat, pants, boots and gloves.) If protective equipment is not available or not used, fight fire from a protected location or safe distance	
Unusual Fire and Explosion Hazard: This material will no burn until the water has evaporated. Residue can burn	
Hazardous Decomposition or Combustion Byproducts: Under fire conditions some components of this product may decompose. The smoke may contain unidentified toxic and/ or irritating compounds. Hazardous combustion products may include and are not limited to: Nitrogen oxides, carbon monoxide, carbon dioxide.	

Section VI – Accidental Release Measures

Steps to Be Taken in Case Material is Released or Spilled: PROTECT PEOPLE: Evacuate area. Keep upwind of spill. Ventilate area of leak or spill. Only trained and properly protected personnel must be involved in clean up operations. Refer to Section 7, handling for additional precautionary measures. Use appropriate safety equipment. For additional information, refer to section 8, Exposure Controls/ Personal Protection.

Section VII - Handling and Storage

Precautions to Be taken in Handling (General):	Precautions to Be taken in Handling and Storing (General): Do not get in eyes. Avoid breathing vapor. Avoid contact with skin or clothing. Do not swallow. Keep container closed. Use with adequate ventilation. Wash thoroughly after handling.
Precautions for safe storage and any incompatibilities	Store in cool, dry location away from sunlight. Keep containers tightly closed when not in use. Do not store in aluminum, carbon steel, copper, copper alloys, zinc.

SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

Section VIII – Exposure Controls and Personal Protection

Components (Specific Chemical Identity; Common Name(s))	OSHA PEL	TWA8 ACGIH	STEL ACGIH	Other Limits Recommended
ETHANOL, 2-AMINO	3 ppm	3 ppm	6 ppm	NA

Primary Route of Exposure: None known	
Target Organs: None Known	
Respiratory Protection: In misty atmospheres, use an approved mist respiration.	
Skin Protection: Rubber or plastic-impervious and/or waterproof.	
Protective Gloves: standard work gloves for handling powder	Eye Protection: Splash proof safety goggles.
Other Protective Clothing or Equipment: Use chemical goggles. Eye wash fountain should be located in immediate work area.	

Section IX - Physical/Chemical Characteristics

Boiling Point: N/A	Percent Volatile: NE
Viscosity : (Brookfield) NE	Specific Gravity (H2O = 1): 1.10± 0.10
Solubility in Water: Completely miscible	pH: > 12
Appearance and Odor: Colorless to slightly tan powder with slight odor.	

NR: NOT REQUIRED, NE: NOT ESTABLISHED, NA: NOT APPLICABLE

Section X – Stability & Reactivity Data

Stability: Stable under normal conditions.
Conditions to avoid: Active ingredient decomposes at elevated temperatures
Incompatibility (Materials to Avoid): Flammable hydrogen may be generated from contact of concentrated product with metals such as aluminum. This will not occur at dose levels.
Hazardous Decomposition Products: None known
Hazardous Polymerization: Does not occur
Condition to avoid: None known
Additional Information: none

Section XI– Toxicological Information

Available data on closely related material indicates the following: Oral LD50 RAT: >2,000 mg/kg NOTE - Estimated value Dermal LD50 RABBIT: >2,000 mg/kg NOTE - Estimated value
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SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

Section XII – Ecological Information

Available data on closely related material indicates the following:
 Aquatic Toxicology
 Daphnia magna 48 Hour Static Renewal Bioassay (pH adjusted)
 LC50= 342; No Effect Level= 250 mg/L
 Fathead Minnow 96 Hour Static Renewal Bioassay (pH adjusted)
 LC50= 61.6; No Effect Level= 25 mg/L
 Biodegradation
 BOD-28 (mg/g): 142
 BOD-5 (mg/g): 130
 COD (mg/g): 805
 TOC (mg/g): 242

Section XIII - Disposal Consideration

Waste Disposal Method:
 DO NOT DUMP INTO ANY SEWERS, ON THE GROUND, OR INTO ANY BODY OF WATER. All disposal methods must be in compliance with all Federal, State/ Provincial and local laws and regulations. Regulations may vary in different locations. Waste characterizations and compliance with applicable laws are the responsibility solely of the waste generator.

Section XIV - Transport information

D.O.T. Proper Shipping Name: N/A	D.O.T. Hazard Class: N/A
	D.O.T. LABEL: N/A
ID No: N/A	Packing Group: N/A

Section XV - Regulatory information

This product does not contain hazardous substances at levels which require reporting.

Section XVI - Other information

NFPA RATINGS:

Health	Flammability	Reactivity
1	0	0

The data contained in this material safety data sheet has been prepared based upon an evaluation of the ingredients contained in the product, their concentrations in the product and potential interactions. The information is offered in good faith and is believed to be accurate. It is furnished to the customer who is urged to study it carefully to become aware of hazards, if any, in the storage, handling, use and disposal of the product; and to insure his employees are properly informed and advised of all safety precautions required.

AWC C-236

Reverse Osmosis Membrane Cleaning Compound

ADVANTAGES

- Concentrated liquid formulation designed for use as a high pH silica cleaner on polyamide thin film composite membrane surfaces
- Dissolves polymerized silica scaling as well as colloidal silica fouling
- Removes greases, oils, inorganics and biofilms
- Chelates metal hydroxide deposits and some sulfate scales
- Does not contain any hydrofluoric acid or ammonium bifluoride
- Compatible with all Thin Film Composite R.O. membranes from all major membrane suppliers
- Certified by NSF to NSF/ANSI Standard 60 for use in potable systems

TYPICAL PROPERTIES

Appearance	Clear yellow to amber liquid
Odor	Slight characteristic odor
Solubility	Complete
pH (as is)	>12
Specific Gravity	1.30 ± 0.10

PACKAGING

5 gallon pails, 55 gallon non-returnable plastic drums and 275 gallon totes

SAFETY AND HANDLING

Store in cool, dry and well ventilated area. Keep containers closed. Wash contaminated clothes before re-use. Wash thoroughly after handling. For more information, see the Safety Data Sheet provided with this product.

CHEMICAL FEEDING AND CONTROL

The cleaning solution should be prepared using potable water that is free of residual chlorine or other oxidizing agents. Add 2 gallons of AWC C-236 to every 100 gallons of water (2% solution). Adjust the pH in the range 12–13. Recirculate the cleaning solution throughout the system, after redirecting the first 20% of the solution to drain. Do not exceed pressures, temperatures and flow rates recommended by the membrane manufacturer. Cleaning efficacy can be further improved by heating the cleaning solution and alternately circulating the solution for 15 minutes and then soaking the membranes for 15 minutes. Repeat as many times as necessary. The pH range should be monitored periodically throughout the cleaning. When pH decreases below the desired range, it should be adjusted by adding more AWC C-236.



awc

ISO 9001-2008 Certified Company

MembraneChemicals.com

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SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563


IDENTITY AWC C-236

Section I Company and Product Identification

ALKEMA SOLUTIONS, INC. 1802 Corporate Center Lane Plant City, FL 33563	Telephone Number: (813)-246-5448 Chemtrec phone Number: In the U.S.: 1-800-424-9300 International: 1-703-527-3887 CONTRACT #: CCN1259
Date Prepared: 11/21/03	Date Revised: 11/26/2014

Trade Name	AWC C-236
Product Family	RO, NF membrane cleaner

Section II – Hazards Identification

Corrosive Liquid Signal Word : Danger Acute Toxicity: Oral, Category 4 Harmful if Swallowed Skin Corrosion/Irritation, Category 1A Causes severe skin burns and eye damage	
GHS Hazard Phrases	H302: Harmful if swallowed H314: Causes Severe skin burns and eye damage
GHS Precaution Phrases	P264: Wash hands thoroughly after handling P260: Do not breathe dust, fumes, gas, vapor, spray. P280: Wear protective gloves, clothing, eye protection, face protection.
GHS Response Phrases	P301+312: IF SWALLOWED: call a poison center or doctor if you feel unwell P330: Rinse mouth P303+361+353: IF ON SKIN or hair Remove/take off all contaminated clothing rinse skin with water/shower P363: Wash contaminated clothing before reuse P305+351+338" IF IN EYES Rinse cautiously with water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing. P301+330+331: IF SWALLOWED Rinse mouth do NOT induce vomiting. P304+340: IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing. P310: Immediately call a poison center
GHS Storage and Disposal Phrases	Please refer to section 7 for storage and section 13 for Disposal information

Route(s) of Entry:	Inhalation? Y	Skin? Y	Ingestion? Y
Health Hazards (Effects of Acute and Chronic Overexposure)			
Inhalation: Mist may cause injury to entire respiratory tract.			

SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
1802 CORPORATE CENTER LANE
PLANT CITY, FL 33563

Eye Contact: Will cause severe to permanent injury.
Skin Contact: Contact with concentrated solutions may cause serious burn to human tissue.
Ingestion (Swallowing): Damage throat area and gastro respiratory tract.

Section III - Hazard Ingredients/Composition Information

Hazardous Components (Chemical Name)	CAS #	%(optional)	EC #	Risk Phrases
Potassium Hydroxide Solution	1310-58-3	>10%	215-181-3	R22-35
Proprietary Blend of Cleaning Agents	N/A	>10%	N/A	N/A

Section IV – First Aid Procedures

Inhalation: Remove to fresh air and keep in rest position comfortable for breathing. Immediately call a POISON CENTER or doctor.
Eye Contact: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do Continue rinsing. Immediately call a POISON CENTER or doctor/physician.
Skin Contact: Remove/Take off immediately all contaminated clothing. Rinse skin with water/shower. Immediately call a POISON CENTER or doctor/physician.
Ingestion (Swallowing): Rinse mouth. Do NOT induce vomiting. Call a POISON CENTER/doctor/physician if you feel unwell. Call a doctor.

MOST IMPORTANT SYMPTOMS	
Symptoms/Injuries after skin contact	Causes severe skin burns and eye damage
Symptoms/Injuries after eye contact	Causes severe eye damage
Symptoms/Injuries after ingestion	Swallowing a small quantity of this material will result in a serious health hazard.

Section V - Fire Fighting Measures

Flash Point (Method Used) None	Flammable Limits: NE
Extinguishing Media: Foam. Dry powder. Carbon dioxide. Water spray. Sand.	
Auto ignition temp: Noncombustible.	
Special Fire Fighting Procedures and Protective Equipment: Do not enter fire area without proper protective equipment, including respiratory protection. Use water spray or fog for cooling exposed containers. Exercise caution when fighting any chemical fire. Avoid (reject) fire-fighting water to enter environment.	
Unusual Fire and Explosion Hazards: This material is corrosive to all human tissue. It will react violently with many organic chemicals, especially nitrocarbons and chlorocarbons. Caustic potash reacts with zinc, aluminum, tin and other active metals liberating flammable hydrogen gas. Dilution with water evolves large amounts of heat.	
Hazardous Decomposition or Combustion Byproducts: Flammable hydrogen gas may be generated when product and certain metals react.	

Section VI – Accidental Release Measures

Steps to Be Taken in Case Material is Released or Spilled: Protective clothing and equipment must be worn by cleanup personnel. Contain spillage or leakage in suitable container or contain in a holding area. Do not allow drainage to sewers, streams or storm conduits. Recover with vacuum equipment such as a septic tank truck or neutralize with weak acid solutions and flush with water. Avoid splashing or misting which could increase health hazards.
Additional Information: Planning ahead is essential for handling spills. Proper equipment and trained employees should be readily available to correct a spill situation. Prevent entry to sewers and public waters. Notify authorities if liquid enters sewers and public waters. Avoid release to the environment.

SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

Section VII - Handling and Storage

Precautions to Be taken in Handling (General):	Wash hands and other exposed areas with mild soap and water before eating, drinking or smoking and when leaving work. Provide good ventilation in process area to prevent formation of vapor. Do not breathe mist, vapors, spray. Do not eat, drink or smoke when using this product. Wash exposed skin thoroughly after Handling. Wash contaminated clothing before reuse.
Precautions for safe storage and any incompatibilities	Comply with applicable regulations. Keep only in the original container in a cool, well ventilated place away from : incompatible Materials Keep container closed when not in use NOT compatible with strong acids. Sources of ignition. Direct sunlight

Section VIII – Exposure Controls and Personal Protection

Components (Specific Chemical Identity; Common Name(s))	OSHA PEL	TWA8 ACGIH	STEL ACGIH	Other Limits Recommended
Potassium Hydroxide Solution	None	2 mg/m3	2 mg/m3	NA

Primary Route of Exposure: Body contact.
Target Organs: All human tissue damaged on contact.
Respiratory Protection: Wear appropriate mask.
Skin Protection: Rubber or plastic-impervious and/or waterproof.
Protective Gloves: Rubber, nitrile, neoprene, PVL.
Eye Protection: Splash proof safety goggles and face shield.
Other Protective Clothing or Equipment: Eye wash facility and safety shower in immediate area. Rubber boots. Rubbers over leather shoes are not recommended. Rubber apron, rainwear or disposal type suit with hard hat should be worn.

Section IX - Physical/Chemical Characteristics

Boiling Point: >100°C (212°F)	Percent Volatile: Approximately 50%
Viscosity : 8-12 cps @ 20° C	Specific Gravity (H2O = 1): 1.30 ± 0.10
Solubility in Water: Complete	pH: >12 @ 25°C
Appearance and Odor: Clear Yellow to Amber Liquid	

NR: NOT REQUIRED, NE: NOT ESTABLISHED, NA: NOT APPLICABLE

Section X – Stability & Reactivity Data

Stability: Stable under normal conditions.

SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

Conditions to avoid: Do not allow contact with acids and metals such as aluminum, zinc and tin.
Incompatibility (Materials to Avoid): Concentrated acids, organic chemicals, nitrocarbons, halocarbons, and metals or alloys mentioned above.
Hazardous Decomposition Products: Flammable hydrogen gas may be generated when KOH and certain metals react.
Hazardous Polymerization: Will not polymerize.
Condition to avoid: Exposure to air can form potassium carbonate.
This material reacts violently with acids. Reacts with aluminum, tin, zinc and generates flammable hydrogen gas.
Additional Information: Trichloroethylene will react to form Dichloroacetylene, which is spontaneously flammable.

Section XI- Toxicological Information

Available data on closely related material indicates the following: Acute Toxicity Ingestion: LD50, Rat, male 3,030 mg/kg LD50, Rat, female 3,100 mg/kg Skin Absorption: LD50, Rabbit > 5,000 mg/kg Repeated Dose Toxicity: For the minor component(s): In animals, effects have been reported on the following organs: Kidney. In animals, has been shown to cause deposition of calcium salts in various urinary tract tissues. Chronic Toxicity and Carcinogenicity: Although large dietary doses of NTA have caused urinary tumors in laboratory animals, there is little likelihood that NTA could cause cancer in humans, especially at subtoxic doses. The trisodium salt of EDTA did not cause cancer in laboratory animals. Carcinogenicity Classifications: Nitrioltriacetate, trisodium salt: IARC; Classification: Possible carcinogen.; 2B (NTA)
Developmental Toxicity EDTA and its sodium salts have been reported to cause birth defects in laboratory animals only at exaggerated doses that were toxic to the mother. These effects are likely associated with zinc deficiency due to chelation.
Genetic Toxicology Most data indicate that EDTA and its salts are not mutagenic. Minimal effects reported are likely due to trace metal deficiencies resulting from chelating by EDTA.
Mutagenic: Not listed.
Teratogenic: Not listed.
Reproductive Toxicity: Not listed.
Primary Route of Exposure: Body contact.
Target Organs: All human tissue damaged on contact.

Section XII – Ecological Information

Available data on closely related material indicates the following: Environmental Fate Movement & Partitioning: Based on information for a similar material: Bioconcentration potential is low (BCF less than 100 or log Pow less than 3). Persistence and Degradability: Biodegradation under aerobic laboratory conditions is below detectable limits (BOD20 or BOD28/ThOD < 2.5%). Biological oxygen demand (BOD): BOD 5: 15% BOD 10: 15% BOD 20: 15%
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SAFETY DATA SHEET

AMERICAN WATER CHEMICALS, INC.
 1802 CORPORATE CENTER LANE
 PLANT CITY, FL 33563

BOD 28

Theoretical Oxygen Demand: 1.31 mg/mg

Ecotoxicity: Material is practically non-toxic to fish on an acute basis (LC50 > 100 mg/L) .

Fish acute and prolonged toxicity LC50, fathead minnow (Pimephales promelas): > 100 mg/L

Section XIII - Disposal Consideration

Waste Disposal Method: Dispose of spillage waste per company contingency plan and in accordance with federal, state, and local regulations. Neutralized waste is composed of salt and water.

Section XIV - Transport information

D.O.T. Proper Shipping Name: CORROSIVE LIQUID, N.O.S. (CONTAINS Potassium Hydroxide)	D.O.T. Hazard Class: 8 D.O.T. LABEL: CORROSIVE
ID No: UN 1760	Packing Group: II

Section XV - Regulatory information

TSCA:

All components of this product are listed in the TSCA inventory.

CERCLA AND/OR SARA REPORTABLE QUANTITY (RQ): 10,000 gallons due to Potassium Hydroxide Solution;

SARA SECTION 312 HAZARD CLASS: Immediate (acute);Delayed(Chronic)

SARA SECTION 302 CHEMICALS: No regulated constituent present at OSHA thresholds

SARA SECTION 313 CHEMICALS: No regulated constituent present at OSHA thresholds

Potable Water Approval: This product is NSF/ANSI Standard 60 certified. Maximum use level = NA

[1] These products are designed to be used off-line and flushed out prior to using the system for drinking water, following manufacturer's use instructions.


[2] The pH of the influent and effluent water should be monitored to ensure that all traces of the product have been removed before placing into service.

Section XVI - Other information

NFPA RATINGS:

Health	Flammability	Reactivity
3	0	1

The data contained in this material safety data sheet has been prepared based upon an evaluation of the ingredients contained in the product, their concentrations in the product and potential interactions. The information is offered in good faith and is believed to be accurate. It is furnished to the customer who is urged to study it carefully to become aware of hazards, if any, in the storage, handling, use and disposal of the product; and to insure his employees are properly informed and advised of all safety precautions required.

UTILITIES (561) 381-5351 O & M DIVISION/#9 PLANT 22438 SW 7TH STREET BOCA RATON FL 33433 ATTN: TOM DINEEN	CENTRAL PURCHASE ORDER  BOARD OF COUNTY COMMISSIONERS www.pbcgov.com	CPO 680 ZG122815000000000034 IMPORTANT THE ABOVE NUMBER MUST APPEAR ON ALL SHIPPING LABELS, PACKING SLIPS, TRANSPORT DOCUMENTS, INVOICES AND CORRESPONDENCE.																		
American Water Chemicals, Inc. Alkema Solutions 1802 Corporate Center Lane Plant City FL 33563 Jessaca Townsend 813-246-5448	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">ORDER DATE</td> <td style="width:33%;">DELIVERY DATE</td> <td style="width:34%;">F.O.B.</td> </tr> <tr> <td>12-28-2015</td> <td>01-04-2016</td> <td>Destination</td> </tr> <tr> <td>VENDOR NUMBER</td> <td>VENDOR ADDRESS</td> <td>VENDOR CONTACT</td> </tr> <tr> <td>VC0000009895</td> <td>AD003</td> <td>PC00217</td> </tr> <tr> <td>BID/QUOTE/RFP NO</td> <td colspan="2">AGREEMENT NUMBER</td> </tr> <tr> <td> </td> <td colspan="2"> </td> </tr> </table>	ORDER DATE	DELIVERY DATE	F.O.B.	12-28-2015	01-04-2016	Destination	VENDOR NUMBER	VENDOR ADDRESS	VENDOR CONTACT	VC0000009895	AD003	PC00217	BID/QUOTE/RFP NO	AGREEMENT NUMBER					BILL TO BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY FINANCE DEPT. P.O. BOX 4036 WEST PALM BEACH, FL 33402-4036 TELEPHONE: 561-355-2912
ORDER DATE	DELIVERY DATE	F.O.B.																		
12-28-2015	01-04-2016	Destination																		
VENDOR NUMBER	VENDOR ADDRESS	VENDOR CONTACT																		
VC0000009895	AD003	PC00217																		
BID/QUOTE/RFP NO	AGREEMENT NUMBER																			

ITEM	QUANTITY	UNIT	COMMODITY CODE	ITEM DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	12.0000		88594	DRUM HIGH PH MEMBRANE CLEANER, 55 GALLON DRUM (580 LBS/DRUM) PER ALL TERMS, CONDITIONS AND SPECIFICATIONS OF RFQ 112315-126/ZG, SUBMITTED BY AMERICAN WATER CHEMICALS, RUDY CANEZO, ON 12/09/15. 15-78940 JMORALES2 MSDS: Material Safety Data Sheet is required HAZARDOUS MATERIAL:	1,508.00000	18,096.00
2	12.0000		88594	DRUM MEMBRANE CLEANER, 55 GALLON DRUM (625 LBS/DRUM) 15-78938 JMORALES2 MSDS: Material Safety Data Sheet is required HAZARDOUS MATERIAL:	1,483.00000	17,796.00

TAX EXEMPTION INFORMATION	STATE TAX EXEMPTION NUMBER 85-8012622286C-8 FEDERAL EXCISE TAX EXEMPTION NUMBER 59-74-0344K EXEMPTION CERTIFICATES WILL BE MAILED UPON REQUEST UNLESS AGREED TO OTHERWISE, PALM BEACH COUNTY'S STANDARD TERMS AND CONDITIONS ARE INCORPORATED IN THIS ORDER BY REFERENCE AT WEB ADDRESS: WWW.PBCGOV.COM/PURCHASING. ADDITIONAL TERMS & CONDITIONS WILL BE NOTED IN THIS ORDER WHEN APPLICABLE.	BUYER	ZULMA GASCA	TELEPHONE	561-616-6848
NOTE TO VENDOR			EMAIL: zgasca@pbcgov.org	ORDER TOTAL	35,892.00

NOTE: Vendors may now choose to receive payment from Palm Beach County by Credit Card! If you are interested, please contact the Palm Beach Clerk & Comptroller at pbcpaymentmgr@mypalmbeachclerk.com or 561-355-3295.

P.B.C. PURCHASING DEPARTMENT
 50 S. MILITARY TRAIL, SUITE 110
 WEST PALM BEACH, FL 33415-3199
 PHONE: 561 616-6800
 FAX: 561 616-6811
 www.pbcgov.com/purchasing

PAGE NUMBER: 1 OF 1

 AUTHORIZED BY
 PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

PRINT DATE: 12/28/15 RESP. DEPT: 680 UNIT: 6801
 VENDOR E-MAIL: customerservice@membranechemicals.com

Eighth Order of Business



Florida Fish Farms, Inc.
9684 CR 705
Center Hill, Florida 33514

Phone: (352) 793-4224
Fax: (352) 793-6898

January 11, 2016

Mr. Shawn Frankenhauser
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, Florida 33071

Dear Mr. Frankenhauser:

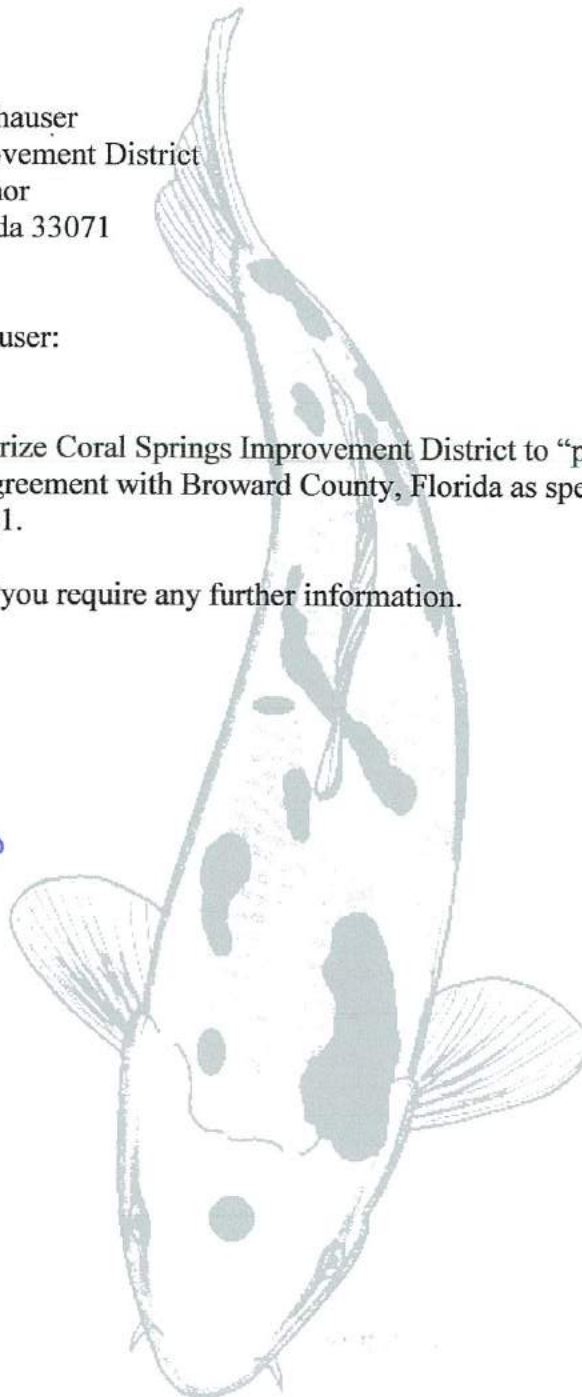
By this letter I authorize Coral Springs Improvement District to "piggyback" on the terms and pricing of our agreement with Broward County, Florida as specified in contract number Y1227120Q1.

Please contact me if you require any further information.

Sincerely,

A handwritten signature in blue ink that reads "Ron Slay".

Ron Slay
President





**FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT
PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6065 • FAX 954-357-8535

April 7, 2014

Florida Fish Farms, Inc.
9684 CR 705
Center Hill, FL 33514

REFERENCE: Quote No. Y1227120Q1

FOR: Triploid Grass Carp

Dear Mr. Slay:

This is to confirm that the Director of Purchasing has accepted your Bid on the above-referenced solicitation.

A Bid tabulation is enclosed with the item awarded to your firm indicated.

The Contract is in effect for the period beginning April 7, 2014 and ending April 6, 2015. Purchase Order(s) will be placed by each Using Agency as and when required.

A copy of this Notice, with a copy of your Bid submittal, including all terms and conditions, is being forwarded to the lead Using Agency, Water and Wastewater Services.

Thank you for your interest in doing business with Broward County.

Sincerely,

Brenda J. Billingsley, Director
Purchasing Division

By: _____
Marie Williams, CPPB
Purchasing Agent III

cc: Ellie O'Connell, Water and Wastewater Services

**Letter 4 (Contracts)Rev.
11/30/09**

Quotation No. Y1227120Q1

Triploid Grass Carp

Agency: Water and Wastewater Services

Purchasing Agent: Marie Williams

Date Quote Posted: 03/06/14

Date Quote Due: 03/13/14

Quote Submittals: 1

Declinations: 1



Tabulation of Quotations				Florida Fish Farms, Inc. 9684 CR 705 Center Hill, FL 33514	
Item	Commodity Code No. 98889 Description	Qty	Unit	Unit Price	Total Price
1	Triploid Grass Carp: Live, Certified, Must measure between 10" - 12", as per Attachment "A", Specifications and Requirements.	3500	Each	\$4.00	\$14,000.00
Total:					\$14,000.00

AWD

AWD = Recommendation for award.

Prepared By: Marie Williams

Quotations for furnishing items or services stated below subject to terms and conditions provided, will be received by the Director of Purchasing, attention of the Purchasing Agent stated at the address indicated. Until the close of business at 5:00 pm on 03/13/14. Quotes may be faxed to 954-357-8535.	QUOTATION REQUEST Board of County Commissioners, Broward County, Florida PURCHASING DIVISION 115 S. Andrews Avenue Room 212 Fort Lauderdale, Florida 33301-1801	Quotation No.: Y1227120Q1
	Date: 3/6/2014 Purchasing Agent: Marie Williams Phone number: 954-357-5856	Requisition No. RQS FOD021914*09
QUOTATION MUST BE SIGNED IN INK By signature I acknowledge and agree to pages 1 thru 17 and abide by all conditions contained in this quotation as well as any special instruction sheet(s) if applicable. Payment terms 30 Days from receipt of materials and/or services and receipt of a proper invoice; delivery FOB Destination.		
Company Name: <u>Florida Fish Farms, Inc.</u> (Please Print) Address: <u>9584 CR 705</u> <u>Contex Hill, FL 33514</u> PH: <u>(352) 793-4224</u> FX: <u>(352) 793-6898</u>	Signature: <u>Ronald D. Slay, Pres.</u> Name/Title: <u>Ronald D. Slay, Pres.</u> (Please Print) Date: <u>3-7-14</u> Email: <u>ronslay@sum.net</u>	

1. Open-End Contract:

Quotations are hereby requested on an open-end basis to provide **Tripliod Grass Carp** for the Broward County **Water and Wastewater Services** and various other Broward County agencies that may have need of these services and products in accordance with the specifications as set forth in this quotation request.

The initial contract period shall start on date of award or upon expiration of the current contract, whichever is later, and shall terminate one year from that date. The Purchasing Director may renew this contract for two additional one (1) year periods, subject to satisfactory vendor performance, vendor acceptance and determination that the renewal is in the best interest of Broward County.

All prices, terms, conditions and specifications shall remain fixed for the initial contract period. In addition, all prices, terms, conditions and specifications shall remain fixed for the renewal of the contract. There will be no allowable price escalations for fuel or any other type of escalation throughout any contract period(s), unless otherwise specified in this document.

Quantities listed within this quotation are not a guarantee, but solely an estimate of anticipated annual usage.

2. Terms & Conditions:

Attached Terms and Conditions dated 1/17/2013, numbered 1 thru 33, apply to this solicitation.

For quotations over \$50,000, an original signed copy of the Quote Request must be submitted to the Purchasing Division prior to award.

Quotations must be received in the Purchasing Division by the time and date requested. Refer to the upper left corner of this document for submittal information.

Prices shall be quoted F.O.B. Destination, freight included, and inclusive of all costs. Current and/or anticipated applicable fuel costs should be considered and included in the price quoted.

Quotations for furnishing items or services stated below subject to terms and conditions provided, will be received by the Director of Purchasing, attention of the Purchasing Agent stated at the address indicated. Until the close of business at 5:00 pm on 03/13/14. Quotes may be faxed to 954- 357-8535.	QUOTATION REQUEST Board of County Commissioners, Broward County, Florida PURCHASING DIVISION 115 S. Andrews Avenue Room 212 Fort Lauderdale, Florida 33301-1801	Quotation No.:	Y1227120Q1
		Date:	<u>3/6/2014</u>
		Purchasing Agent:	Marie Williams
		Phone number:	954-357-5856
Requisition No. RQS FOD021914*09			
Company Name: <u>Florida Fish Farms, Inc</u> (Please Print)		Signature: <u>Ronald T. Udey, Pres</u>	

3. Contacts:

For technical questions regarding the commodities/services listed in this quote, contact Adam Gardner of Water and Wastewater Services at 954-831-0754 or by email at adgardner@broward.org. **No change(s) and no interpretation(s) shall be considered binding unless provided to all bidders in writing by an addendum issued by the Purchasing Division.**

For information regarding bidding procedures, terms and conditions, contact Marie Williams of the Purchasing Division, **preferably by email**, at mariwilliams@broward.org or at 954-357-5856.

4. Office of Economic and Small Business Development Requirements:

Not applicable for this solicitation.

5. For All Contracts:

Quotation responses shall be on this form and must be signed or they may be declared non-responsive. Quotations must be typed or printed in ink. Signatures should be in "blue" ink.

If a specific basis for award is not established in this quotation request, the award shall be to the responsible vendor with the lowest responsive quotation meeting the written specifications.

6. Addenda to Quotation Requests:

Quotation Requests may require Addenda be issued to them. An Addendum in some way modifies information from the original quotation request, i.e., to announce changes in the quote opening date, specifications, terms, conditions, or modifications to the bid sheet. In addition, some addenda are mandatory (i.e. MUST be acknowledged and returned with your quotation prior to the opening). Anyone quoting or contemplating quoting should check the Purchasing Division's website for posted addenda if you did not receive the initial quotation request by e-mail. All vendors shall be responsible for monitoring this website for posted addenda.

7. Award Options:

As the best interest of the County may require, the right is reserved to make award(s) by individual commodities, group of commodities, all or none or any combination thereof.

8. Local Business Tax Receipt Requirements:

All vendors maintaining a business address within Broward County must have and provide a copy of a current Broward County Local Business Tax Receipt prior to contract award. The Contractor should provide a copy of their Local Business Tax Receipt within three (3) business days upon the request of the Purchasing Agent. Failure to do so may result in your quote being deemed non-responsive. For further information on obtaining or renewing your firm's Local Business Tax Receipt, contact the Records, Taxes and Treasury Division at (954) 357-6200.

9. Special Notice/OSHA:

Special notice: In accordance with OSHA Regulation 29 CFR 1926.1101(k) (2), vendors are notified of the presence of asbestos containing material and/or presumed asbestos containing material at some Broward County locations.

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		Date: 3/6/2014
		Purchasing Agent: Marie Williams
		Phone number: 954-357-5856
		Requisition No. RQS FOD021914*09
Company Name: <u>Florida Fish Farms, Inc</u> (Please Print)		Signature: <u>[Handwritten Signature]</u>

10. Public Records:

Broward County is a public agency subject to Chapter 119, Florida Statutes. As required by Chapter 119, Florida Statutes, the Contractor and all sub-contractors for services shall comply with Florida's Public Records Law. Specifically, the Contractor and sub-contractors shall:

- 10.1. Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service;
- 10.2. Provide the public with access to such public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed that provided in Chapter 119, Fla. Stat., or as otherwise provided by law;
- 10.3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
- 10.4. Meet all requirements for retaining public records and transfer to the County, at no cost, all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the agency.
- 10.5. The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Contract and the County shall enforce the Default in accordance with the provisions set forth in the General Terms and Conditions, Article 15.

11. Insurance Requirements:

Insurance Requirements for Automobile Liability are not applicable where delivery will be made by a third party carrier. All vendors that will be making deliveries in their own vehicles are required to provide proof of insurance for Automobile Liability and other pertinent coverages per the attached sample, prior to award. If deliveries are being made by a third party carrier, other pertinent coverages listed on the certificate are still required.

If available, vendor should submit Certificate of Insurance (COI) with their Quotation. The vendor recommended for award should submit satisfactory COI no later than three (3) business days of request or their Quotation may be rejected.

Prior to submission, vendor should ensure that all insurance requirements conform to attached sample (Attachment "D").

Quotations for furnishing items or services stated below subject to terms and conditions provided, will be received by the Director of Purchasing, attention of the Purchasing Agent stated at the address indicated. Until the close of business at 5:00 pm on 03/13/14. Quotes may be faxed to 954- 357-8535.	QUOTATION REQUEST Board of County Commissioners, Broward County, Florida PURCHASING DIVISION 115 S. Andrews Avenue Room 212 Fort Lauderdale, Florida 33301-1801	Quotation No.: Y1227120Q1
		Date: 3/6/2014
		Purchasing Agent: Marie Williams
		Phone number: 954-357-5856
		Requisition No. RQS FOD021914*09
Company Name: <u>Florida Fish Farms, Inc.</u> (Please Print)		Signature: <u>Russell G. Deery, Pres.</u>

12. Contractor Responsibilities:

Contractor will be responsible for the provision, installation and performance of all equipment, materials, services, etc. offered in their Quote. Contractor is in no way relieved of the responsibility for the performance of all equipment furnished, or of assuring the timely delivery of materials, equipment, etc. even though it is not of their own manufacture.

The Contract Administrator will document the contractor's performance by completing a Vendor Performance Evaluation Form. A blank Performance Evaluation Form may be viewed at: <http://www.broward.org/Purchasing/documents/vendorperformanceevaluationrequirements.pdf> and will be completed by the Contract Administrator based upon the following factors:

- i. For any fixed construction or services contract valued at \$50,000 or more upon completion of the contract.
- ii. For any hardware or software implementation contracts valued at \$20,000 or more as part of the final acceptance.
- iii. For any fixed commodities contract valued at \$250,000 or more upon complete delivery of the commodities
- iv. For Master (open-end) Agreements and other continuing contracts by each using agency whose cumulative annual usage of the agreement exceeds \$50,000, prior to any renewal, termination and upon the agreement expiration.
- v. For Work Authorizations valued at \$30,000 or more, issued under a Library of Professional Consultant Services, a Library of Environmental Consultant Services, or other two-party agreement, upon project completion.
- vi. For contracts where the Office of Economic and Small Business Development (OESBD) has established goals, based on compliance with established goals and requirements.
- vii. The Contract Administrator may also initiate an interim evaluation at any time during the term for any contract.

13. Subcontracting:

The Contractor shall submit a listing of all non-certified subcontractors and/or suppliers, if any, and the portion of the Project they will perform (Vendors List – Attachment “B”) within three (3) business days of request by County and prior to award. This list shall be kept up-to-date for the duration of the project and shall include major material suppliers to the Prime that provide construction material for construction contracts or commodities for service contracts in excess of \$50,000 to the Contractor. If subcontractors are stated, this does not relieve the Contractor from the prime responsibility of full and complete satisfactory and acceptable performance under any awarded contract.

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		Date:	3/6/2014
		Purchasing Agent:	Marie Williams
		Phone number:	954-357-5856
		Requisition No. RQS FOD021914*09	
Company Name: <u>Florida Fish Farms, Inc.</u> (Please Print)		Signature: <u>Ronald G. Gray, Pres.</u>	

14. Litigation History Requirement:

- 14.1. The County will consider a vendor's litigation history information in its review and determination of responsibility. All vendors are required to disclose to the County all "material" cases filed or resolved in the three (3) year period ending with the solicitation response due date, whether such cases were brought by or against the vendor, any parent or subsidiary of the vendor, or any predecessor organization.
- 14.2. For purpose of this disclosure requirement, a "case" includes lawsuits, administrative hearings and arbitrations. A case is considered to be "material" if it relates, in whole or in part, to any of the following:
 - 14.2.1. A similar type of work that the vendor is seeking to perform for the County under the current solicitation;
 - 14.2.2. An allegation of negligence, error or omissions, or malpractice against the vendor or any of its principals or agents who would be performing work under the current solicitation;
 - 14.2.3. A vendor's default, termination, suspension, failure to perform, or improper performance in connection with any contract;
 - 14.2.4. The financial condition of the vendor, including any bankruptcy petition (voluntary and involuntary); or
 - 14.2.5. A criminal proceeding or hearing concerning business-related offenses in which the vendor or its principals (including officers) were/are defendants.
- 14.3. Notwithstanding the descriptions listed in paragraphs above, a case is not considered to be "material" if the claims raised in the case involve only garnishment, auto negligence, personal injury, or a proof of claim filed by the vendor.
- 14.4. For each material case, the vendor is required to provide all information identified in the form included in the Vendor Questionnaire.
- 14.5. A Vendor is also required to disclose to the County any and all case(s) that exist between the County and any of the vendor's subcontractors/subconsultants proposed to work on this project.
- 14.6. Failure to disclose any material case, or to provide all requested information in connection with each such case, may result in the vendor being deemed non-responsive. Prior to making such determination, the vendor will have the ability to clarify the submittal and to explain why an undisclosed case is not material.

15. Self-Certification - Owner Ethnicity/Gender (Optional):

Vendor is requested to fill out and submit Attachment "C". The information requested is voluntary and not a requirement to respond to a Broward County solicitation. However, in the event that your company becomes the recommend vendor for award, this information will be required prior to award. Recommended vendor for award must submit within three business days of County's request.

Quotations for furnishing items or services stated below subject to terms and conditions provided, will be received by the Director of Purchasing, attention of the Purchasing Agent stated at the address indicated. Until the close of business at 5:00 pm on 03/13/14. Quotes may be faxed to 954- 357-8535.	QUOTATION REQUEST Board of County Commissioners, Broward County, Florida PURCHASING DIVISION 115 S. Andrews Avenue Room 212 Fort Lauderdale, Florida 33301-1801	Quotation No.: Y1227120Q1
		Date: 3/6/2014 Purchasing Agent: Marie Williams Phone number: 954-357-5856
		Requisition No. RQS FOD021914*09
Company Name: <u>Florida Fish Farms, Inc.</u> (Please Print)		Signature: <u>Donald D. Gray, Pres.</u>

16. Non-Collusion Statement:

By signing this offer, the vendor certifies that this offer is made independently and free from collusion. Vendor shall disclose below, to their best knowledge, any Broward County officer or employee, or any relative of any such officer or employee as defined in Section 112.3135 (1) (c), Fla. Stat. (2012), who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement. Any Broward County officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. For purposes hereof, a person has a material interest if he or she directly or indirectly owns more than 5 percent of the total assets or capital stock of any business entity, or if he or she otherwise stands to personally gain if the contract is awarded to this vendor.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the Broward County Procurement Code.

<u>NAME</u>	<u>RELATIONSHIPS</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

In the event the vendor does not indicate any relationship by leaving the above section blank, the County will take this to mean the vendor means no such relationships exist.

NAME OF COMPANY: Florida Fish Farms, Inc.

Quotations for furnishing items or services stated below subject to terms and conditions provided, will be received by the Director of Purchasing, attention of the Purchasing Agent stated at the address indicated. Until the close of business at 5:00 pm on 03/13/14. Quotes may be faxed to 954- 357-8535.	QUOTATION REQUEST Board of County Commissioners, Broward County, Florida PURCHASING DIVISION 115 S. Andrews Avenue Room 212 Fort Lauderdale, Florida 33301-1801	Quotation No.:	Y1227120Q1
		Date:	<u>3/6/2014</u>
		Purchasing Agent:	Marie Williams
		Phone number:	954-357-5856
Requisition No. RQS FOD021914*09			
Company Name: <u>Florida Fish Farms, Inc</u> (Please Print)		Signature: <u>Ronald J. Selig, Pres</u>	

Specifications: Additional specifications and requirements for the line item below, follow on pages 12 - 13 as Attachment "A".

All prices submitted are to be on the form below. Prices quoted should be in unit of measure shown. Prices shall be quoted F.O.B. Destination, freight included, and inclusive of all costs. Current and/or anticipated applicable fuel costs should be considered and included in the price quoted.

Basis of Award: The award shall be to the lowest responsive, responsible bidder by total bid price.

Line	Commodity No. 98889/ Description	Annual Estimated Qty. / Unit	Unit Price	Total Unit Price
1.	Triploid Grass Carp: Live, Certified, Must measure between 10" - 12", as per Attachment "A", Specifications and Requirements.	3,500 / Each	<u>\$ 4.00</u>	<u>\$ 14,000.00</u>

Total Price \$ 14,000.00

Delivery:

Delivery is desired within 30 calendar days after receipt of Purchase Order. Failure to meet this delivery date may be deemed as non-responsive

Please indicate delivery time after receipt of Purchase Order: 30 calendar days.

Please indicate if delivery will be made by:

Common Carrier	<u> </u>
Company Vehicle	<u> ✓ </u>
Other	<u> </u>

Addenda:

List below all addenda (identified by number) that your Company has received and hereby acknowledges since issuance of this quote:

Delivery/Ship To coordinated through:
Water and Wastewater Services/ Water Management Division
 2555 West Copans Road
 Pompano Beach, FL 33069
 Attn. Adam Gardner, Water Resources Operations Supervisor
 (954) 831-0754, (954) 831-3285

QUOTATION NO. Y1227120Q1

VENDOR QUESTIONNAIRE

The completed Vendor Questionnaire should be submitted with the solicitation response but must be submitted within three business days of County's request. **Where a response requires additional information, the Vendor should attach a written detailed response; each response should be numbered to match the question number.** The completed questionnaire and attached responses will become part of the procurement record. It is imperative that the person completing the Vendor Questionnaire be knowledgeable about the proposing Vendor's business and operations. Failure to provide the completed questionnaire timely may result in the Vendor being deemed non-responsive.

1. LEGAL BUSINESS NAME: Florida Fish Farms, Inc.
2. FEDERAL EMPLOYER I.D. NO. (FEIN): 59-1981418
3. DUN AND BRADSTREET NO.: 60-311-4257
4. DOING BUSINESS AS/ FICTITIOUS NAME (if applicable): N/A
5. WEBSITE ADDRESS (if applicable): www.FloridaFishFarms.com
6. PRINCIPAL PLACE OF BUSINESS ADDRESS: 9694 CR 705
Center Hill, FL 33514
7. TELEPHONE NO.: (352) 793-4224 FAX NO.: (352) 793-6898
8. TYPE OF BUSINESS (check appropriate box): Sole Proprietor Limited Liability Corporation (LLC)
 Corporation (Specify the State of Incorporation): Florida
 Limited Partnership General Partnership (State and County filed in) _____
 Other - Specify _____
9. LIST NAME AND TITLE OF EACH PRINCIPAL, OWNER, OFFICER, AND MAJOR SHAREHOLDER:
a) Ronald D. Slay 100%
b) _____
c) _____
d) _____
10. AUTHORIZED CONTACT FOR YOUR FIRM:
Name: Ronald D. Slay Title: President
Telephone Number: (352) 793-4224 Fax Number: (352) 793-6898
E-mail: ronsley@sum.net
11. Specify the type of services or commodities your firm offers: Triploid game fish and
other game fish fingerlings
12. How many years has your firm been in business while providing the services and/or products offered within this solicitation? 28

QUOTATION NO. Y1227120Q1

13. Provide at least three (3) individuals, corporations, agencies, or institutions for which your firm has completed work of a similar nature or in which your firm sold similar commodities in the past three (3) years. Contact persons shall have personal knowledge of the referenced project/contract. **Only one (1) Broward County Board of County Commissioners agency reference may be submitted.** If any of the following references are inaccessible or not relevant, additional references may be requested by the County.

Reference No. 1:

Scope of Work: Provide 1000 Triploid Grass Carp
 Contract/Project Title: F0910220Q2
 Agency: Broward County Water & Wastewater Services
 Contact Name/Title: Carl Archie
 Contact Telephone: (954) 831-0753 Email: C.ARCHIE@BROWARD.ORG
 Contract/Project Dates (Month and Year): October 2013
 Contract Amount: \$ 3800.00

Reference No. 2:

Scope of Work: Provide 2750 Triploid Grass Carp
 Contract/Project Title: P.O. 131218
 Agency: City of Mangate
 Contact Name/Title: Mark Weinrub, Supervisor
 Contact Telephone: (954) 972-8126 Email: mweinrub@mangatefl.com
 Contract/Project Dates (Month and Year): June 2013-September 2013
 Contract Amount: \$ 9900.00

Reference No. 3:

Scope of Work: Provide 3000 Triploid Grass Carp
 Contract/Project Title: None
 Agency: Central Broward Drainage District
 Contact Name/Title: Bryan Boyd, Supervisor
 Contact Telephone: (954) 432-5110 Email: ?
 Contract/Project Dates (Month and Year): January 2014 - February 2014
 Contract Amount: \$ 12,000.00

Name of Vendor: Florida Fish Farms, Inc

QUOTATION NO. Y1227120Q1

- 14. Is your firm's business regularly engaged in and routinely selling the product(s) or services offered within this solicitation? Yes No
- 15. Does your firm affirm that it is currently authorized by the manufacturer as a dealer/seller of the product(s) offered herein, and warranty offered is the manufacturer's warranty with Broward County recorded as the original purchaser? The County reserves the right to verify prior to a recommendation of award. Yes No N/A (if service)
- 16. Has your firm ever failed to complete any services and/or delivery of products during the last three (3) years? If yes, specify details in an attached a written response. Yes No
- 17. Is your firm or any of its principals or officers currently principals or officers of another organization? If yes, specify details in an attached a written response. Yes No
- 18. Have any voluntary or involuntary bankruptcy petitions been filed by or against your firm, its parent or subsidiaries or predecessor organizations during the last three years? If yes, specify details in an attached a written response. Yes No
- 19. Has your firm, its principals, officers or predecessor organization(s) been debarred or suspended by any government entity within the last three years? If yes, specify details in an attached a written response. Yes No
- 20. Has your firm's surety ever intervened to assist in the completion of a contract or have Performance and/or Payment Bond claims been made to your firm or its predecessor's sureties during the last three years? If yes, specify details in an attached a written response, including contact information for owner and surety company. Yes No
- 21. If requested, will your firm extend the same price, terms and conditions to other governmental entities during the period covered by this contract? Yes No
- 22. Would your firm accept a Visa credit card as payment from Broward County? Yes No
- 23. Living Wage solicitations only: In determining what, if any, fiscal impacts(s) are a result of the Ordinance for this solicitation, provide the following for informational purposes only. Response is not considered in determining the award of this contract. Living Wage had an effect on the pricing. Yes No N/A
If yes, Living Wage increased the pricing by ___% or decreased the pricing by ___%.

Questions 23 - 26 are only applicable to construction or service (repair, maintain or furnish and install) solicitations:

24. What is the last contract of this nature that your firm has completed, or what similar on-going contracts is your firm working on? If additional space is required, provide on separate sheet. Provide triploid grass carp for Central Broward Drainage District.

- 25. Has your firm completely inspected the project site(s) prior to submitting response? Yes No
- 26. Will your firm need to rent or purchase any equipment for this contract? If yes, please specify details in an attached a written response. Yes No
- 27. What equipment does your firm own that is available for this contract? The fish farm and all associated equipment

Name of Vendor: Florida Fish Farms, Inc.

QUOTATION NO. Y1227120Q1

LITIGATION HISTORY FORM

Failure to disclose any material case, or to provide all requested information in connection with each case, may result in the Vendor being deemed non-responsive. Prior to making such determination, the Vendor will have the ability to clarify the submittal and to explain why an undisclosed case is not material. Refer to the Quotation Request, Section 14, for further instructions.

Vendor Name: Florida Fish Farms, Inc.

There are no material cases for this Vendor; or

Material Case(s) are disclosed below:

Is this for a: (check type) <input type="checkbox"/> Parent, <input type="checkbox"/> Subsidiary, or <input type="checkbox"/> Predecessor Firm?	If Yes, Name of Parent/Subsidiary/Predecessor: or No <input type="checkbox"/>
Party	Vendor is Plaintiff <input type="checkbox"/> Vendor is Defendant <input type="checkbox"/>
Case Number, Name, and Date Filed	
Name of Court or other tribunal	
Type of Case	Bankruptcy <input type="checkbox"/> Civil <input type="checkbox"/> Criminal <input type="checkbox"/> Administrative/Regulatory <input type="checkbox"/>
Claim or Cause of Action and Brief description of each Count	
Brief description of the Subject Matter and Project Involved	
Disposition of Case (Attach copy of any applicable Judgment, Settlement Agreement and Satisfaction of Judgment.)	Pending <input type="checkbox"/> Settled <input type="checkbox"/> Dismissed <input type="checkbox"/> Judgment Vendor's Favor <input type="checkbox"/> Judgment Against Vendor <input type="checkbox"/> If Judgment Against, is Judgment Satisfied? Yes <input type="checkbox"/> No <input type="checkbox"/>
Opposing Counsel	Name: _____ Email: _____ Telephone Number: _____

**ATTACHMENT "A"
SPECIFICATIONS AND REQUIREMENTS**

VENDORS SHOULD SHOW WHAT IS OFFERED INCLUDING ANY DEVIATIONS FROM THE DESCRIPTION AND SPECIFICATIONS. THE SERVICE/PRODUCT OFFERED BY THE BIDDER MUST ON AN OVERALL BASIS BE EQUAL OR GREATER IN QUALITY OR PERFORMANCE THAN THE BID SPECIFICATIONS. BROWARD COUNTY RESERVES THE RIGHT TO BE THE SOLE JUDGE OF WHAT IS EQUAL AND ACCEPTABLE. BIDS WHICH DO NOT COMPLY WITH THESE REQUIREMENTS ARE SUBJECT TO REJECTION.

SCOPE:

This open-end contract is for the procurement of Triploid Grass Carp. The Triploid Grass Carp are an integral part of the County's effort to maintain canals and water bodies in our jurisdictions. The use of this fish is a proven method for controlling aquatic vegetation. Contractor shall provide all labor, materials, transportation and equipment required to furnish and deliver, upon request, varying quantities of Triploid Grass Carp to various locations throughout Broward County as defined herein. A typical delivery may consist of 500 to 1,000 Triploid Grass Carp per tank transported to 1 to 20 sites in a day. Unit prices quoted are inclusive of all costs.

<u>DESCRIPTION</u>		<u>Comply?</u>		<u>Comments</u>
		<u>YES</u>	<u>NO</u>	
Triploid Grass Carp:		<u>YES</u>	<u>NO</u>	
1.	Only Live, Certified 100% Triploid Grass Carp can be supplied on this contract; Certified by the Florida Fish and Wildlife Conservation Commission.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.	Size: Minimum 10 inches, Maximum 12 inches.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3.	Contractor shall subject Triploid Grass Carp to a treatment for control of ecto-parasites prior to delivery.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4.	Delivery shall be in lots of no more than 1,000 each unless agreed upon by the Water Management Division.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.	Delivery shall be to all locations requested by the Water Management Division at quantities ranging from one (1) to 1,000 for each location.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6.	Contractor shall remove the Triploid Grass Carp from tanks in nets and place in the water until movement of the Triploid Grass Carp is confirmed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7.	Contractor shall use the following treatments and specifications for transporting Triploid Grass Carp:			
	a. 41bs NaCl/100 gallon water.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	b. Add CaCl2 and MG SO4 if total hardness is less than 150 ppm to bring up total hardness up to 150 ppm.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	c. Transport shall not have less than 8 ppm of DO and not more than 12 ppm.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8.	Triploid Grass Carp shall be tempered prior to introduction to a water body by following the following tempering schedule: 0-5 Degrees Fahrenheit for 20 Minutes 5-10 Degrees Fahrenheit for 30 minutes 10-20 degrees Fahrenheit for 45 Minutes 20-25 Degrees Fahrenheit for 90-120 Minutes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

QUOTATION NO. Y1227120Q1

<u>DESCRIPTION</u>		<u>Comply?</u>		<u>Comments</u>
9.	Conditions where no other species of fish are dying within a body of water that has recently been stocked with live triploid grass carp, then these carp will be warranted against mortality for a period of thirty (30) days after the stocking.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10.	Contractor (supplier) must have a current Triploid Grass Carp Permit to possess and raise Triploid Grass Carp from the Florida Fish and Wildlife Conservation Commission at the time of Quote submittal.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

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QUOTATION NO. Y1227120Q1

ATTACHMENT "B"

VENDORS LIST (NON-CERTIFIED SUBCONTRACTORS AND SUPPLIERS INFORMATION)

This form should be submitted with the bid; if not submitted with bid, it must be submitted within three (3) business days of request from the County. Provide the following information for any non-certified subcontractors and major material suppliers to the Contractor for this solicitation. If none, state "none" on this form. Information included in this form is subject to verification by Broward County. Use additional sheets as needed.

1. Subcontracted Firm's Name: None
Subcontracted Firm's Address:
Subcontracted Firm's Telephone Number:
Contact Person's Name and Position:
Contact Person's E-Mail Address:
Estimated Subcontract/Supplies Contract Amount:
Type of Work/Supplies Provided:

2. Subcontracted Firm's Name:
Subcontracted Firm's Address:
Subcontracted Firm's Telephone Number:
Contact Person's Name and Position:
Contact Person's E-Mail Address:
Estimated Subcontract/Supplies Contract Amount:
Type of Work/Supplies Provided:

3. Subcontracted Firm's Name:
Subcontracted Firm's Address:
Subcontracted Firm's Telephone Number:
Contact Person's Name and Position:
Contact Person's E-Mail Address:
Estimated Subcontract/Supplies Contract Amount:
Type of Work/Supplies Provided:

I certify that the information submitted in this report is in fact true and correct to the best of my knowledge.

Signature: [Handwritten Signature] Title/Firm Name: President, Florida Fish Farms Inc. Date: 3-5-14

QUOTATION NO. Y1227120Q1

ATTACHMENT "C"
SELF-CERTIFICATION - OWNER ETHNICITY/GENDER (OPTIONAL)

The information requested is voluntary and not a requirement to respond to a Broward County solicitation. However, in the event that your company becomes the recommend vendor for award, this information will be required prior to award. Recommended vendor for award must submit within three business days of County's request.

In order for the County to ensure that all prospective vendors have an equal opportunity to participate in County procurements, the following information is requested regarding each prospective vendor. Please read the following and determine which is applicable.

The following gender applies to the primary owner of firm:

- Female Male Equally-Owned (Female and Male)

The following ethnicity applies to the primary owner of firm:

- African American/Black/Afro-Caribbean Native American
Asian Pacific Subcontinent Asian
Caucasian/White Other
Hispanic/Latino

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Ronald D. Siny, Pres (Vendor signature)

Ronald D. Siny, Pres (Print Vendor Name)

STATE OF Florida

COUNTY OF Summit

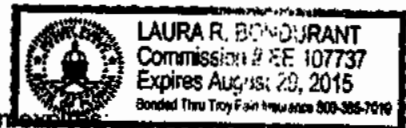
The foregoing instrument was acknowledged before me this 7 day of March, 2014 by

Ronald D Siny as Pres of (Name of person who's signature is being notarized) (Title)

Atlantic Fish Farms Inc. known to me to be the person described herein, or who produced (Name of Corporation/Company)

P. Kivoun as identification, and who did/did not take an oath. (Type of Identification)

NOTARY PUBLIC:
Laura R. Bordurat (Signature)
Laura R. Bordurat (Print Name)



My commission expires

CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

FLORIDA FARM BUREAU INSURANCE COMPANIES P.O. BOX 147030 GAINESVILLE, FLORIDA 32614-7030	COMPANIES AFFORDING COVERAGES: Company Letter A: Florida Farm Bureau General Ins. Co. Company Letter B: Florida Farm Bureau Casualty Ins. Co.
NAME AND ADDRESS OF INSURED: RONALD D SLAY &/OR FLORIDA FISH FARMS INC. 9684 CR 705 CENTER HILL FL 33514	

The policies of insurance listed below have been issued to the insured named above and are in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

CO. LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	ALL LIMITS IN <u>THOUSANDS</u>	
					Each Occurrence	Aggregate
A	General Liability: <input checked="" type="checkbox"/> Commercial General Liability (Occurrence Form) <input type="checkbox"/> Owner's & Contractor's Protective <input type="checkbox"/> Farmer's Personal Liability	CPP9502266	08/27/2013	08/27/2014	General Aggregate	\$ 1,000
					Products-completed operations aggregate	\$ 1,000
					Personal & Advertising Injury	\$ 500
					Each Occurrence	\$ 500
					Fire Damage (Any one fire)	\$ 50
	Medical Expense (Any one person)	\$ 5				
B	Automobile Liability: <input type="checkbox"/> Any auto <input type="checkbox"/> All owned autos <input checked="" type="checkbox"/> Scheduled autos <input checked="" type="checkbox"/> Hired autos <input checked="" type="checkbox"/> Non-owned autos	AB1090892	08/27/2013	08/27/2014	Combined Single Limit	\$
					Bodily Injury (Per Person)	\$ 500
					Bodily Injury (Per Accident)	\$ 500
					Property Damage	\$ 100
A	Excess Liability: <input checked="" type="checkbox"/> Umbrella Form <input type="checkbox"/> Other than Umbrella form	UMC 9692461	08/27/2013	08/27/2014		\$ 1,000
						\$ 1,000
	Employers Liability: <input type="checkbox"/> Farm Employer's Liability <input type="checkbox"/> Farm Employee's Medical					\$ (Each Occurrence)
						\$ (Each Employee)
XX	Other: FFVA MUTUAL INS	840-0010882	01/01/2014	01/01/2015		\$ 500

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES:

WWS-MA FOR TRIPLOID GRASS CARP

CANCELLATION: Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

NAME AND ADDRESS OF CERTIFICATE HOLDER: BROWARD COUNTY 115 SOUTH ANDREWS AVE FT. LAUDERDALE, FL 33301	Digitally signed by FRANCISCO VASQUEZ Date: 2014.04.01 15:20:42 -04'00'
---	--

COUNTY CODE 60 DATE ISSUED 03/31/14
 Served by SUMTER County Farm Bureau
MARK A PETERSON
 AUTHORIZED REPRESENTATIVE

CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER.
THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

FLORIDA FARM BUREAU INSURANCE COMPANIES P.O. BOX 147030 GAINESVILLE, FLORIDA 32614-7030	COMPANIES AFFORDING COVERAGES: Company Letter A: Florida Farm Bureau General Ins. Co. Company Letter B: Florida Farm Bureau Casualty Ins. Co.
NAME AND ADDRESS OF INSURED: RONALD D SLAY &/OR FLORIDA FISH FARMS INC 9684 COUNTY ROAD 705 CENTER HILL, FL 33514-4722	

The policies of insurance listed below have been issued to the insured named above and are in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

CO. LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DO/YY)	ALL LIMITS IN THOUSANDS	
					GENERAL AGGREGATE	
A	GENERAL LIABILITY: <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY (OCCURRENCE FORM) <input type="checkbox"/> OWNERS & CONTRACTOR'S PROTECTIVE <input type="checkbox"/> FARMER'S PERSONAL LIABILITY	CPP 9502266 20	08/27/2013	08/27/2014	GENERAL AGGREGATE	\$ 1,000
	PRODUCTS-COMPLETED OPERATIONS AGGREGATE				\$ 1,000	
	PERSONAL & ADVERTISING INJURY				\$ 500	
	EACH OCCURRENCE				\$ 500	
	FIRE DAMAGE (Any one fire)				\$ 50	
	MEDICAL EXPENSE (Any one person)				\$ 5	
	AUTOMOBILE LIABILITY: <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT	\$
					BODILY INJURY (Per Person)	\$
					BODILY INJURY (Per Accident)	\$
					PROPERTY DAMAGE	\$
	EXCESS LIABILITY: <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM					EACH OCCURRENCE \$
						AGGREGATE \$
	EMPLOYERS LIABILITY: <input type="checkbox"/> FARM EMPLOYERS LIABILITY <input type="checkbox"/> FARM EMPLOYEE'S MEDICAL					\$ (Each Occurrence)
						\$ (Each Employee)
	OTHER:					\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES:
SEE FORM CG 20 10 10 93

CANCELLATION: Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

NAME AND ADDRESS OF CERTIFICATE HOLDER: BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS, PURCHASING DIVISION ATTN: BARBARA RAFFONE 115 S ANDREWS AVE FORT LAUDERDALE FL 33301-1818

County Code 60-0 Date Issued 06/27/2013
 Served by SUMTER County Farm Bureau
MARK A PETERSON
 AUTHORIZED REPRESENTATIVE

QUOTATION NO. Y1227120Q1



Finance and Administration Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301 | 954-357-6066 | FAX 954-357-8535 | broward.org/Purchasing
Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.

ATTENTION

Dear Vendor:

Thank you for your interest in doing business with Broward County. We look forward to a very successful procurement process.

Please take notice of the response submittal requirements outlined in this solicitation. Read and follow the instructions very carefully, as any misinterpretation or failure to comply with instructions could lead to your submittal being rejected. Any change(s) to this solicitation will be conveyed through the written addenda process. Notifications of addenda are sent electronically to vendors registered under the applicable commodity codes at the time the original solicitation was created. In addition, all addenda are posted on the Purchasing Division's website, www.broward.org/purchasing which can be accessed by selecting Current Solicitations. Please read carefully and follow all instructions provided on the addendum, as well as the instructions provided in the original solicitation. **It is the responsibility of all potential vendors to monitor the Purchasing Division's website for any changing information prior to submitting their reply.**

It is the intent of the Purchasing Division to provide quality services. If you have any questions, please visit our website to view the information provided on "How to Do Business with Broward County – A Vendor's Guide," or feel free to contact the agent of concern. Again, thank you for your continued interest in doing business with Broward County.

Sincerely,

Brenda J. Billingsley, Director
Broward County Purchasing Division

A Service of the Broward County Board of County Commissioners

STANDARD QUOTATION REQUEST TERMS AND CONDITIONS**ALL QUOTATIONS ARE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS**

DEFINITIONS - The Board of County Commissioners is hereinafter referred to as "the Board". The Director of Purchasing is hereinafter referred to as "the Director." This Quotation Request implies no obligation on the part of the Broward County Purchasing Division. The Director reserves the right to reject any or all quotations, or to accept any part of any quotation and reject the other part if in his or her opinion such action would be in the best interest of the Board.

Upon acceptance of this quotation by the County, the terms of the quotation shall apply to all orders issued as a result of such acceptance. The Vendor agrees that the provisions included within this quotation form shall prevail over any conflicting provision within any standard form contract of the Vendor regardless of any language in Vendor's contract to the contrary. Any order resulting from this quotation will be subject to the following express conditions and agreements on the part of the successful Vendor.

- DO NOT INCLUDE MORE THAN ONE QUOTE PER ENVELOPE -**1. VENDOR:**

a. **EXECUTION OF QUOTE:** A. Quote must contain the signature of an individual authorized to bind the quoter. Quote must be typed or printed in ink. The ink should be blue ink. All corrections made by quoter to their quote must also be initialed. The Vendor's company name should also appear on each page of the quote sheet if required. B. No award will be made to a quoter who is delinquent in payment of any taxes, fees, fines, contractual debts, judgments, or any other debts due and owed to the County, or is in default on any contractual or regulatory obligation to the County. By signing and submitting this quote, quoter attests that it is not delinquent in payment of any taxes, fees, fines, contractual debts, judgments or any other debts due and owed to the County, nor is it in default on any contractual or regulatory obligation to the County. In the event the quoter's statement is discovered to be false, quoter will be subject to debarment and the County may terminate any contract it has with quoter. C. Quoter certifies by signing the quote that no principals or corporate officers of the firm were principals or corporate officers in any other firm which may be presently suspended or debarred from doing business with Broward County, unless so noted in the quote documents. D. By signing this quote, quoter attests that any and all statements, oral, written or otherwise, made in support of this quote, are accurate, true and correct. Quoter acknowledges that inaccurate, untruthful, or incorrect statements made in support of this quote may be used by the County as a basis for rejection of this quote, rescission of the award, or termination of the contract acknowledges that the termination of the contract because of a determination of an inaccurate, untruthful, or incorrect statement made in support of this quote may also serve as the basis for debarment of quoter pursuant to Section 21-119 of the Broward County Administrative Code

b. **PRICING -** Vendor shall insert unit price and extension against each item. In the event of a discrepancy between the unit price and the extension Group and/or Total, the unit price will govern.

c. The vendor, in submitting this quotation certifies that the prices quoted herein are not higher than the prices at which the same item(s) or service(s) is sold in approximately similar quantities under similar terms and conditions to any purchaser whatsoever.

d. **DISCOUNTS -** Vendor may offer a cash discount for prompt payment. However, such discounts will not be considered in determining the lowest net cost for quote evaluation purposes. Vendor should reflect any discounts to be considered in the quote evaluation in the unit price quoted. Payment discounts should be for a period of at least 30 calendar days.

e. **UNBALANCED QUOTATIONS -** A group quote, showing evidence of obviously unbalanced quoting, may be declared unacceptable and rejected

f. **F.O.B. DELIVERY POINT -** All prices quoted must be F.O.B. delivery point, unloaded inside and assembled unless otherwise indicated. Vendor must indicate F.O.B. point and approximate shipping cost, and method of shipment if quoting other than delivery to destination. Title and risk of loss or damage to all items shall be the responsibility of the contractor until accepted by the County

g. **TAXES -** Broward County is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption numbers appear on the purchase order. The Contractor shall pay all applicable sales, consumer, land use, or other similar taxes required by law. The Contractor is responsible for reviewing the pertinent State Statutes involving the sales tax and complying with all requirements.

h. **OR "EQUAL" QUOTING -** Unless otherwise stated, when a standard is used it indicates character and quality of the article and the Vendor may offer an equal subject to approval by the Director. If vendor fails to name a substitute, he or she will be required to furnish the standard specified.

i. Quotations to be considered shall be received no later than the day stated. Quotations sent by Email/fax/mail are sent at the risk of the vendor.

j. Quotation Requests will not be accepted from vendor in arrears to the Board upon debt or contract nor from a defaulter upon obligations to the Board.

k. **TIE QUOTES -** The award on tie quotes will be decided by the Director in accordance with the provisions of the Procurement Code.

l. **MISTAKES -** Quoters are cautioned to examine all specifications, drawings, delivery instructions, unit prices, extensions and all other special conditions pertaining to the quote. Failure of the quoter to examine all pertinent documents shall not entitle them to any relief from the conditions imposed in the contract. In case of mistakes in extension, the unit price shall govern. Multiplication or addition errors are deemed clerical errors and shall be corrected by the County.

2. **INTERPRETATIONS:** Any questions concerning conditions and specifications of this quote shall be directed in writing to the Purchasing Division a minimum of 24 hours prior to quote opening. No interpretation(s) shall be considered binding unless provided to all Quoters in writing by the Director of Purchasing

3. **SAMPLES:** Samples, or drawings required shall be delivered free of charge as requested. If not mutilated or destroyed in the examination, Vendor will be notified to remove same at their expense. If samples are not removed within thirty (30) calendar days after

written notice to the Vendor, they shall be considered as abandoned and the County shall have the right to dispose of them as its own property.

4. AWARDS:

a. If a specific basis of award is not established in the Quotation Request, the award shall be to the responsible Vendor with the lowest responsive quote meeting the written specifications.

b. As the best interest of the County may require, the right is reserved to make award(s) by individual commodities or services, group of commodities or services, all or none or any combination thereof. When a group is specified, all items within the group must be quoted. A vendor desiring to quote "No Charge" on an item in a group must so indicate, otherwise the quote for the group will be construed as incomplete and may be rejected. However, if all vendors do not quote all items within a group, the County reserves the right to award on an item by item basis.

c. The Director reserves the right, in accordance with the Procurement Code, to waive any informalities, technicalities, and irregularities, or to reject any or all quotations, or any part of any quotations, and accept the quotations deemed most advantageous and in the best interest of the County.

5. **TIME FOR PERFORMANCE:** In all instances when the Quotation Request fails to state the time within which performance is to be completed and the vendor fails to state a time, the time for full and complete performance shall be twenty (20) calendar days from date of purchase order. Delivery time will be computed in calendar days from the date on the order.

6. DELIVERY:

a. **INSPECTION** shall be made at the point of delivery unless otherwise specified.

b. **CONTAINERS AND REELS -** All containers and reels shall become the property of the Board unless otherwise specified.

c. **DELIVERY HOURS -** Delivery shall be made between 9 A.M. and 4 P.M. Monday through Friday except holidays and at other times by special arrangements.

d. **MARKING -** Each container or multiple units, or items otherwise packaged shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier, Purchase Order Number and any other markings required by specifications, or other acceptable means of identifying Vendor and Purchase Order Number. The goods must be suitably packed for shipment by common carrier.

e. **NEW MERCHANDISE -** Unless otherwise stated in the quotation, deliveries must consist only of new and unused merchandise and shall be the current standard production model available at the time of quote.

f. **DELIVERY TIME -** Delivery time shall be computed in calendar days from the issuance date of purchase order. Although, actual requested date or number of calendar days for delivery may be specified, state number of calendar days required to make delivery and installation after issuance of purchase order or request for services in space provided. However goods required for daily consumption, or where the delivery is an emergency, a replacement, or is overdue, the convenience of the Division shall govern. If, in calculating the number of calendar days from the order date, the delivery date falls on a Saturday, Sunday or holiday, delivery shall be made no later than next succeeding business day. Delivery time may be considered in determining award.

7. DELAYS/NON-DELIVERY/REJECTIONS:

a. **VENDOR'S FAULT -** If the vendor fails to make delivery within the time specified or if the delivery is rejected, the Director may obtain such commodities or any part thereof from other sources in the open market or on contract. Additional costs incurred and/or liquidated damages may become charges against the Vendor.

b. **BEYOND VENDOR'S CONTROL -** When, due to causes beyond the Vendor's control, the vendor fails to make delivery, or delivery is rejected, the Director may allow additional time or may obtain the supplies elsewhere without liability on the part of the Vendor to the Board or the Board to the Vendor.

c. **REJECTED MERCHANDISE -** The Director may withhold acceptance of, or reject any goods which are found, upon examination, not to meet the specification requirements. Upon written notification of rejection, goods shall be removed within five (5) calendar days by the Vendor. Rejected goods left longer than thirty (30) calendar days will be regarded as abandoned and the Board shall have the right to dispose of them as its own property. On foodstuffs and drugs, no written notice or rejection need be given. Upon verbal notice to do so, the Vendor shall immediately remove and replace such rejected merchandise at the Vendor's expense. Rejection for non-conformance, failure to provide services conforming to specifications, or failure to meet delivery schedules may result in contractor being found in default.

8. **PAYMENT AND COLLECTION OF CHARGES:** Payment for all goods and services shall be made in a timely manner and in accordance with Florida Statutes, Section 218.70, Florida Prompt Payment Act and the Broward County Prompt Payment Ordinance (No. 89-49), as amended. All Applications for Payment shall be submitted to Broward County Accounting Division. Payment will be made by the County after commodities/services have been received, accepted and properly invoiced as indicated in the contract and/or order. Invoices must bear the purchase order number.

STANDARD QUOTATION REQUEST TERMS AND CONDITIONS

ALL QUOTATIONS ARE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

9. **WARRANTIES AND GUARANTEES:** The Vendor shall obtain all manufacturers' warranties and guarantees of all equipment and materials required by this quotation and any resultant orders in the name of the Board and shall deliver same to the point of delivery.

10. **EQUAL EMPLOYMENT OPPORTUNITY:** No Contractor may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, or gender identity and expression in the performance of this contract. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

The contractor selected to perform work on a County project must include the foregoing or similar language in its contracts with any subcontractors or sub consultants, except that any project assisted by U.S. Department of Transportation funds shall comply with the non-discrimination requirements in Title 49 C.F.R. Parts 23 and 26, as amended. The Subcontractors, if any, will be made aware of and will comply with this non-discrimination clause. Failure to comply with above requirements is a material breach of the contract, and may result in the termination of this contract or such other remedy as the County deems appropriate.

11. **SAFETY STANDARDS:** Unless otherwise stipulated in the quote, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards thereunder. In compliance with Chapter 442, Florida Statutes, any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered from an order resulting from this quote must be accompanied by a Material Safety Data Sheet (MSDS). A Material Safety Data Sheet (MSDS) should also be submitted to the Broward County Risk Management Division, 115 South Andrews Avenue, Room 210, Fort Lauderdale, Florida 33301-1903. The MSDS must include the following information.

- a. The chemical name and the common name of the toxic substance.
- b. The hazards or other risks in the use of the toxic substance, including:
 1. The potential for fire, explosion, corrosivity, and reactivity.
 2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by exposure to the toxic substance.
- c. The proper precautions, handling practices, necessary personal protective equipment, and other safety substances, including appropriate emergency treatment in case of overexposure.
- d. The emergency procedure for spills, fire, disposal, and first aid.
- e. A description in lay terms of the known specific potential health risks posed by the toxic substance intended to alert any person reading this information.
- f. The year and month, if available, that the information was compiled and the name, address, and emergency telephone number of the manufacturer responsible for preparing the information.

12. **RESOLVE PROTESTED SOLICITATIONS AND PROPOSED AWARDS:** In accordance with the Broward County Procurement Code, Sections 21.118 and 21.120 set forth procedural requirements that apply if a vendor intends to protest a solicitation or proposed award of a contract and state in part the following:

- a. Any protest concerning the solicitation specifications or requirements must be made and received by the County within seven (7) business days from the posting of the solicitation or addendum on the Purchasing Division's website. Such protest must be made in writing to the Purchasing Director. Failure to timely protest the specifications or requirements is a waiver of the ability to protest.
- b. Any actual or prospective vendor or offeror who has a substantial interest in and is aggrieved in connection with the proposed award of a contract which does not exceed the amount of the award authority of the Director of Purchasing, may protest to the Director of Purchasing. The protest shall be submitted in writing and received within three (3) business days from the posting of the recommendation of award on the Purchasing Division's website.
- c. For purposes of this section, a business day is defined as Monday through Friday between 8:30 a.m. and 5:00 p.m. Failure to timely file a protest within the time prescribed for a solicitation or proposed contract award shall be a waiver of the vendor's right to protest.
- d. As a condition of initiating any protest, the protestor shall present the Director of Purchasing with a nonrefundable filing fee for the purposes of defraying the costs in administering the protest payable in accordance with the schedule provided below:

Estimated Contract Amount	Filing Fee
\$ 30,000 to \$250,000	\$ 500
\$250,001 - \$500,000	\$1,000
\$500,001 - \$5 million	\$3,000
Over \$5 million	\$5,000

The estimated contract amount shall be based upon the contract quote amount submitted by the protestor. If no contract quote amount was submitted, the estimated contract amount shall be the County's estimated contract price for the project. The County may accept cash,

money order, certified check, or cashier's check, payable to Broward County Board of County Commissioners.

13. **QUOTE WITHDRAWAL:** No Vendor may withdraw their quote before the expiration of one hundred and twenty (120) days from the date of the quote. Any quote submitted which alters the one hundred and twenty (120) day requirement shall be deemed non-responsive.

14. **ADDENDA TO QUOTE:** Broward County reserves the right to amend this solicitation prior to the quote opening date indicated. Only written addenda will be binding.

15. **TERMINATION:**

a. **AVAILABILITY OF FUNDS:** If the term of this contract extends beyond a single fiscal year of the County, the continuation of this Contract beyond the end of any fiscal year shall be subject to the availability of funds from the County in accordance with Chapter 129, Florida Statutes. The Broward County Board of County Commissioners shall be the final authority as to availability of funds and how such available funds are to be allotted and expended. In the event funds for this project/purchase are not made available or otherwise allocated Broward County may terminate this contract upon thirty (30) days prior written notice to the Contractor.

b. **NON PERFORMANCE:** The Contract may be terminated for cause by the Awarding Authority for the County if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. Cause for termination shall include, but not be limited to, failure to suitably perform the work, failure to suitably deliver goods in accordance with the specifications and instructions in the Quote, failure to continuously perform the work in a manner calculated to meet or accomplish the objectives of the County as set forth in this Quote, or multiple breach of the provisions of this Quote notwithstanding whether any such breach was previously waived or cured.

c. **TERMINATION FOR CONVENIENCE:** The Awarding Authority may terminate the Contract for convenience upon no less than thirty (30) days written notice. In the event the Contract is terminated for convenience, Quoter shall be paid for any goods properly delivered and services properly performed to the date the Contract is terminated; however, upon being notified of County's election to terminate, Quoter shall cease any deliveries, shipment or carriage of goods, and refrain from performing further services or incurring additional expenses under the terms of the Contract. In no event will payment be made for lost or future profits. Quoter acknowledges and agrees that ten dollars (\$10.00) of the compensation to be paid by County, the adequacy of which is hereby acknowledged by Quoter, is given as specific consideration to Quoter for the County's right to terminate this Contract.

16. **CONTRACT EXPIRATION:** In the event services are scheduled to end because of the expiration of this contract, the contractor shall continue the service upon the request of the Director. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the County.

17. **GOVERNMENTAL RESTRICTIONS:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this quote prior to their delivery, it shall be the responsibility of the successful vendor to notify the County at once, indicating in a letter the specific regulation which required an alteration. The Board of County Commissioners reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no further expense to the County.

18. **LEGAL REQUIREMENTS:** Applicable provisions of all Federal, State, County and local laws, and of all ordinance, rules and regulations including the Procurement Code of Broward County shall govern development, submission and evaluation of quotes received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a quote in response hereto and Broward County by and through its officers, employees and authorized representative or any other person natural or otherwise. Lack of knowledge by any Vendor shall not constitute a recognizable defense against the legal effect thereof.

19. **PATENTS AND ROYALTIES:** The Quoter, without exception, shall indemnify and save harmless and defend the County, its officers, agents and employees from liability of any nature or kind, including but not limited to attorney's fees, costs and expenses for or on account of any copyrighted, patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the County. If the Quoter uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the quote prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work. This provision shall survive the expiration or earlier termination of the contract.

20. **ASSIGNMENT, SUBCONTRACT:** Contractor shall not transfer, convey, pledge, subcontract or assign the performance required by this quote without the prior written consent of the Director. Any Award issued pursuant to this quotation request and the monies which may become due hereunder are not assignable, transferable, or otherwise disposable except with the prior written consent of the Director.

21. **QUALIFICATIONS OF QUOTER:** Quotes will be considered only from firms normally engaged in providing the types of commodities/services specified herein. The Director of Purchasing or the Board of County Commissioners, reserves the right to inspect the facilities, equipment, personnel and organization or to take any other action necessary to determine ability to perform in accordance with specifications, terms and conditions. The Director of Purchasing or the Board of County Commissioners will determine whether the evidence of ability to perform is satisfactory and reserves the right to reject quotes where evidence or evaluation is determined to indicate inability to perform. The Director of Purchasing or the Board of County Commissioners reserves the right to consider a quoter's history of citations

STANDARD QUOTATION REQUEST TERMS AND CONDITIONS

ALL QUOTATIONS ARE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

and/or violations of Environmental regulations in determining responsibility. Quoter should submit with his proposal a complete history of all citations and/or violations notices and dispositions thereof. Failure of a Quoter to submit such information may be grounds for termination of any contract awarded to successful Quoter. Quoter shall notify the County immediately of notice of any citations or violations which they may receive after the Quote or Proposal opening date and during the time of performance under any Contract awarded to them.

22. NOTICE TO SELLER TO DELIVER: No delivery shall become due or be acceptable without a written order of shipping instruction by the County, unless otherwise provided in the Contract. Such order will contain the quantity, time of delivery and other pertinent data. However, on items urgently required, the seller may be given telephone notice, to be confirmed by an order in writing.

23. MODIFICATIONS: All changes to purchase orders shall be by issuance of a change order. Any modifications or changes to any contract entered into as a result of this quote must be by written amendment with the same formality and of equal dignity prior to the initiation of any such change.

24. PUBLIC ENTITY CRIMES ACT: Vendor represents that its response to this Quotation will not violate the Public Entity Crimes Act, Section 287.133, Florida Statutes, which essentially provides that a person or affiliate who is a contractor, consultant or other provider who has been placed on the convicted vendor list following a conviction of a Public Entity Crime may not submit a quote on a contract to provide any goods or services to the County, may not submit a quote on a contract with the County for the construction or repair of a public building or public work, may not submit quotes on leases of real property to the County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact any business with the County in excess of the threshold amount provided in Section 287.017, Florida Statutes, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Vendor represents that its response to this Quotation is not a violation of Section 287.134, Florida Statutes, which essentially states that the County, as a public entity, cannot do business with an entity that is on the "discriminatory vendor list" i.e., has been found by a court to have discriminated as defined therein. Violation of this section shall result in cancellation of the County purchase and may result in debarment.

25. PURCHASE BY OTHER GOVERNMENTAL AGENCIES: Each governmental unit which avails itself of this contract will establish its own contract, place its own orders, issue its own purchase orders, be invoiced therefrom and make its own payments and issue its own exemption certificates as required by the Vendor. It is understood and agreed that Broward County is not a legally binding party to any contractual agreement made between any other governmental unit and the Vendor as a result of this quote.

26. PUBLIC RECORDS: Any material submitted in response to this Quotation Request will become a public document pursuant to Section 119.071, Florida Statutes. This includes material which the responding quoter might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening pursuant to Section 119.071, Florida Statutes.

27. INDEMNIFICATION: CONTRACTOR shall at all times hereafter indemnify, hold harmless and defend COUNTY, its officers, agents, servants, and employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any kind, including attorney fees, court costs, and expenses, caused or alleged to be caused by intentional or negligent act of, or omission of, CONTRACTOR, its employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. In the event any lawsuit or other proceeding is brought against COUNTY by reason of any such claim, cause of action or demand, CONTRACTOR shall, upon written notice from COUNTY, resist and defend such lawsuit or proceeding by counsel satisfactory to COUNTY or, at COUNTY's option, pay for an attorney selected by County Attorney to defend COUNTY. To the extent considered necessary by the Contract Administrator and the County Attorney, any sums due CONTRACTOR under this Agreement may be retained by COUNTY until all of COUNTY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by COUNTY. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement.

28. NOTICE: Written notice provided pursuant to this Contract shall be sent by certified United States Mail, postage prepaid, return receipt requested, or by hand-delivery with a request for a written receipt of acknowledgment of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the County designates:

Director, Broward County Purchasing Division
115 S. Andrews Avenue, Room 212
Fort Lauderdale, FL 33301-1801

Quoter shall identify in the quote a designated person and address to whom notice shall be sent when required by the Contract.

29. JURISDICTION, VENUE, WAIVER OF JURY TRIAL: The Contract shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal disputes arising out of the Contract and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida, the venue sites, and shall be governed by the laws of the State of Florida. By entering into this Contract,

quoter and County hereby expressly waive any rights either party may have to a trial by jury of any civil litigation related to this Contract.

30. BATTERY DISPOSAL: In accordance with Florida 1993 Solid Waste Act, the manufacturers of heavy metal batteries or the manufacturers of products powered by such batteries are solely responsible for the reclamation and disposal of such used batteries as purchased by the County. The County shall not be held liable for any cost associated with the reclamation and disposal of such batteries.

31. OWNERSHIP OF DOCUMENTS: All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, specifications and reports prepared or provided by CONSULTANT in connection with this Agreement shall become the property of COUNTY, whether the Project for which they are made is completed or not, and shall be delivered by CONSULTANT to Contract Administrator within fifteen (15) days of the receipt of the written notice of termination. If applicable, COUNTY may withhold any payments then due to CONSULTANT until CONSULTANT complies with the provisions of this section.

32. AUDIT RIGHT AND RETENTION OF RECORDS: COUNTY shall have the right to audit the books, records and accounts of CONTRACTOR that are related to this Project. CONTRACTOR shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Project. CONTRACTOR shall preserve and make available, at reasonable times for examination and audit by COUNTY, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act (Chapter 119, Fla. Stat.), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by COUNTY to be applicable to CONTRACTOR's records, CONTRACTOR shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by CONTRACTOR. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for COUNTY's disallowance and recovery of any payment upon such entry.

33. STATE OF FLORIDA DIVISION OF CORPORATIONS REQUIREMENT: It is the vendor's responsibility to comply with all state and local business requirements. All vendors located within Broward County and/or providing a service within the County must have a current Broward County Local Business Tax Receipt (formerly known as an Occupational License Tax). All corporations and partnerships must have the authority to transact business in the State of Florida and be in good standing with the Florida Secretary of State. For further information, contact Broward County Records, Taxes and Treasury Division and the Florida Department of State, Division of Corporations.

The County will review the vendor's business status based on the information provided in response to this solicitation. If the vendor is an out-of-state or foreign corporation or partnership, the vendor must obtain the authority to conduct business in the State of Florida. Corporations or partnerships that are not in good standing with the Florida Secretary of State at the time of a submission to this solicitation may be deemed non-responsible.

If successful in obtaining a contract award under this solicitation, the vendor must remain in good standing throughout the contractual period of performance.



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT
PURCHASING DIVISION
115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301

August 12, 2015

Transmitted via Email

FLORIDA FISH FARMS INC
Attn: RONALD D. SLAY
Email: ronslay@sum.net

Reference: Contract No. Y1227120Q1, Triploid Grass Carp

Dear RONALD D. SLAY:

We hereby accept your written offer to renew the above referenced contract.

This renewal is subject to all terms/conditions contained in the original contract. This contract renewal is in effect for the period beginning 4/7/2016 and ending 4/6/2017.

A copy of this notice is being forwarded to the appropriate User(s). Purchase Order(s) will be placed as and when required.

Thank you for your interest in doing business with Broward County.

Sincerely,

By: _____

Amy Almanzar, Purchasing Agent III

cc: Ellie O'Connell, Water & Wastewater Services

Ninth Order of Business

1/11/2018



Project Field-2016-02
Valve Exercise and Assessment Program

Board of Supervisors,

On December 10 and, December 17, 2015 the Coral Springs Improvement District published an invitation to bid for this project in the Sun Sentinel newspaper.

We conducted a pre-bid meeting on January 5th 2016 three companies responded and attended the pre-bid meeting as mandated in the bid spec. The three companies submitted bids and the bid opening was held on 1/11/2016.

The bid tabulation sheet is attached for your review. The lowest bid was submitted by Madsen/ Barr Corporation. Madsen/ Barr has done work as a subcontractor on projects for the District in the past and the responses from their references have been very complimentary.

We recommend award of the project to the Madsen/ Barr Corporation based on the low bid of \$28,347.25 for this project.

Sincerely,

Curt Dwiggin
C.S.I.D. Drainage Manager

BID TABULATION SHEET

Bid Number: Field 2016-02	<i>Failure to file within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. All bids accepted by the District are subject to the District's terms and conditions. Any and all terms and conditions submitted by bidders will be rejected and shall have no force and/or effect.</i>	Opened By: Curt Dwiggin
Bid Title: Valve Exercising & Assessment Program		Tabulated By: Robin Dvorshak
Open Date: 1/11/2016		Verified By: David McIntosh
Opening Time: 10:00AM		
Buyer: Coral Springs Improvement Dist.		

Valve Exercising & Assessment Program	Quantity	NAME OF BIDDER(S)			
		Wachswater Services	R & M Service Solutions	Madsen/Barr Corp	
	3	\$59,968	\$45,440	\$28,347.25	
TOTAL		\$59,968	\$45,440	\$28,347.25	

Tenth Order of Business

10A.

WORK AUTHORIZATION 109NO. GT-155105

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this ____ day of _____ 2016, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires engineering design services related to Wastewater Treatment Plant (WWTP) Blower Study, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with the AGREEMENT:

The blowers at the WWTP feed the aeration basins and the digesters. All of the blowers are constant-speed blowers that are controlled via manual discharge-side valves. Several of the blowers are aging and should be replaced soon. Aeration energy costs can account for up to 60% of the energy costs at a WWTP and the OWNER is interested in evaluating new

blower options to reduce energy costs and have better control over their aeration processes.

The OWNER has recently installed real-time on-line dissolved oxygen analyzers in several of their basins but all of the blowers and aeration control valves are manually operated. The OWNER would like the ability to automatically adjust the air feed based the actual on-line field measurements

Lastly, it is not possible to accurately control the air flow into some of the facilities as some of the air piping is common to multiple facilities. The OWNER would like to be able to accurately and independently control the air flow into each of the respective aeration basins and digesters.

This Work Authorization is for preparation of a study to evaluate different blower options and aeration control options as well as develop air piping modification recommendations. The study will include construction cost estimates for the new blowers, controls and air piping modifications as well as estimated energy costs savings.

Task 1 – Engineering

FIRM shall perform the following:

1. Meet with the OWNER to discuss scope of project and collect information on the existing blowers, aeration controls and air piping configurations.
2. Install a power data logger on the existing blowers. The preliminary plan is collect electrical demand data for each blower for up to a week at a time. Plant staff will assist with installation of the power data logger and will secure the electrical cabinets while the power data logger is collecting data. The FIRM will collect and compile the electrical demand data from the power data logger.

3. Review the blower options; centrifugal, positive displacement, turbine, with or without variable frequency drives in relation to energy and other O&M costs, capital costs and controllability.
4. Review the current aeration system controls and recommend control upgrades, in particular, in relation to automation and automatic-control based on the existing on-line dissolved oxygen, or other, analyzers.
5. Review the existing air piping configurations and make recommendations for improvements.
6. Develop construction and O&M costs for the recommended improvements and compare them to the existing blower energy costs. Develop a “pay-back” schedule based on anticipated energy savings.
7. Prepare a Technical Memorandum (TM) summarizing the results of this study. Submit five (5) draft copies of the TM to the OWNER for review. Meet with the OWNER to review their comments. Incorporate the review comments into a final TM. Submit five (5) copies of the TM to the OWNER.

Assumptions

Assumptions for the project are as follows:

- OWNER shall provide access to the WWTP site.
- OWNER will assist with installation of the power data logger into the electrical panels and will secure the panels while the power data logger is collecting information.
- No drawings will be provided in the TM.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites: Wastewater Treatment Plant

Section 4 – Project Reference

The OWNER desired services to be performed by the FIRM shall be referred to as the Wastewater Treatment Plant (WWTP) Blower Study.

Section 5 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Technical Memorandum.

Section 6 - Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Data Collection	60 Days following issuance of NTP
Technical Memorandum	120 days after NTP

Section 7 - Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$20,390.00**. No allowance is included in the proposed fee.
3. The cost for the above scope of services is a Lump Sum (LS). The LS is based on the materials, methods and assumptions presented in e scope of services. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
4. A Budget Summary for the above LS is provided in Attachment A.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Tim Martin as the OWNER's representative.
- 8.2** In addition to applicable provisions of the AGREEMENT, the OWNER will:
- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of seven (7) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

President

Printed name of Witness

Printed name

Date

Date

Approved as to form and legality

Printed name of Witness

District Counsel

Printed name of Witness

State of Florida
County of Palm Beach

ENGINEER

Globaltech Inc.
Company

The foregoing instrument was
acknowledged before me on this

___ day of _____, 2016 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and title (typed or printed)

Signature of Notary

Date

Attachment A

Budget Summary

ATTACHMENT A

Engineering - WWTP Blower Study

Engineering Budget Summary

Task	Task Description	Officer	E6	E4	CADD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$210.00	\$175.00	\$150.00	\$85.00	\$75.00	\$50.00			
1	Project Coordination and Review		4			4	4			
	Scoping Meeting w/site visit		8	8						
	Subtotal Task 1	0	12	8	0	4	4	\$ 3,800.00		
2	Engineering - Design									
	Collect Power Data Logger Information			12					\$ 750.00	
	Review Blower Options		8	4						
	Review Control Options		6	4						
	Review Piping Configuration/Modifications		8							
	Develop Capital and O&M Costs		12	4						
	Prepare Draft TM		16	8			2			
	Review Meeting		4							
	Prepare Final TM		8							
	Subtotal Task 2	0	62	32	0	0	2	\$ 15,750.00		
	Labor Subtotal Hours	0	74	40	0	4	6			
	Labor Subtotal	\$0	\$12,950	\$6,000	\$0	\$300	\$300	\$19,550		
	Labor Total							\$ 19,550.00		
	Subconsultant Labor Total								\$ 750.00	
	Subconsultant Multiplier								1.12	
	Subcontract Total								\$ 840.00	
	PROJECT TOTAL								\$ 20,390.00	

10B.

WORK AUTHORIZATION 110

NO. GT-155104

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this ____ day of _____ 2016, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Degasifier Cleaning Pump, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT:

The membrane plant and associated degasifiers have been in service on a continuous basis for over two years. The degasifiers have worked well and have not shown a lot of pressure loss across the media; however, inspection by staff indicate the degasifiers should be cleaned.



This Work Authorization is for the procurement of a trailer mounted degasifier cleaning pump and the installation of power supply and drainage needed for operation of the cleaning pump.

Task 1 – Project Coordination/Review

The FIRM will meet and coordinate with the OWNER via site visit to collect dimensions of related equipment and the site layout and discuss timing of installation.

Task 2 – Engineering and Project Management

FIRM shall perform the following:

1. Site visits to determine equipment needed and logistics for improvements.
2. Coordinate material and equipment purchases.
3. Schedule and conduct meetings, inspections, and testing with OWNER's staff, as needed.

No record drawing or specific operation and maintenance documents shall be prepared for this project. Submittal information and manual for pump shall be provided to OWNER.

Task 3 – Construction of Improvements

The following work is proposed for the construction of this project:

1. Furnish a 25 hp seal less mag drive Finish Thompson pump on a trailer with lights. The pump will be rated for 500 gpm at 80 ft TDH. The pump motor shall be TEFC rated. A control panel for the pump shall also be mounted on the trailer and wired to the pump. The control shall have a NEMA 4X enclosure with HOA selector switch, push Start/Stop/Reset button and a 24/7 timer. Pump shall be furnished with a 50 ft electrical pigtail.
2. Furnish and install 4-inch swing check valve and quick connect hose fittings for pump suction and discharge. Quick connect hose fitting

shall be PE or PVC. Owner shall provide interconnecting hose from pump to degasifier.

3. Furnish and install a new 50 amp breaker bucket in MCC-40-1-1, a new 100 amp NF disconnect, wire, conduit and electrical receptacle for pump. Receptacle shall be mounted on channel strut next to existing blowers.
4. Furnish and install 3-inch PVC drain line from clearwell to strainer pit. Strainer pit shall be core drilled to install the drain line discharge. The drain line connection at the clearwell will be provided with PE or PVC quick connect hose connection. Restoration of asphalt will be performed by Owner. Restoration of dirt/grassy area, if required/desired, at the end of the project will be handled as an allowance item.

Assumptions

Assumptions for the project are as follows:

- OWNER shall provide waste disposal for construction debris.
- OWNER will isolate plant flow to assist with installation of drain lines.
- OWNER shall provide interconnect hoses from degasifier to pump and from degasifier to drain connection.
- No building department or health department construction permit is required for repair work.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites: Water Treatment Plant

Section 4 – Project Reference

The OWNER desired services to be performed by the FIRM shall be referred to as the Degasifier Cleaning Pump.

Section 5 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Hand sketches of modifications.

Section 6 - Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Substantial Completion	90 Days following issuance NTP
Final Completion	30 days after Substantial Completion

Section 7 - Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$68,627**. Price includes a \$5,000 allowance. Breakdown of cost is provided in table below and Attachment A.
3. On the terms contained in the FIRM’s said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Guaranteed Maximum Price (GMP). The GMP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The GMP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted

- GMP) submitted herein shall be an amount to be billed on the basis of “percent complete” and stored materials turned over to the OWNER.
5. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
 6. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
 7. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
 8. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value

- of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
9. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 10. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).

11. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
12. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
13. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
14. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This

decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Bruce Rahmani as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The

OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of ten (10) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

President

Printed name of Witness

Printed name

Date

Date

Approved as to form and legality

Printed name of Witness

District Counsel

Printed name of Witness

State of Florida
County of Palm Beach

ENGINEER

Globaltech Inc.
Company

The foregoing instrument was
acknowledged before me on this

___ day of _____, 2016 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and title (typed or printed)

Signature of Notary

Date

Attachment A

Budget Summary



Job Estimate

Order Date: 01/19/16

To: Coral Springs Improvement Dist
 10300 NW 11th Manor
 Attn: Ken Cassel
 Coral Springs FL 33071

Project: 155104
 CSID Degasifier Cleaning System
 10300 NW 11th Manor
 Attn: Ken Cassel
 Coral Springs FL 33071

Plans Attached

Specifications Attached

Client Job No.:

1 General Conditions

Temporary Facilities	
Job Site Trailer	365.70
General Conditions	
Submittal Labor	369.39
Progress Meeting	228.11
Scheduling Labor	369.39
Construction PM	1,846.94
Construction Superintendent	807.19
Safety	369.39
Office Admin	303.16

Item Total: 4,659.27

2 Sitework

Mobilization	
Construction PM	369.39
Construction Superintendent	161.44
3 man Crew	625.47
Trenching, Backfilling, and Compaction	
Cut & Remove Asphalt	625.47
Trench Area from Degasifier to BWW Pump Station	2,501.87
Backfill & Compaction	625.47
Construction PM	738.78
Demob	
Construction PM	184.69
Construction Superintendent	161.44
3 man Crew	625.47

Item Total: 6,619.49

5 Misc Metals

SS Unistrut	146.28
SS Unistrut Hardware	121.90

Item Total: 268.18

11 Equipment

Booster pump	20,268.13
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Item Total:	20,268.13
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15 Mechanical

SCH 80 PVC Pipe & Ftgs	1,828.50
Concrete Core	365.70
Linkseal	182.85
Cam-Lok Fittings (PVC)	365.70
Flange Kits & Misc Materials	243.80
Check Valve & Accessories	1,828.50
Installation	2,501.87
Construction PM	923.47

Item Total:	8,240.39
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16 Electrical

Electrical Sub	16,453.80
Construction PM (Elec/I&C)	656.36

Item Total:	17,110.16
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18 Rental Equipment

Mini Excavator	2,316.10
Compactor 5000-7000LB	548.55
Saw Blade	109.71
Misc Tools	243.80
Equipment Fuel	243.80

Item Total:	3,461.96
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25 Allowance

Allowance	5,000.00
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Item Total:	5,000.00
--------------------	-----------------

50 Engineering/Record Drawing

Engineering	3,000.00
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Item Total:	3,000.00
--------------------	-----------------

Total Estimate Amount:	68,627.58
-------------------------------	------------------

GLOBALTECH: _____ **DATE:** _____

OWNER: _____ **DATE:** _____

10C.

WORK AUTHORIZATION 111

NO. _____

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this _____ day of _____ 2016, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Train 3 Flow Meter Repair, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT:

The venturi flow meter on top of Train 3 appears to be incorrectly installed based on the flow arrow on the flow meter. The Firm shall disassemble the venturi flow meter. Inspect flow tube with Owner and reassemble venturi flow meter as needed.



Assumptions

Assumptions for the project are as follows:

- OWNER will isolate plant flow to assist with work on flow meter.
- No building department or health department construction permit is required for repair work.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites: Water Treatment Plant

Section 4 – Project Reference

The OWNER desired services to be performed by the FIRM shall be referred to as the Train 3 Flow Meter Repair.

Section 5 – Deliverables

None Identified.

Section 6 - Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Substantial Completion	90 Days following issuance NTP
Final Completion	30 days after Substantial Completion

Section 7 - Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.

2. Total job price: **\$2229**. Breakdown of cost is provided in table below and Attachment A.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Guaranteed Maximum Price (GMP). The GMP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The GMP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted GMP) submitted herein shall be an amount to be billed on the basis of "percent complete" and stored materials turned over to the OWNER.
5. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
6. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
7. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value

- of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
8. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
 9. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 10. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:

- a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
11. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
12. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
13. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether

- incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
14. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Bruce Rahmani as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eight (8) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

President

Printed name of Witness

Printed name

Printed name of Witness

Date

Approved as to form and legality

Printed name of Witness

District Counsel

Printed name of Witness

State of Florida
County of Palm Beach

ENGINEER

Globaltech Inc.
Company

The foregoing instrument was
acknowledged before me on this

___ day of _____, 2016 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and title (typed or printed)

Signature of Notary

Date

Attachment A

Budget Summary



Job Estimate

Order Date: 01/19/16

To: Coral Springs Improvement Dist
 10300 NW 11th Manor
 Attn: Ken Cassel
 Coral Springs FL 33071

Project: 155104
 CSID Degasifier Cleaning System
 10300 NW 11th Manor
 Attn: Ken Cassel
 Coral Springs FL 33071

Plans Attached

Specifications Attached

Client Job No.: _____

100 Venturi Flowmeter

Remove & Install Venturi Meter	1,250.93
Construction PM	369.39
Misc Tools & Lifting Equipment	609.50

Item Total: 2,229.82

Total Estimate Amount: 2,229.82

GLOBALTECH: _____ **DATE:** _____

OWNER: _____ **DATE:** _____

Eleventh Order of Business



Sponsorship Opportunities

March 5, 2016

www.WaterwayCleanup.org





39th Annual Broward County Waterway Cleanup - March 5, 2016

Presenting Sponsor - \$10,000

Featured and identified as the Presenting Sponsor of Broward County's largest annual environmental event and will be recognized in the mass media campaign as follows:

Publicity & Advertising

- Company logo included with Waterway Cleanup logo as Presenting Sponsor on all promotional materials
- Premium placement of company logo on Waterway Cleanup Poster
- Company logo prominently located on official event fliers
- Identified as Presenting Sponsor on event boat flags (300 total)
- Premium placement of company logo on WWCU website homepage and on Marine Industry Cares Foundation website with year-round link to your company's site
- Press release announcing partnership
- Recognized in Results press release
- Opportunity to speak at the Waterway Cleanup Kick-off Press Conference
- Opportunity to speak at the Waterway Cleanup Trash Bash
- Recognized in MIAF and Marine Industry Cares Foundation email newsletters
- Opportunity to supply promotional material/literature to be distributed at WWCU sites
- Featured with premium placement as Presenting Sponsor on the Waterway Cleanup T-shirts

Material Rewards & Return

- 10 complimentary Waterway Cleanup T-shirts
- Recognition Award as WWCU Sponsor

Verbal Appreciation and Recognition at:

- Waterway Cleanup Trash Bash



39th Annual Broward County Waterway Cleanup

March 5, 2016

All sponsorships include:

Invitation to & Verbal Recognition at

- Waterway Cleanup Trash Bash

Waterway Cleanup Partner - \$5,000

Two available. Featured as an MIA SF partner and major sponsor of Broward County's largest annual environmental event and recognized in all promotional material through:

Publicity & Advertising

- Premium placement of company logo on Waterway Cleanup poster
- Company logo prominently located on official event fliers
- Premium placement of company logo on Waterway Cleanup website homepage with year-round link to your company's website
- Press release announcing partnership
- Recognized in results press release
- Recognized in MIA SF and Marine Industry Cares Foundation email newsletters
- Opportunity to supply promotional material/literature to be distributed at WWCU sites
- Premium placement of logo on the back of Waterway Cleanup T-shirts

Material Rewards & Return

- Five complimentary Waterway Cleanup T-shirts
- Awarded plaque for participation at the Waterway Cleanup Trash Bash



Exclusive Flag Sponsor - \$2,500

Sponsor the Waterway Cleanup boat flags and have advertising potential all year-round! Your company name and/or logo will appear, be mentioned or displayed as follows:

Publicity & Advertising

- Recognized on 300 quality boat flags imprinted with your company name or logo and displayed on all Waterway Cleanup boats
- Company logo on official event fliers
- Company logo on the promotional poster for the event
- Recognized on Waterway Cleanup website homepage
- Recognized in Results press release
- Recognized in MIAF and Marine Industry Cares Foundation newsletters

Material Rewards & Return

- Five complimentary Waterway Cleanup flags
- Two complimentary Waterway Cleanup T-shirts
- Recognition Award as WWCU sponsor

Awards Sponsor - \$1,200

Official Sponsor of Annual Waterway Cleanup Awards with recognition as follows:

Publicity & Advertising

- Company logo on official event fliers
- Name and/or Logo included on Awards
- Recognized on Waterway Cleanup website homepage
- Recognized in MIAF and Marine Industry Cares Foundation newsletters

Material Rewards & Return

- Two complimentary Waterway Cleanup T-shirts
- Recognition Award as WWCU sponsor

Site Sponsor - \$500

Your company name and/or logo will appear, be mentioned or displayed as follows:

Publicity & Advertising

- One banner displayed at your cleanup site
- Recognized on Waterway Cleanup website homepage
- Recognized in Results press release
- Recognized in MIAF and Marine Industry Cares newsletters following the event

Material Rewards & Return

- Two complimentary Waterway Cleanup T-shirts
- Recognition Award as WWCU sponsor



Waterway Cleanup Sponsorship Form & Agreement

_____ agrees to support the Marine Industries Association of South Florida and Marine Industry Cares Foundation as a sponsor of the 39th annual Broward County Waterway Cleanup at the level indicated below.

Your commitment to sponsor Broward County's largest one-day environmental event ensures all sponsor benefits will be received pending the payment of your sponsorship.

Signature

Date

Sponsorship Level Please select the sponsorship levels below at which you would like to participate:

- | | | | |
|-------------------------|--------------------------------|----------------|-------------------------------|
| WWCU Presenting Sponsor | <input type="radio"/> \$10,000 | Awards Sponsor | <input type="radio"/> \$1,200 |
| WWCU Partner | <input type="radio"/> \$5,000 | Site Sponsor | <input type="radio"/> \$500 |
| Exclusive Flag Sponsor | <input type="radio"/> \$2,500 | | |

Sponsor Information

Contact Name _____

Company (sponsor) Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Billing Information

We accept: Check VISA MasterCard AMEX

Billing Name _____

Billing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Credit Card # _____ CVV # _____

Expiration Date _____ Signature _____

Deadline to be included in the maximum number of sponsorship opportunities is Jan. 29, 2016.

Complete and mail form to address below or email it to sharon@miasf.org.
 Make checks payable to and mail to MIA SF
 2312 South Andrews Avenue, Fort Lauderdale, Florida 33316

Twelfth Order of Business

12B.

Globaltech, Inc.
CSID Engineer's Report
January 15, 2016

PROJECTS UNDER CONTRACT

WA # 98 Storm Water Site Development Criteria – In progress

- Drafting final report.

WA #101 Well 4R and 7R Construction – In progress

- Clearance documentation submitted to BCHD on Well 4R. BCHD site inspection conducted 1/15/16. Anticipate receipt of clearance acceptance next week and permission to run well.
- Operation and Maintenance Manual delivered to staff on 1/7/16.
- Conducted VFD training on 1/13/16.
- Pathway restoration remains to close out building permit. Subcontractor was to pave week of 1/22 but was not able to due to rain. Pathway to be restored as soon as possible.

WA #102 Canal Bank Restoration Construction – In closeout.

- Closeout documents being finalized.

WA #106 – Lime Plant Demolition Design – In progress

- Working on drafting report.

WA #107 – WTP Four-Log BCHD Submittal – In agency review

- Conducted breakpoint chlorination testing as part of RFI#2 request on 1/7/16.
- Reviewed staff data collection on chlorine testing as part of RFI #2 request.

WA #108 – HSPs 5 and 6 Pump and Motor Installation – In progress

- Awaiting delivery of pump pedestal for installation.

PROJECTS PENDING

- WA#109 – WWTP Blower Study – Submitted to staff. Approval Pending.
- WA #110 – Degasifier Cleaning Pump – Submitted to staff. Approval Pending.
- WA #111 – Effluent Pump Station Electrical Improvements – Submitted to staff.
- WA#___ - Canal Bank Restoration of Site 1A – WA in development.
- WA #___ – Margate interconnect – WA to be developed. Awaiting direction from staff.

12C.

Coral Springs Improvement District
Utility Billing Work Orders

2015	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	40	27	33	33	43	43	40	37	36	23	25	38	418
<i>Mis-Reads</i>	4	2	0	0	0	1	0	3	2	1	0	1	14
<i>Meter Calibration Tests</i>	1	2	0	0	0	0	0	0	0	0	0	0	3

2014	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	33	43	45	60	50	73	45	52	47	43	51	52	594
<i>Mis-Reads</i>	7	5	8	5	3	9	4	2	0	6	3	3	55
<i>Meter Calibration Tests</i>	0	0	0	0	0	0	1	0	0	0	0	0	1

2013	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	98	54	44	63	43	48	45	42	67	42	41	52	639
<i>Mis-Reads</i>	11	6	6	5	6	6	6	7	6	10	3	7	79
<i>Meter Calibration Tests</i>	1	1	0	3	2	1	1	0	2	0	0	1	12

Coral Springs Improvement District

Report to Board of Directors for Water Plant

Report includes updates through 1/14/2016

- Well 4R- The inspector with the Broward County Health Department visited the well site for inspection on 1/15/2015. They also brought their GPS equipment with them to provide the well with its own unique well id number. There is still some sidewalk work that needs to be completed by Globaltech however other than that we are only waiting on BCHD to sign off on its acceptance and we can begin using it as part of the process. Globaltech provided an onsite hands on training to staff on 1/13 to go over the functions and operations of the VFD.
- New Hire- We have brought a part time employee on board to help with some of the extra workload experienced by the recent loss of two full time employees. This operator worked part time for us in the past and is an easy transition back into the department. He possesses an A license in Drinking Water and has worked in the industry for many years. His start date was 1/13/16. We are also looking for a full time licensed operator and currently have an ad running in the Florida Water Resource Journal.
- Well maintenance program- We have reviewed the performance of the well maintenance program through current and feel that it is effective. We see that most wells had a significant improvement immediately after the first and second treatment. Some continue to improve slightly and the rest are holding steady and not declining. We met with Jim Murray from AMPS on 1/14 to review the performance of the program thus far and to discuss the best path moving forward. He agrees that it has been successful and has high hopes for even more improvement moving forward. We feel that we need to add wells 9, 7R, and 4R to this program in order to maintain their current performance before we experience any decline.
- Antiscalant over/under dose prevention- We have created some logic in the PLC's (Process logic control center's (computers)) to prevent the occurrence of an over or under feed scenario for antiscalant. Antiscalant is a chemical which is used to prevent scale from building up inside of the membranes and extends cleaning frequencies if dosed correctly. The concentration cannot be easily monitored in the water using an inline instrument like some other parameters such as Ph, turbidity, conductivity etc.. What we have done is implemented a way of monitoring the weight scales that the chemical tanks are sitting on to make sure the correct amount of chemical is leaving these tanks. We have alarms that will be generated on the computers if either too much or not enough is fed within a specified time. These scenarios have happened at other plants and force trains out of service until autopsies are performed on the membranes and a resolution is selected and implemented.

- Train 3 flow meter- After experiencing some issues calibrating one of the flow meters on train #3 we reached out to the manufacturer and we were able to convince them to come out to have a look at what was going on at no cost to us. After two days of troubleshooting one of the reps. noticed that the flow tube looked to be backwards. Upon closer inspection we all believe he is correct. This was installed this way during construction. We spoke with the flow tube manufacturer and found out that it will give repeatable results when in reverse but not accurate ones. We believe it is causing the reading to be off by approximately $\pm 10\%$. Globaltech has included solving this issue for us in their WA# 110. This was almost impossible to notice when reviewing the normalized data for this train because it had been in this position since day 1.

Coral Springs Improvement District
Wastewater Department Report
January 2016 Board Meeting

Work Authorizations Requesting Approval

- WA # 109 – Wastewater Treatment Plant Blower Study

Ongoing Projects

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

There are no ongoing projects that are being worked on at this time.

Operations

Blower 1 repair

- Blower 1 was sent out for repair on Tuesday January 12, 2016.

Plant E is being taken offline for annual maintenance.

- De-watering of tank has been completed. Cleaning contract will be going out for bid next month.

Coral Springs Improvement District
Drainage Department Report
January 25, 2016 Meeting

- Culvert cleaning project has been completed.
- The fence permit for Mrs. Epstein's house in Eagle Trace has been closed out completing the project.
- Request for the boards approval to piggyback off of broward counties bid for triploid grass carp.
- Backhoe training is scheduled for select individuals from various departments.

Coral Springs Improvement District's Water Distribution and Wastewater collection

Department Report

1-25-16 board Meeting

* There were 30 water breaks in the month of December, up slightly from November

* LMK has continued the lining Project for lift Station 8. They are still dealing with elevated groundwater levels.

* A recent study of residential sewer backups by location has identified the area of Lift station 1 collection system as having no reported backups since the completion of our lining project to that system. A continued savings in return of investment benefiting the district, eliminating after hours sewer backup calls for that system.

* We hope to focus more on service line replacement going into the dry season which historically is the time of lower numbers in regard to reported water breaks

* On Thursday January 28, a backhoe operator training class will be done here on site. Many essential district personnel will be attending.

FINANCIALS

Coral Springs Improvement District

**Financial Reporting
for
DECEMBER 2015**

**January 25, 2016
Board of Supervisors Meeting**

Coral Springs Improvement District
 Balance Sheet
 All Fund Types and Account Groups

December 31, 2015

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
ASSETS				
Cash & Cash Equivalents:				
Checking Accounts	\$ 2,791,707	\$ 10,676,472	\$ -	\$ 13,468,179
Cash on Hand	-	500	-	500
Money Market Accounts	4,083,971	7,134,328	-	11,218,299
State Board of Admin. (Net)	-	-	-	-
Certificates of Deposit	260,928	257,486	-	518,414
Restricted Cash	-	-	-	-
Restricted Investments	-	4,955,391	-	4,955,391
Accounts Receivable	-	625,054	-	625,054
Unbilled Utility Revenues Receivable	-	767,700	-	767,700
Accrued Interest Receivable	3,621	4,675	-	8,296
Due from Other Funds	-	43,884	-	43,884
Due from Other District-Trash Bond	-	2,500	-	2,500
Prepaid Expenses	19,547	239,190	-	258,737
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,615,218	-	1,615,218
Machinery & Equipment (Net)	-	427,260	671,792	1,099,052
Imp. Other than Bldgs (Net)	-	56,977,721	6,766,470	63,744,191
Buildings (Net)	-	206,663	-	206,663
Construction in Progress	-	1,036,606	4,353,577	5,390,183
Total Assets	\$ 7,159,774	\$ 85,727,385	\$ 12,345,039	\$ 105,232,198

Coral Springs Improvement District
 Balance Sheet
 All Fund Types and Account Groups

December 31, 2015

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
LIABILITIES				
Accounts Payable	\$ 5,164	\$ 86,725	\$ -	\$ 91,889
Contracts Payable	-	-	-	-
Retainage Payable	105,220	-	-	105,220
Accrued Int Payable-2007 Series	-	161,332	-	161,332
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	11,762	77,654	-	89,416
Accrued Vac/Sick Time Payable	-	210,029	-	210,029
Pension Payable	-	-	-	-
Utility Tax Payable	-	53,450	-	53,450
Payroll Taxes Payable	-	27,722	-	27,722
Deposits	15,000	559,355	-	574,355
Due to Other Funds	43,884	-	-	43,884
Net OPEB Obligation	-	211,948	-	211,948
Bonds Payable	-	42,130,000	-	42,130,000
Bond Discount-2007 Series	-	(660,247)	-	(660,247)
Total Liabilities	181,030	42,857,968	-	43,038,998
FUND BALANCE / NET POSITION				
Fund Balance:				
Unspendable	19,547	-	-	19,547
Assigned	4,850,000	-	-	4,850,000
Unassigned	2,109,197	-	-	2,109,197
Net Position	-	42,869,417	-	42,869,417
Investment in GFA	-	-	12,345,039	12,345,039
Total Fund Balance / Net Assets	6,978,744	42,869,417	12,345,039	62,193,200
Total Liabilities & Fund Balance / Net Assets	\$ 7,159,774	\$ 85,727,385	\$ 12,345,039	\$ 105,232,198

Coral Springs Improvement District
General Fund
 Statement of Revenues, Expenditures and Change in Fund Balance
 For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-31-15	Variance Favorable (Unfavorable)
REVENUES:				
Assessments (Net)	\$ 1,781,758	\$ 1,545,775	\$ 1,545,775	\$ -
Permit Review Fees	1,000	1,000	2,600	1,600
Interest Income	2,400	2,400	4,115	1,715
Shared Personnel Rev.	31,019	7,755	7,755	-
Miscellaneous Revenue	-	-	-	-
Carry Forward Assigned Funds	1,900,000	-	-	-
Total Revenues	3,716,177	1,556,930	1,560,245	3,315

EXPENDITURES:

Administrative

Supervisor Fees	7,200	1,800	1,800	-
Salaries/Wages	124,846	33,612	36,583	(2,971)
Special Pay	227	227	209	18
FICA Taxes	10,103	2,720	2,952	(232)
Pension Expense	12,484	3,361	4,046	(685)
Health Insurance	30,276	7,569	4,152	3,417
Workers Comp. Ins.	355	89	50	39
Engineering Fees	30,000	5,000	1,340	3,660
Attorney Fees	24,000	6,000	10,957	(4,957)
Special Consulting Services	20,000	-	-	-
Annual Audit	7,622	5,164	5,164	-
Actuarial Computation-OPEB	435	-	-	-
Management Fees	52,450	13,113	13,113	-
Communications-Telephone	2,961	740	740	-
Postage	636	159	159	-
Printing & Binding	2,520	630	630	-
Building Rent	12,000	3,000	3,000	-
Insurance	1,000	250	260	(10)
Legal Advertising	2,000	199	199	-
Contingencies/Other Current Charges	-	-	-	-
Fire & EMS Assessments	10,880	-	-	-
Technology Expense	15,000	3,750	3,750	-
Digital Record Management	5,000	-	-	-
Office Supplies	6,000	1,500	1,846	(346)
Dues, Subscriptions	7,500	281	281	-
Promotional Expenses	3,600	-	-	-
Capital Outlay	-	-	-	-
Total Administrative	389,096	89,164	91,231	(2,067)

Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance
For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-31-15	Variance Favorable (Unfavorable)
Field Operations				
Salaries and Wages	320,927	86,403	85,032	1,371
Special Pay	1,246	1,245	1,245	-
FICA Taxes	24,551	6,610	6,491	119
Pension Expense	32,093	8,640	9,359	(719)
Health Insurance	78,486	19,622	24,520	(4,898)
Worker's Comp. Insurance	17,778	4,445	2,538	1,907
Water Quality Testing	4,700	785	785	-
Communications-Radios/Cellphones	1,380	-	-	-
Electric Expense	1,224	306	224	82
Rentals & Leases	-	-	299	(299)
Insurance	28,446	7,112	3,668	3,444
R & M - General	63,953	15,988	4,709	11,279
R & M - Culvert Inspection & Cleaning	50,000	-	-	-
R & M - Canal Dredging & Maintenance	25,000	-	-	-
R & M - Vegetation Management	20,000	-	-	-
Operating Supplies - General	25,525	6,381	913	5,468
Operating Supplies - Chemicals	89,396	22,349	13,991	8,358
Operating Supplies - Uniforms	1,697	424	260	164
Operating Supplies - Motor Fuels	34,210	876	876	-
Dues, Licenses	5,170	546	546	-
Capital Outlay-Equipment	1,300	-	-	-
Capital Improvements	1,900,000	62,456	62,456	-
Total Field	2,727,082	244,188	217,912	26,276
Total Expenditures	3,116,177	333,352	309,143	24,209
Reserves:				
Reserved for 1st Qtr Operating	350,000	87,500	-	87,500
Reserved for Projects & Emergencies	250,000	62,500	-	62,500
Total Reserves	600,000	150,000	-	150,000
Total Expenditures & Reserves	3,716,177	483,352	309,143	174,209
Excess Revenues Over (Under) Expenditures & Reserves	\$ -	\$ 1,073,578	1,251,102	\$ 177,524
Fund Balance Beginning			5,727,542	
Fund Balance Ending			\$ 6,978,744	

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-30-15	Variance Favorable (Unfavorable)
REVENUES:				
Water Revenue	\$ 6,467,008	\$ 1,616,752	\$ 1,582,478	\$ (34,274)
Sewer Revenue	5,852,977	1,463,244	1,438,560	(24,684)
Standby Revenue	1,872	468	628	160
Processing Fees	12,000	3,000	5,880	2,880
Lien Information Fees	9,000	2,250	5,300	3,050
Delinquent Fees	45,000	11,250	13,820	2,570
Contract Utility Billing Services	55,979	13,995	13,995	-
Contract HR & Payroll Services	11,807	2,952	2,952	-
Facility Connection Fees	-	-	-	-
Meter Fees	1,000	250	-	(250)
Line Connection Fees	-	-	-	-
Interest Income-2007 Bonds	-	-	1,096	1,096
Interest Income-Other	-	-	7,104	7,104
Rental Income	58,951	14,738	14,738	-
Technology Sharing Revenue	15,000	3,750	3,750	-
Misc. Revenues	12,000	3,000	5,869	2,869
Unrealized Gain (Loss)-SBA	-	-	-	-
Transfer from R & R Fund	313,800	-	-	-
Carryforward Prior Yr Fund Balance	-	-	-	-
Total Revenues	12,856,394	3,135,649	3,096,170	(39,479)

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

Agenda Package 170

For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-30-15	Variance Favorable (Unfavorable)
EXPENSES:				
<u>Administrative</u>				
Salaries/Wages/Overtime	836,228	225,138	222,191	2,947
Special Pay	1,992	1,992	2,028	(36)
FICA Taxes	63,972	17,223	15,558	1,665
Pension Expense	91,985	24,765	24,413	352
Health Insurance	150,132	37,533	34,834	2,699
Workers Comp. Insurance	5,478	1,370	308	1,062
Unemployment Comp	1,000	-	-	-
Engineering Fees	24,000	6,000	260	5,740
Trustee Fees and Other Exp.	14,911	-	-	-
Attorney Fees	12,000	3,000	600	2,400
Special Council Services	25,000	6,250	6,103	147
Travel & Per Diem	4,500	-	-	-
Annual Audit	11,400	7,746	7,746	-
Actuarial Computation-OPEB	3,315	-	-	-
Management Fees	78,676	19,669	19,669	-
Telephone	8,400	2,100	2,085	15
Postage	42,000	7,000	6,028	972
Printing & Binding	17,575	4,394	4,057	337
Electric	12,320	3,080	3,104	(24)
Rentals and Leases	6,000	1,500	801	699
Insurance	13,654	3,414	3,414	-
Repair and Maintenance	14,850	3,713	1,388	2,325
Legal Advertising	3,000	750	608	142
Other Current Charges	19,500	4,875	3,578	1,297
Credit Card Merchant Fees	53,400	13,350	13,671	(321)
Technology Expense	30,000	7,500	8,755	(1,255)
Digital Record Management	5,000	-	-	-
Toilet Rebate	14,850	2,277	2,277	-
Office Supplies	9,900	2,475	2,389	86
Dues, Memberships, Etc	10,000	1,344	1,344	-
Promotional Expenses	14,000	2,280	2,280	-
Capital Outlay	-	-	-	-
Total Administrative	1,599,038	410,738	389,489	21,249

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

Agenda Package 171

For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-30-15	Variance Favorable (Unfavorable)
<u>Plant Operations</u>				
Salaries and Wages	1,610,893	433,702	413,859	19,843
Special Pay	3,082	3,082	2,924	158
FICA Taxes	123,236	33,179	31,661	1,518
Pension Expense	177,197	47,707	44,706	3,001
Health Insurance	296,973	74,243	67,613	6,630
Worker's Comp. Insurance	56,220	14,055	10,284	3,771
Water Quality Testing	113,229	18,872	12,563	6,309
Telephone	7,572	1,893	1,555	338
Electric Expense	656,379	164,095	164,704	(609)
Rentals & Leases	11,700	2,925	890	2,035
Insurance	151,774	37,944	38,482	(538)
Repair & Maint-General	377,261	94,315	68,923	25,392
Repair & Maint-Filters for Nano Plant	36,630	9,158	2,405	6,753
Sludge Management-Sewer	188,520	47,130	27,600	19,530
Advertisement for Employment	6,000	-	-	-
Office Supplies	4,500	1,125	292	833
Operating Supplies-General	43,200	10,800	16,401	(5,601)
Operating Supplies-Chemicals	452,373	113,093	61,451	51,642
Operating Supplies-Uniforms	8,290	2,073	1,340	733
Operating Supplies-Motor Fuels	179,505	44,876	6,116	38,760
Dues, Licenses, Etc.-Other	32,987	2,211	2,211	-
Capital Outlay	422,876	-	-	-
Renewal & Replacement Expense	313,800	27,171	27,171	-
Total Plant Operations	5,274,197	1,183,649	1,003,151	180,498

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

Agenda Package 172

For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-30-15	Variance Favorable (Unfavorable)
Field Operations				
Salaries/ Wages/Overtime	751,892	202,432	185,997	16,435
Temporary Help	-	-	-	-
Special Pay	1,893	1,893	1,787	106
FICA Taxes	57,522	15,487	14,219	1,268
Pension Expense	82,710	22,268	20,269	1,999
Health Insurance	217,652	54,413	41,786	12,627
Worker's Comp. Insurance	35,039	8,760	3,820	4,940
Naturescape Irrigation Serv	4,542	-	-	-
Telephone	9,900	2,475	2,254	221
Electric	110,337	27,584	31,479	(3,895)
Rent Expense	13,500	3,375	5,364	(1,989)
Rent Expense-SCADA	56,040	14,010	14,010	-
Insurance	18,920	4,730	4,764	(34)
Repair and Maintenece	144,262	36,066	24,169	11,897
Meters-Replacement Program	8,031	-	-	-
Meters-New Connections	3,632	-	-	-
Meters-Supplies	-	-	-	-
Office Supplies	2,100	525	343	182
Operating Supplies-General	30,500	9,808	22,458	(12,650)
Operating Supplies-Uniforms	5,810	1,453	779	674
Operating Supplies-Motor Fuels	25,975	6,494	3,833	2,661
Dues, Licenses, Etc	1,336	733	733	-
Capital Outlay	985,000	20,020	20,020	-
Renewal & Replacement	-	-	-	-
Total Field Operations	2,566,593	432,526	398,084	34,442
Total Operating Expenses	9,439,828	2,026,913	1,790,724	236,189
Reserves:				
Required Reserve for R & R	-	-	-	-
Total Operating Exp & Reserve	9,439,828	2,026,913	1,790,724	236,189
Available for Debt Service	3,416,566	1,108,736	1,305,446	196,710
Debt Service				
Principal				
2007 Series	1,170,000	292,500	292,500	-
Interest				
2007 Series	1,935,969	483,992	483,992	-
Total Debt Service	3,105,969	776,492	776,492	-
Excess Revenues (Expenses)	\$ 310,597	\$ 332,244	\$ 528,954	\$ 196,710
Net Assets Beginning				42,340,463
Net Assets Ending				\$ 42,869,417

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending December 31, 2015

	Adopted Budget FYE 2016	Prorated Budget Thru 12-31-15	Actual 3 Months Ending 12-30-15	Variance Favorable (Unfavorable)
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Summary of Operations and Debt Service Coverage				
Revenues			<u>3,096,170</u>	
Operating Expenditures:				
Operating Expenditures-Admin			389,489	
Operating Expenditures-Plant			1,003,151	
Operating Expenditures-Field			<u>398,084</u>	
Total Operating Expenditures			<u>1,790,724</u>	
Required Reserve for R&R			-	
Total Operating Exp & Reserves			<u>1,790,724</u>	
Available for Debt Service			1,305,446	Debt Service Coverage 1.68
Less: Debt Service			<u>776,492</u>	
Excess Revenues (Exp)			<u>528,954</u>	

CORAL SPRINGS IMPROVEMENT DISTRICT ASSESSMENT COLLECTIONS FOR FYE 2016

December 31, 2015

Date	Assessments Collected (net of all Commissions & Fees)
10-31-2015	\$ -
11-09-2015	175
11-20-2015	165,965
12-08-2015	1,186,641
12-11-2015	107,747
12-30-2015	85,247
<hr/>	
Totals	\$ 1,545,775

Coral Springs Improvement District

Check Registers

December 2015

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	12-01-2015 thru 12-31-2015	3595	\$ 179,134.53
	12-01-2015 thru 12-31-2015	4002 - 4018	167,660.13
Total			\$ 346,794.66

Water and Sewer	12-01-2015 thru 12-31-2015	19809	\$ 4,000,000.00
	12-01-2015 thru 12-31-2015	20015 - 20171	731,948.68
Total			\$ 4,731,948.68

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/17/15	00019				XPER TO CENTERSTATE-GF CORAL SPRINGS IMPROVEMENT DISTRICT		179,134.53	003595	
					TOTAL FOR BANK A		179,134.53		
					TOTAL FOR REGISTER		179,134.53		

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #				
12/08/15	99999					VOID CHECK			.00	004002				
12/08/15	00051					SUN-SENT-CULVERT BID10/15 UNIFORM RENTAL 10/15 GASOLINE 10/15 NEXTEL 10/15 SAM'S CLUB-FIELD SUP10/15 BLUE TARP-BENCH GRINDER CPR MASTERS 10/15 AMEX-SEMINAR LUNCH 10/15 TELEPHONE 11/15 POSTAGE 11/15 PRINTING & BINDING 11/15 RENT 11/15 TECHNOLOGY SHARING 11/15 OFFICE SUPPLIES 11/15 HEALTH INS-FIELD 11/15 UNIFORM RENTAL 11/15 AMEX-HARBOR-ANIMAL TRAPS AMEX-T.G.GIFTCARDS-GF GAP INSURANCE 11/15				*****INVALID VENDOR NUMBER*****				
12/08/15	00023					CORAL SPRINGS IMPROVEMENT DIST WS		14,385.89		004003				
12/08/15	00059					121 NW 93RD TER PS 1 12000 SW 1ST ST PS 2 FLORIDA POWER & LIGHT CO.		102.80		004004				
12/08/15	00267					REIMB-SONAR DEMO-3 FRANKENHAUSER, SHAWN		316.29		004005				
12/08/15	00099					WA 102-CANAL BK RESTORE GLOBALTECH, INC.		61,635.77		004006				
12/08/15	00037					AUDITING FY2015 GF KEEFE, MCCULLOUGH & CO., LLP		5,164.00		004007				
12/08/15	00284					MANAGEMENT FEES 11/15 SEVERN TRENT ENVIRONMENTAL SERVICES		4,370.83		004008				
12/16/15	99999					SUNSHINE 50¢ PINETREE 25¢ CSID-GF 25¢ WASTE PRO-PEMBROKE PINES		957.74		004009				
12/16/15	00051					VOID CHECK		.00		004010				
						UNIFORM RENTAL 11/15 GASOLINE 11/15 NEXTEL 11/15 SAM'S CLUB-FIELD SUP11/15 FIRE & SECURITY 10/15 AMEX-HARBOR-ANIMAL TRAPS OFFICE SUPPLIES 11/15 FL.SPECTRUM-PALM CREST HLTH INS-ADJ 10/15&11/15 TELEPHONE 12/15 POSTAGE 12/15 PRINTING & BINDING 12/15 RENT 12/15 TECHNOLOGY SHARING 12/15								

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	#
			OFFICE SUPPLIES 12/15					
			HEALTH INS-FIELD 12/15					
			UNIFORM RENTAL 12/15					
12/16/15	00080		GAP INSURANCE 11/15	CORAL SPRINGS IMPROVEMENT DIST WS		13,572.94	004012	
			AMT DUE WS 12/09/2015	CORAL SPRINGS IMPROVEMENT DIST WS		55,695.30	004012	
12/16/15	00106		QUARTERLY CANALS 5110150	FLORIDA SPECTRUM ENV. SERVICES, INC		538.00	004013	
12/16/15	00006		SPRAYER/AIR FILTER	GREEN THUMB LAWN & GARDEN LLC		123.95	004014	
12/16/15	00248		LEGAL SERVICES 11/2015	LEWIS, LONGMAN & WALKER, P.A.		8,532.29	004025	
12/16/15	00186		GEN'L ENGINEER					
			WA-102-ADDITIONAL	MCKUNE & ASSOCIATES, INC.		2,160.00	004016	
12/16/15	00157		MAINT. SUPPLIES	PEP BOYS		41.31	004017	
12/16/15	00158		OIL FILTERS/MISC PARTS	POMPANO BEACH MARINE CENTER, INC		63.02	004018	
				TOTAL FOR BANK G		167,650.13		
				TOTAL FOR REGISTER		167,650.13		

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AP300R
*** CHECK NOS. 019809-019809

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 1/11/16
CSID - WATER & SEWER FUND
BANK E CHECKING - W & S

CHECK DATE	VEND#INVOICE..... DATE	NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#
12/17/15	00633								XFER TO CENTERSTATE-AP/PR CORAL SPRINGS IMPROVEMENT DISTRICT		4,000,000.00	019809	
									TOTAL FOR BANK E		4,000,000.00		
									TOTAL FOR REGISTER		4,000,000.00		

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CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/02/15	99999						VOID CHECK			.00	020015
12/02/15	01130						*****INVALID VENDOR NUMBER*****				
							SEMINAR-LUNCH SEMINAR-LUNCH HOTEL-SEMINAR - VASCO FRED P-SOFTWARE-MINDMAP AMAZON.COM-TIME CLOCK MCAPEE-CHECK SCANNER AMAZON-RIBBON-TIME CLOCK NORTON-JAN COMPUTER SUPERMEDIA-TONER SOFTWARE-TIMEVALUE-KAY RICHARD'S-2 KEYS ADM BLDG PAYPAL-SPARE/LG G4 CLIPS PAYPAL-SPARE/LG G4 CASE AMAZONMKTPLACE-BATTERY PK FLEETIO FRACOTYP-POSTAGE REFILL SUPERMEDIA-TONERS ATBATT.COM-BATTERY HP.COM-CREDIT HP.COM-CREDIT HP.COM-CREDIT IHOP-MEASURETRONICS-3 RANCH GRILL-3 CABLE/JOHN DEERE GOLF CRT AWWA MEMBERSHIP RENEWAL HARBOR FRT-ANIMAL TRAP				
12/02/15	01354						AMERICAN EXPRESS		2,248.13		020016
							GAP INS-PTREE 12/15 GAP INS-GF/BOARD 12/15 GAP INS W/H-WS+GF 12/15			1,044.92	020017
12/02/15	00694						AMERICAN PUBLIC LIFE INSURANCE				
12/02/15	00352						TECH SUPP 10/26-11/25/15 ASSOCIATED SYSTEMS, INC.		1,885.00		020018
12/02/15	00122						UTILITY TAXES 11/15 CITY OF CORAL SPRINGS		49,210.51		020019
12/02/15	00017						ADDL DENTAL ADMIN 12/15 COMPBENEFITS COMPANY		30.04		020020
12/02/15	01423						OVERNIGHT SERV - CSID WS FEDEX		29.00		020021
12/02/15	01131						ADMIN HLTH INS 12/15 WATER HLTH INS 12/15 NW HLTH INS 12/15 MAINT HLTH INS 12/15 FIELD HLTH INS 12/15 ADMIN HLTH INS-GF 12/15 FIELD HLTH INS-GF 12/15 DUE FROM SHANK 12/15 DUE FROM MEADOW PT 12/15 DUE FROM PTREE 12/15			52,924.41	020022
							POST MTR 11/20/15-2/19/16 FLORIDA BLUE				
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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/02/15	01360					POST MTR 11/19/15-2/18/16 FRANCOTYP-POSTALIA, INC.			179.85	020023
12/02/15	00766					WA 101-WELLS 4&7 CONSTR WA 107-4-LOG DEM PERMIT WA 99-PUMP MODS #11-10/15 GLOBALTECH, INC.		57,341.72	020024	
12/02/15	01231					AUDITING FY2015 WS 60% KEEFE, MCCULLOUGH & CO., LLP		7,746.00	020025	
12/02/15	01150					ADMIN LIFE INS 12/15 WATER LIFE INS 12/15 WW LIFE INS 12/15 MAINT LIFE INS 12/15 FIELD LIFE INS 12/15 LIFE INS W/H..WS 12/15 LIFE INS W/H..GP 12/15 LIFE INS..CSID-GF.ER12/15 LIFE INS..MEAD PT-ER12/15 LIFE INS.PTREE-ER 12/15 LIFE INS.PTREE-EE 12/15 MUTUAL OF OMAHA		6,037.20	020026	
12/02/15	01355					OFFICE SUPPLIES-GF OFFICE SUPPLIES-FIELD OFFICE SUPPLIES-ADMIN OFFICE SUPPLIES-WATER OFFICE SUPPLIES-WW OFFICE DEPOT		168.66	020027	
12/02/15	01392					DR-NOVEMBER 2015 SERVICES 11/25-12/25/2015 OFFICESTREAM, INC.		530.00	020028	
12/02/15	99999					NOV NEWSLETTERS 9,500 MAILING 1,000 PRINTING CORP. OF THE AMERICAS, INC		2,280.00	020029	
12/02/15	00425					VOID CHECK *****INVALID VENDOR NUMBER*****		.00	020030	
						ADMIN-BACKUP BATTERY10/15 ADMIN-RETURN BATTERY ADMIN-TIME CLOCK ADMIN-COFFEE SUPP ADMIN-CLEANING SUPP ADMIN-BOARD MTG 11/15 WATER-CLEANING SUPP WATER-COFFEE SUPP WW-COFFEE SUPP WW-CLEANING SUPP MAINT-COFFEE SUPP MAINT-CLEANING SUPP FIELD-COFFEE SUPP FIELD-CLEANING SUPP FIELD-GF-COFFEE SUPP FIELD-GF CLEANING SUPP FIELD-PT COFFEE SUPP FIELD-PT CLEANING SUPP FIELD-SS COFFEE SUPP FIELD-SS CLEANING SUPP SAM'S CLUB/SYNCHRONY BANK		382.16	020031	
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CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/02/15	00072						MANAGEMENT FEE 11/15 POSTAGE 11/15 COPIES 11/15 OFFICE SUPPLIES 11/15			6,633.94	020032
12/02/15	01175						SEVERN TRENT ENVIRONMENTAL SERVICES				
							UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF			408.46	020033
12/02/15	01183						UNIFIRST CORPORATION				
							INTEREST 2007 SER 12/15	US BANK	161,331.00		020034
12/02/15	01467						PRINCIPAL 2007 SER 12/15	US BANK	97,500.00		020035
12/03/15	88888						100753205 STABIO FRANK	FRANK STABIO	6.79		020036
12/03/15	88888						300843105 BIG CHOICE LLC	BIG CHOICE LLC	61.93		020037
12/03/15	88888						300853809 GOLD REAL ESTAT	GOLD REAL ESTATE HOLDINGS LLC	41.93		020038
12/03/15	88888						410117512 *HAAS MELISSA	*MELISSA HAAS	100.00		020039
12/03/15	88888						610294805 ALTISOURCE SING	ALTISOURCE SINGLE FAMILY INC	296.14		020040
12/03/15	88888						010377510 ARANGO PASTORA	PASTORA ARANGO	95.45		020041
12/03/15	88888						011697508 DUBIN FRED	FRED DUBIN	61.93		020042
12/03/15	88888						620175105 IH2 PROPERY FLO	IH2 PROPERTY FLORIDA LP	100.00		020043
12/03/15	88888						620175106 *ROUSSEAU DONNA	*DONNA ROUSSEAU	100.00		020044
12/03/15	88888						620188306 DIXON ANDREW	ANDREW DIXON	61.93		020045
12/03/15	88888						620196207 *HENNESSEY CORE	*COREY/MURIEL HENNESSEY	120.04		020046
12/03/15	88888						030431105 HURWITZ FRAN/EL	FRAN/ELI HURWITZ	3.15		020047
12/03/15	88888						030453015 *PETERMAN JULIE	*JULIE PETERMAN	61.93		020048
12/03/15	88888						530841109 *WILCOX ROBERT	*ROBERT WILCOX	58.50		020049
12/03/15	88888						840105412 DENNISON SHELLE	SHELLEY DENNISON	40.61		020050
12/03/15	88888						540228002 SIMPSON HANK	HANK SIMPSON	150.00		020051
12/03/15	88888						640263106 MAILLOWX NORMAN	NORMAN MAILLOWX & 3931 LLC	61.93		020052

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12/03/15	88888		240291110	FURER	CATHERINE	CATHERINE/AARON FURER			27.72	020053	
12/03/15	88888		740671705	SOUSA	JONATHAN	JONATHAN SOUSA			53.44	020054	
12/03/15	88888		140709924	*PETZOLD	PHILIP	*PHILIPP PETZOLD			31.84	020055	
12/03/15	88888		450143218	US BANK TRUST N		US BANK TRUST NATL ASSN TRSTEE			61.93	020056	
12/03/15	88888		550254104	TUFO	KENNETH	KENNETH TUFO			81.04	020057	
12/03/15	88888		460559714	PERFUME COLLECT		PERFUME COLLECTION			2.71	020058	
12/03/15	88888		960570204	HEY	RHONDA	RHONDA HEY			24.44	020059	
12/03/15	88888		060637615	EAGLE TRACE REA		EAGLE TRACE REALTY HOLDINGS			6.48	020060	
12/03/15	88888		060679105	*BUTLER	STEVEN	*STEVEN BUTLER			206.84	020061	
12/03/15	88888		770274705	CARSTEN	BRADLEY	BRADLEY/DAWN CARSTEN			5.82	020062	
12/03/15	88888		470411213	*MCKOY	GABRIELL	*GABRIELLE MCKOY			41.30	020063	
12/03/15	88888		470628605	*BAEBLER	ASHLEY	*ASHLEY BAEBLER			23.60	020064	
12/03/15	88888		370646306	LONGO	MICHAEL	MICHAEL LONGO			61.92	020065	
12/03/15	88888		280343911	*HAMILTON	CAROL	*CAROLINE HAMILTON			23.86	020066	
12/03/15	88888		280347013	SJ&J PROPERTY I		SJ&J PROPERTY INC			3.86	020067	
12/03/15	88888		280477105	LONGO	MICHAEL	MICHAEL LONGO			61.93	020068	
12/03/15	88888		790051007	CITY REALTY PAR		CITY REALTY PARTNERS			176.39	020069	
12/03/15	88888		490298213	IREIT LLC		IREIT LLC			23.86	020070	
12/03/15	88888		790805606	MORENO	ROCIO	ROCIO MORENO			41.66	020071	
12/07/15	00857			LUNCH/SEMINAR 2 EMP							
				SALES TAX							
				TIP							
				LOCATOR REPAIR		CAPITAL ONE			378.58	020072	
12/07/15	01329			IRA-12/01/15 PLAN 7058800		VANTAGEPOINT TRANSFER AGENTS-705880			285.00	020073	
12/07/15	01419			REIMB TO \$7,000 11/30/15		POSTMASTER			6,022.68	020074	
12/07/15	88888			520652801 BILLING REFUND		OLIVE GARDEN #1078			6,091.13	020075	
12/10/15	00822			AFLAC-W/H 12/15							
				AFLAC-PTREE 12/15		AFLAC			3,786.60	020076	
12/10/15	01373			ADMIN DENTAL 01/16							

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/10/15	01322						WATER DENTAL 01/16 NW DENTAL 01/16 MAINT DENTAL 01/16 FIELD DENTAL 01/16 AMERITAS LIFE INSURANCE CORP-DENTAL		3,854.16	020077	
12/10/15	01502						07 BONDS ARBIT TO 8/31/15 AMTEC		500.00	020078	
12/10/15	00889						INSTALLED RECEIVER/GATE VISOR TRANSMITTERS RECEIVER WITH ANTENNA AT & I SYSTEMS		225.00	020079	
12/10/15	01256						BOLTS/HEADWORKS BROWARD BOLT		26.94	020080	
12/10/15	01267						SOD/PALLET PALLET FEE SOD/PIECE PALLET REFUND SOD/PIECE SOD/PALLET PALLET FEE CORAL SPRINGS NURSERY, INC.		440.00	020081	
12/10/15	01327						UNIT-039/TIRES/OIL CHANGE CYPRESS MOBIL		426.95	020082	
12/10/15	00018						RENTAL FEE/DEC RENTAL FEE/LIFT STATION DATA FLOW SYSTEMS,INC		4,670.00	020083	
12/10/15	01233						MARKING PAINT/LOCATES FERGUSON ENTERPRISES, INC.		233.16	020084	
12/10/15	99999						FIRE ALARM INSPECT-NANO FIRE ALARM INSPECT-GF FIRE ALARM INSPECT-FIELD FIRE & SECURITY SOLUTIONS, INC.		450.00	020085	
12/10/15	00056						VOID CHECK *****INVALID VENDOR NUMBER*****		.00	020086	
							DISINFECTION 5110273 PLATE COUNT 5110275 FLUORIDE 5110281 PALM CREST APTS 5110293 WELLS 1-11 5110294 WELL #7R 5110295 CBOD & TSS 5110302 SOUR #4 5110340 RC CONCEN 5110361 CBOD & TSS 5110362 CBOD & TSS 5110363 SOUR #5 5110394 SOUR #7 5110539 CBOD & TSS 5110540 CBOD & TSS 5110541 CBOD & TSS 5110542 SOUR #6 5110543 CBOD & TSS 5110544 TOTAL P & N 5110545 MONTHLY BACTERIA 5110567				

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CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/10/15	00023						WELL #4R 5110568 WELL #4R 5110569 CBOD & TSS 5110656 CBOD & TSS 5110657 FLORIDA SPECTRUM ENV. SERVICES, INC		1,976.00	020087	
12/10/15	00138						ADMIN ELECTRIC 11/15 PLT-WATER ELECTRIC 11/15 PLT-WASTE ELECTRIC 1115 FIELD ELECTRIC 11/15 FLORIDA POWER & LIGHT CO.		68,239.12	020088	
12/10/15	00063						PLANT E PUMP RENTAL PLANT E PUMP RENTAL GENERAL RENTAL CENTER		890.08	020089	
12/10/15	00514						AC FILTERS/FACILITY GRAINGER, INC.		408.36	020090	
12/10/15	01515						SLUDGE MGMT SEWER 11/15 H & H LIQUID SLUDGE DISPOSAL, INC.		14,352.00	020091	
12/10/15	01512						ASPHALT HARDRIVES ASPHALT COMPANY		859.56	020092	
12/10/15	01507						WELDING SHAFT/HEADWORKS REPAIRS TO HEADWORKS HEAVY DUTY SERVICES, INC		5,127.80	020093	
12/10/15	00033						55 GAL PAINT REMOVAL PAINT/AERO CAN DISPOSAL HERITAGE-CRYSTAL CLEAN LLC		920.16	020094	
12/10/15	01093						PLANT SUPPLIES MATERIALS HOME DEPOT		285.30	020095	
12/10/15	01486						WHITE FLY TREATMENT DECEMBER MAINT. JLS LANDSCAPE SERVICES, INC.		5,800.41	020096	
12/10/15	01532						PLANT WATER GAS PLANT WASTE GAS MAINT GAS FIELD GAS DIESEL LANK OIL COMPANY		3,951.28	020097	
12/10/15	01033						REPAIRS/FIRE HYDRANTS LINE-TEC INC.		4,150.00	020098	
12/10/15	00576						TIRES/310G JOHN DEERE MARTINO TIRE		515.16	020099	
12/10/15	01150						METRIC SEAL/HEADWORKS MOTION INDUSTRIES, INC.		70.40	020100	
12/10/15	01406						OFFICE SUPP-COVERS-UB COPY PAPER TICKET ROLL-HOLIDAY PARTY OFFICE DEPOT		287.73	020101	
12/10/15	00045						DFS SHIPPING PAKMAIL		20.58	020102	
12/10/15	00066						BATTERY/JOHN DEERE DRIVING LIGHT/GOLF CART PEP BOYS		72.36	020103	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/10/15	00351				DELIVERY FEE LATEX GLOVES FREIGHT CREDIT	READYREFRESH		63.91	020104
12/10/15	00782				LOCATES/NOVEMBER	RITZ SAFETY EQUIPMENT, LLC		59.50	020105
12/10/15	01204				LOCATES/NOVEMBER	SUNSHINE STATE ONE CALL OF FLA.		162.82	020106
12/10/15	01175				BKFLOW PREVENT.MGT SFTWRE	TOKAY SOFTWARE		530.00	020107
12/10/15	00441				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF	UNIFIRST CORPORATION		189.17	020108
12/10/15	00833				REPAIR PARTS REPAIR PARTS FREIGHT LAB CHEMICALS FREIGHT	USA BLUEBOOK		631.01	020109
12/10/15	01529				BRUSH/HEADWORKS	VULCAN INDUSTRIES, INC.		759.00	020110
12/10/15	01264				TRASH SERVICES-11/15	WASTE PRO-PEMBROKE PINES		458.33	020111
12/10/15	01264				ADMIN PHONE 12/15 WASTE PHONE 12/15 FIELD PHONE 12/15	WINDSTREAM NUVOX, INC.		184.96	020112
12/10/15	01373				ADMIN PHONE 12/15 FIELD PHONE 12/15	WINDSTREAM NUVOX, INC.		139.01	020113
12/10/15	01374				DENTAL..CSID-GF 01/16 DENTAL..MEAD PT 01/16 DENTAL..PINETREE 01/15	AMERITAS LIFE INSURANCE CORP-DENTAL		1,041.75	020114
12/17/15	01040				ADMIN VISION 01/16 WATER VISION 01/16 WW VISION 01/16 MAINT VISION 01/16 FIELD VISION 01/16 VISION..CSID-GF 01/16 VISION..PINETREE 01/16	AMERITAS LIFE INSURANCE CORP-VISION		995.08	020115
12/17/15	01432				INTERNET CONNECTION 12/15	ADVANCED CABLE COMMUNICATIONS		139.27	020116
12/17/15	00020				EMZYMATIC/BLOCK LS SHIPPING	BACTICORP, LLC		588.00	020117
12/17/15	99999				LAB CHEMICALS LAB CHEMICALS	FISHER SCIENTIFIC COMPANY LLC.		138.75	020118
					VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	020119

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/17/15	00056			CBOD & TSS 5110586 WELL #4R 5110606 WELL #4R/LINE 5110607 WELL #4R/LINE 5110608 WELL #4R 5110609 MONTHLY BACTERIA 5110611 MONTHLY BACTERIA 5110612 WELL #4R/LINE 5110613 WELL #4R 5110614 WELL #4R 5110615 WELL #4R 5110616 WELL #4R 5110617 LIQUID SLUDGE 5110661 MONITORING WELLS 5110663 CBOD & TSS 5110665 CBOD & TSS 5110667 RO CONCEN 5120048 CBOD & TSS 5120053 CBOD & TSS 5120065 WELL #4R 5120066 WELL #R 5120101 WELL #4R 5120102 WELL #4R 5120103 CBOD & TSS 5120130 CBOD & TSS 5120144 RO CONCEN 5120145	FLORIDA SPECTRUM ENV. SERVICES, INC		2,313.00	020120
12/17/15	00063			SPILL KIT	GRAINGER, INC.		134.56	020121
12/17/15	00377			TIRES/JOHN DEERE CART TIRE DISPOSAL VALVE STEM TIRE MOUNT	GREEN THUMB LAWN & GARDEN LLC		273.47	020122
12/17/15	01405			RENTAL/20 TOM HYDRO	HARRISON CRANE SERVICE		555.50	020123
12/17/15	01535			SULFURIC ACID	HANKINS, INC.		2,940.00	020124
12/17/15	00033			MISC SUPPLIES SUPPLIES/CURTS OFFICE PLANT E SUPPLIES SUPPLIES SALES TAX REFUND PLANT E SUPPLIES SUPPLIES/PLANT F	HOME DEPOT		521.43	020125
12/17/15	01329			IRA-12/15/15 PLAN 7058800	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	020126
12/17/15	01302			LEGAL/LEGISLATION 11/2015 LEGAL SERVICES 11/2015	LEWIS, LONGMAN & WALKER, P.A.		5,419.00	020127
12/17/15	01056			GEN'L ENGINEER 10/2015	MCKUNE & ASSOCIATES, INC.		260.00	020128
12/17/15	01150			PLANNER/MISC SUPP-JAN	OFFICE DEPOT		38.32	020129

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/17/15	01434			1,000 TIME CARDS - FIELD	MICHAEL PEAKE		114.00	020130
12/17/15	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GP	UNIFIRST CORPORATION		189.17	020131
12/17/15	01498			COMPRESSOR RENTAL	USA EQUIPMENT SOLUTIONS		660.00	020132
12/17/15	01450			CLEAN FILTERS	WACO FILTERS CORPORATION		2,404.65	020133
12/17/15	01465			LIGHT POLES/ADMIN BLDG ELECTRICAL CABLE LS 22	WORLD ELECTRIC SUPPLY, INC.		1,229.80	020134
12/17/15	01011			COPIER LEASE #7232 12/15 COPIER READS #7232 12/15 COPIER LEASE #7835 11/15 COPIER READS #7835 11/15	XEROX CORPORATION		247.04	020135
12/21/15	01135			TROUBLESHOOTING/PROGRAM	ADS ENGINEERING, PLLC		450.00	020136
12/21/15	00005			CHLORINATE FUEL SURCHARGE COT-SOD HYPO FUEL SURCHARGE CHLORINATE FUEL SURCHARGE	ALLIED UNIVERSAL CORP.		6,687.96	020137
12/21/15	01227			INSTALLED NEW DVR SHIPPING	AMC SURVEILLANCE CAMERAS		291.70	020138
12/21/15	00169			WELL MAINTENANCE ALL	AQUIFER MAINT & PERFORMANCE SYSTEMS		1,995.00	020139
12/21/15	00132			PARKING/SEMINAR CURT D PARKING/SEMINAR CURT D PARKING/SEMINAR CURT D WASH SPRAY 2 COPIES OF PRINTS DUCT TAPE/ELECT. TAPE 2 2" PVC MALE ADAPTERS PARKING/SEMINAR TIM M PARKING/DELIVERY/CHARLIE PARKING/SEMINAR/ED S PARKING/SEMINAR/ALVAN J	PETTY CASH		108.04	020140
12/21/15	01511			COARSE SAND	CONRAD YELVINGTON DISTRIBUTORS		583.00	020141
12/21/15	00621			VIBRATION TEST/DW PMP	CORNELL BALANCING CO., INC.		490.00	020142
12/21/15	01267			UNIT=141 OIL CHANGE UNIT=141 MOTOR ASEMBLY UNIT=141 NEW BLOWER MOTOR				

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CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/21/15	01452					BATTERY UNIT=141 CYPRESS MOBIL			332.95	020143
12/21/15	00018					TROUBELSHOOT BLOWERS TRAIN 3 FLOW METERS HSP PLC CARD REPAIR LABOR PH METER DOOR LABOR BAR SCREEN LEVEL ADJ.			2,134.00	020144
12/21/15	01233					PARTS FERGUSON ENTERPRISES, INC.			2,026.39	020145
12/21/15	00056					FIRE ALARM INSPECT NANO FIRE ALARM INSPECT FIELD FIRE ALARM INSPECT GF FIRE & SECURITY SOLUTIONS, INC.			450.00	020146
12/21/15	00063					DISINFECTION 5120124 QUARTERLY MONIT.5120142 QUARTERLY MONIT. 5120143 CBOD & TSS 5120194 CBOD & TSS 5120205 CBOD & TSS 5120206 WELL #4R 5120207 CBOD & TSS 5120208 FLORIDA SPECTRUM ENV. SERVICES, INC			2,644.00	020147
12/21/15	01535					AC FILTERS/22X24 - 12 AC FILTERS/16X25X1 - 12 AC FILTERS/20X20X1 - 12 BELT/CHLORINE BLDG GRAINGER, INC.			149.50	020148
12/21/15	01046					FLUORIDE ANTISCALANT AS4000 AMMONIA HAWKINS, INC.			8,526.00	020149
12/21/15	00033					NUT ASSEMBLY HD SUPPLY WATERWORKS, LTD			188.28	020150
12/21/15	01345					MAINT. SUPPLIES FIELD SUPPLIES LADDERS/MAINTENANCE SUPPLIES/ROTOGUARD HOME DEPOT			462.74	020151
12/21/15	01051					PVC PARTS PVC PARTS LEHMAN PIPE & PLUMBING SUPPLY, INC.			323.38	020152
12/21/15	01341					LIGHTS/CATWALK/ROTOGUARD LIGHT BULBS UNLIMITED			121.77	020153
12/21/15	01406					LS #8 CLEANOUT/GRASS LS #8 CLEANOUT 5 FEET LS #8 DOUBLE WYE REPLACE LMK PIPE RENEWAL LLC			20,020.00	020154
12/21/15	01410					DPS SHIPPING NOV. PAKMAIL			41.32	020155
						55-1" METERS 3- 2" METERS RG3 METER COMPANY			15,445.03	020156

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/21/15	00351				SAFETY SUPPLIES XL GLOVES - 10 BACK BRACE - 4 BACK BRACE XL - 3	RITZ SAFETY EQUIPMENT, LLC		534.41	020157
12/21/15	01175				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF	UNIFIRST CORPORATION		193.79	020158
12/21/15	00441				HAND WRENCH FREIGHT SAMPLE BOTTLE FREIGHT LAB CHEMICALS FREIGHT	USA BLUEBOOK		744.00	020159
12/21/15	01264				ADMIN PHONE 12/15 FIELD PHONE 12/15	WINDSTREAM NUVOX, INC.		513.30	020160
12/21/15	01264				FRONT GATE PHONE 12/15	WINDSTREAM NUVOX, INC.		57.40	020161
12/21/15	01455				ELECTRICAL WIRE LS #22	WORLD ELECTRIC SUPPLY, INC.		17.72	020162
12/22/15	01089				PLANT PHONE WATER 12/15	AT & T		58.85	020163
12/22/15	01256				SOD/PIECE SOD/PIECE SOD/PALLET PALLET FEE	CORAL SPRINGS NURSERY, INC.		279.40	020164
12/22/15	01383				DIESEL FUEL TRANSFER	CYPRESS CONSTRUCTION GROUP, LLC		210.00	020165
12/22/15	00056				QTRLY THM/HAA 5120247 WELL #4R 5120295	FLORIDA SPECTRUM ENV. SERVICES, INC		1,390.00	020166
12/22/15	00033				SAND STRAINER PROJECT AMP PROBE	HOME DEPOT		219.18	020167
12/22/15	00155				ADMIN NEXTEL 12/15 PLANT-WATER NEXTEL 12/15 PLANT-WASTE NEXTEL 12/15 PLANT-MAINT NEXTEL 12/15 FIELD NEXTEL 12/15 NEXTEL 12/15 DUE SUNSHINE NEXTEL 12/15 DUE CSID GF	NEXTEL COMMUNICATIONS		1,225.59	020168
12/22/15	01150				MISC OFFICE SUPPLIES	OFFICE DEPOT		66.67	020169
12/22/15	01392				CSID LETTERHEAD-2,000 #10 WINDOW ENVELOPE-2,000 REMITTANCE ENVELOPE 5,000	PRINTING CORP. OF THE AMERICAS, INC		657.00	020170

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/28/15	01423			ADMIN HLTH INS 01/16				
				WATER HLTH INS 01/16				
				WW HLTH INS 01/16				
				MAINT HLTH INS 01/16				
				FIELD HLTH INS 01/16				
				ADMIN HLTH INS-GF 01/16				
				FIELD HLTH INS-GF 01/16				
				DUE FROM SHANK 01/16				
				DUE FROM MEADOW PT 01/16				
				DUE FROM PTREE 01/16	FLORIDA BLUE		52,434.40	020171
				TOTAL FOR BANK H			731,948.68	
				TOTAL FOR REGISTER			731,948.68	

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